

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
August 1, 2016

Mayor Darrell Mehlhaf called the city council to order at 7:30 p.m. on August 1, 2016 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, City Engineer Vern Arens and Editor Erik Kaufman, Brent Haberman, Janelle Bender and Henry Bender were also present.

Agenda: Cokens moved to approve the agenda with the addition of sandblasting material in new business. Fischer seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the July 6 regular meeting and July 19 special meeting. Diede seconded the motion. All votes aye.

Finance Report: Kotalik moved to approve the July finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 6/30/16	294,846.29	9,294.80	27,885.85	5,348.17	78,353.80	64,395.10	38,591.73	752.86	519,468.60
Warrants:	(169,798.89)		(12,009.33)	(3,295.57)	(11,718.02)			0.00	(196,821.81)
JE Adjustment - July 2016	370.75		(1,438.15)	164.58	463.27	252.70	186.85		0.00
Receipts:	69,813.21	100.40	14,826.00	1,053.56	7,928.89	2,248.08	1,955.15	400.00	98,325.29
Interest:	10.81	.52	1.79		10.05				23.17
Checking Balance 7/31/16	195,242.17	9,395.72	29,266.16	3,270.74	75,037.99	66,895.88	40,733.73	1,152.86	420,995.25
Profit or (Loss) for the month	(99,604.12)	100.92	1,380.31	(2,077.43)	(3,315.81)	2,500.78	2,142.00	400.00	(98,473.35)

Warrants: Fischer moved to approve the following warrants. Simonsen seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 721.88; Mayor 253.96; Finance 1620.40; Building 95.81; Police 2790.86; Street 2310.35; Garbage 461.09; Cemetery 118.41; West Nile 117.07; Ambulance 549.95; Pool 4423.56; Parks 1388.93; Library 244.04; Development 211.41; Water 1247.49; Sewer 1244.72; Aflac, insurance 258.62; Wellmark BCBS, group insurance 5104.81; Fidelity Life, vision insurance 33.18; SDRS, retirement 1839.32; SDRP, supplemental retirement 120.00; EFTPS, payroll taxes 4999.96. **Utilities:** NorthWestern Energy, electricity & gas 2968.98; Golden West, phone 445.08; Verizon Wireless 35.54. SD State Treasurer, sales tax June 412.71; CoBank, Phase 2 sewer loan June interest 1575.63; Arens Engineering, Poplar St 504.50; Barnes & Noble, library books 149.62; Benders Sewer Cleaning, clean lift station 2476.00; Bertsch Law Office, legal services 370.10; B-Y Water, water 7329.50; Cardmember services, envelopes 292.50; City of Menno, deposit refund 100.00; Commercial Asphalt, street & cemetery paving 42356.93; Dakota Pump, install valves at lift station 8482.28; DSG, sewer supplies 21.93; Dept. of Revenue, samples 147.00; Lisa Edelman, mileage 52.50; H&W Contracting, Phase 2 Sewer 167012.50; Hawkins, pool supplies 2858.02; Bonnie Heirigs, 2 cemetery mowing 1460.00; Teresa Hogeland, pool pass refund 70.00; Kaiser Appliance, weed eater repair 5.98; Klautd Service, fuel-supplies 497.87; Liebl Plumbing, ambulance repair 44.90; Mehlhaf Construction, gravel 238.75; Menno Development Corp, land pmt 5000.00; Menno Athletic Club, surplus fence reimbursement 550.00; Menno Fire Department, fire school 1130.60; Menno Lumber, supplies 640.29; Mettler Fertilizer, baseball light & Frasch St ditch repair 1960.00; Myer's Sanitation, 291 residential 3637.50; One Office Solution, supplies 349.00; Petty Cash, supplies 21.76; Postmaster, postage 340.00; Principal Life, group ins. 546.53; Terah Schoenfish, ambulance computer & printer 579.97; SCPI, publishing 152.73; South Dakota One Call, locates 40.32; Team Laboratory, weed killer 425.00; Trinity Electric, baseball light pole repair 16416.48; Van Diest Supply, mosquito spray 1343.00; VanderPol Dragline Inc., remove shut-offs 510.00; Walter Welding, street grates 268.77.

Police Report: Diede moved to approve the police report. Kotalik seconded the motion. All votes aye. 1 ambulance assist, call of unwanted individual at residence, report of stolen firearm, warning for distracted driving, notification of unlicensed dog.

SCHEDULED BUSINESS: Hearing: Cokens moved to approve the liquor or malt beverage license transfers from the Beer Garden to Ness Hillbilly BBQ and Beer Garden. Fischer seconded the motion. All votes aye.

Sunrise Acres: Brent Haberman, president of the Menno Area Development Corp. requested information regarding utilities, streets and drainage for the parcel of property east of the baseball field. Vern Arens will prepare a drawing of the area with the drainage running on the east side of the development. Henry Bender, Janelle Bender, Zeeb & Haberman left the meeting at 7:55 p.m.

Sewer Project: Arens presented change order #6 to the council for phase II of the sewer project. He recommended the approval wait until the September meeting after the contractor has signed off on the change order.

Street Project: Arens presented change order #1 for the Poplar Street project. Kotalik moved to approve change order #1 in the amount of \$8,388.46. Diede seconded the motion. Roll call: all votes aye. Changes include: increase in the amount of sidewalk, approach, asphalt and base course and decrease in the amount of curb and gutter.

OLD BUSINESS: To Do List: Tree trimming.

Pool Closing: Diede moved to approve the closing of the pool for the season on August 21. Simonsen seconded the motion. All votes aye.

NEW BUSINESS: 2nd Reading-Supplemental Appropriations: Simonsen moved to approve the second reading of supplemental appropriations ordinance #2016-1, an ordinance to supplement the drainage, cemetery and gym departments within the general fund and the water fund. Cokens seconded the motion. Roll call: all votes aye.

1st reading-Budget: Fischer moved to give 1st reading of the budget ordinance #2016-2, an ordinance setting the appropriations for the 2017 budget. Diede seconded the motion. Roll call: all votes aye.

Dump Truck: Mayor Mehlhaf informed the council that the dump truck is in need of some repairs and needs to be replaced.

Banyon: A price quote was presented to the council to add utility billing direct payments and payroll direct deposit modules at a one-time fee of \$795.00 each. Cokens moved to approve the purchase of the 2 modules. Simonsen seconded the motion. Roll call: all votes aye.

Insurance Renewals: Diede moved to renew the group insurance with Wellmark, Avesis and Principal. Fischer seconded the motion. All votes aye.

Car Show: Cokens moved to block off 5th Street from Poplar to Juniper and Poplar Street from Railway to 5th for the car show on August 27. Diede seconded the motion. All votes aye.

September meeting: Fischer moved to hold the next meeting September 7 at 6:00 p.m. Simonsen seconded the motion. All votes aye.

Code Enforcement: Mayor Mehlhaf informed the council that the property located at 131 N Pearl St is in need of repair to make the house livable or it should be torn down. The owner of the property was given notification that this property would be on the agenda and discussed at this meeting, but he was not in attendance. Simonsen moved to put up an unlawful to occupy sign on the property at 131 N Pearl St and contact the City Attorney to move forward to get this property cleaned up. Cokens seconded the motion. All votes aye.

Sand Blasting Material: There are 2 pallets of leftover material from the water tower project that need to get moved out of the street shed. It was discussed if the material needs to be surplused and sold or if the material even belongs to the City.

Simonsen moved to adjourn at 8:52 p.m. Kotalik seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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