

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**September 7, 2016**

Mayor Darrell Mehlhaf called the city council to order at 6:00 p.m. on September 7, 2016 in the finance office at city hall. Council answering roll call: Ron Diede, Jerry Fischer, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible, City Engineer Vern Arens, Editor Erik Kaufman, Lori Mehlhaf and Clinton Mehlhaf were also present.

**Agenda:** Diede moved to approve the agenda. Simonsen seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Fischer moved to approve the minutes of the August 1, 2016 regular meeting. Diede seconded the motion. All votes aye.

**Finance Report:** Kotalik moved to approve the August finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 7/31/16	257,898.86	9,395.60	29,265.76	3,270.74	75,035.75	66,895.88	40,733.73	1,152.86	483,649.18
Warrants:	(111,541.62)		(10,538.47)		(182,439.78)			0.00	(304,519.87)
JE Adjustment - August 2016	342.58		(1,351.46)	151.63	433.99	245.48	177.78		0.00
Receipts:	87,174.10	94.48	16,122.82	1,122.23	8,332.28	2,373.84	2,066.22	100.00	117,385.97
Interest:	17.66	.71	2.86		1.04				22.27
Checking Balance 8/31/16	233,891.58	9,490.79	33,501.51	4,544.60	(98,636.72)	69,515.20	42,977.73	1,252.86	296,537.55
Profit or (Loss) for the month	(24,007.28)	95.19	4,235.75	1,273.86	(173,672.47)	2,619.32	2,244.00	100.00	(187,111.63)

**Warrants:** Fischer moved to approve the following warrants. Kotalik seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 537.20; Mayor 207.79; Finance 1623.47; Building 93.57; Police 3004.37; Street 2019.82; Garbage 468.03; Cemetery 118.41; West Nile 143.94; Ambulance 625.48; Pool 5485.99; Parks 1263.21; Library 292.84; Development 208.22; Water 1100.01; Sewer 1104.13; Aflac, insurance 258.62; Wellmark BCBS, group insurance 5104.81; Fidelity Life, vision insurance 44.24; SDRS, retirement 1754.03; SDRP, supplemental retirement 120.00; EFTPS, payroll taxes 5338.63. **Utilities:** NorthWestern Energy, electricity & gas 2632.02; Golden West, phone 458.86; Verizon Wireless 35.25. SD State Treasurer, sales tax July 437.04; CoBank, Phase 2 sewer loan July interest 1660.55; Mike Hartman, deposit refund 100.00; Dan Liebl, deposit refund 100.00; Gerrit Niemeyer, deposit refund 100.00; Jennifer Masterson, 1<sup>st</sup> yr lifeguard cert 107.50; Dylan Lammers, 1<sup>st</sup> yr lifeguard cert 107.50; Jacob Hertz, 1<sup>st</sup> yr lifeguard renewal 75.00; Ashaunte Carr, 1<sup>st</sup> yr lifeguard renewal 75.00; Banyon Data Systems, software 1590.00; Barnes & Noble, library books 177.22; Bertsch Law Office, legal services 173.92; B-Y Water, water 5996.50; City of Menno, utilities 2815.54; DENR, sewer exam 10.00; DSG, water supplies 20.76; Dept. of Revenue, samples 165.00; H&W Contracting, Phase 2 Sewer 22823.36; Roger Heckenlaible, sweeper fuel 10.00; Bonnie Heirigs, 2 cemetery mowing 1460.00; Ken's Electric, air conditioner 692.25; Klautt Service, fuel-supplies 809.22; Luiken's Repair, loader tractor repair 123.97; Menno Lumber, supplies 399.72; Mettler Fertilizer, lagoon spray 195.62; Myer's Sanitation, 291 residential 3637.50; One Office Solution, supplies 287.64; Petty Cash, supplies 42.65; Principal Life, group ins. 841.43; Schmidt Country, pole saw repair 96.61; Terah Schoenfish, ambulance webcam 53.78; SCPI, publishing 184.32; South Dakota One Call, locates 39.27; Team Laboratory, supplies 1137.50; VanderPol Dragline Inc., remove asphalt 930.24; Walter Welding, pool repair 81.00; Johnny Woehl, paint lines Poplar St 50.00.

**Police Report:** Kotalik moved to approve the police report. Diede seconded the motion. All votes aye. 1 warning for headlight out, 1 warning for not having headlights on, 1 call for disturbance, 2 verbal yard care notices, 1 citation of exhibition driving, report of assault.

**SCHEDULED BUSINESS: Hearing:** Kotalik moved to approve the temporary malt beverage permit for Oktoberfest on October 22, 2016. Fischer seconded the motion. All votes aye.

**Variance – 209 S Pearl St:** Having heard no negative feedback, Kotalik moved to grant a variance to allow for an addition to be built 5 feet from the property line. Simonsen seconded the motion. Roll call: all votes aye. Lori & Clinton Mehlhaf left the meeting at 6:09 p.m.

**Sewer Project:** Arens presented change order #6 to the council for phase II of the sewer project for an adjustment of the final

construction quantities. Diede moved to approve change order #6 in the amount of \$32,870.80. Fischer seconded the motion. Roll call: all votes aye.

**Street Project:** Arens informed the Council that he will prepare a recommendation of the correction needed for the drainage on Poplar Street. Arens left the meeting at 6:18 p.m.

**OLD BUSINESS: To Do List:** Level gravel on lot on 5<sup>th</sup> St, install new base for diving board, check for visibility issues.

**Code Enforcement:** City Attorney Ken Bertsch should continue to move forward with the process to get the property repaired or condemned.

**NEW BUSINESS: 2<sup>nd</sup> Reading-Budget Ordinance:** Diede moved to approve the second reading and adopt Ordinance #2016-2, an ordinance setting the appropriations for the 2017 budget using 2.1% stored CPI. Simonsen seconded the motion. Roll call: all votes aye.

**Dump Truck:** Mayor Mehlhaf informed the council that there is a State surplus dump truck available that can be purchased through Mettler Implement. Kotalik moved to approve up to \$7500.00 on the 1995 International 4700 dump truck. Simonsen seconded the motion. Roll call: all votes aye.

**Auto Supplement:** Diede moved to approve an auto supplement in the amount of \$1311 for a grant received from the State of South Dakota for the prevention of the West Nile Virus and an auto supplement in the amount of \$17,446.26 for insurance proceeds for the light pole at the baseball field. Fischer seconded the motion. Roll call: all votes aye.

**Executive Session:** Fischer moved to go into executive session at 6:49 p.m. for personnel according to SDCL 1-25-2(1). Simonsen seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:12 p.m.

**RU site:** Fischer moved to hire Clyde Mettler as the restricted use site attendant at \$9.00/hour with a 6 month probationary period. Diede seconded the motion. All votes aye.

Kotalik moved to adjourn at 7:16 p.m. Simonsen seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Lisa Edelman, Finance Officer

\_\_\_\_\_  
Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$\_\_\_\_\_.