

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
June 6, 2016

Mayor Darrell Mehlhaf called the city council to order at 7:30 p.m. on June 6, 2016 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Peggy Thranum, Superintendent Anthony Cokens, Editor Erik Kaufman, Bill Headley and Janelle Bender were also present.

Agenda: Cokens moved to approve the agenda with the addition of Resolution of Service and correction of consumption permit on July 2. Kotalik seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Diede moved to approve the minutes of the May 2 regular meeting. Simonsen seconded the motion. All votes aye.

Finance Report: Simonsen moved to approve the May finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 4/29/16	308,962.43	34,184.78	27,812.56	885.27	77,273.87	59,155.60	34,100.73	552.86	542,928.10
Warrants:	(48,527.85)	0.00	(9,766.41)	0.00	(76,448.91)			0.00	(134,743.17)
JE Adjustment - May 2016	377.16		(1,428.47)	160.39	440.56	262.85	187.51		0.00
Receipts:	118,466.15	5,144.51	8,968.73	2,955.01	76,089.79	2,253.65	1,969.49	0.00	215,847.33
Interest:	15.70	1.63	1.22		7.25				25.80
Checking Balance 5/31/16	379,293.59	39,330.92	25,587.63	4,000.67	77,362.56	61,672.10	36,257.73	552.86	624,058.06
Profit or (Loss) for the month	70,331.16	5,146.14	(2,224.93)	3,115.40	88.69	2,516.50	2,157.00	0.00	81,129.96

Athletic Club Funds: Diede moved to release the swim team funds of \$1000 to the Menno Athletic Club. Simonsen seconded the motion. Roll call: all votes aye.

Budgeted transfers: Cokens moved to transfer \$25,000 (sales tax) from the General Fund into the General Obligation Bond Fund per budget ordinance. Kotalik seconded the motion. Roll call: all votes aye. Kotalik moved to transfer \$29,736 from the Sewer Fund (Phase 1 Surcharge) into the General Obligation Bond Fund per budget ordinance. Diede seconded the motion. Roll call: all votes aye.

Warrants: Simonsen moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 622.25; Mayor 207.79; Finance 2893.16; Building 77.99; Police 2576.03; Street 2204.99; Garbage 462.71; Cemetery 118.41; West Nile 75.98; Ambulance 477.02; Pool 44.68; Parks 239.27; Library 292.84; Development 197.83; Water 1159.76; Sewer 1163.88; Aflac, insurance 391.85; Wellmark BCBS, group insurance 7425.23; Fidelity Life, vision insurance 77.42; SDSR, retirement 2016.13; SDSRP, supplemental retirement 120.00; EFTPS, payroll taxes 4012.16. **Utilities:** NorthWestern Energy, electricity & gas 2358.41; Golden West, phone 418.15; Verizon Wireless 35.23. SD State Treasurer, sales tax May 259.55; CoBank, Phase 2 sewer loan April interest 1427.59; CoBank, Phase 2 sewer loan May interest 1582.91; Cardmember Services, Norton antivirus 52.99; Arens Engineering, Phase 2 sewer & Poplar St 6284.60; Barnes & Noble, library books 186.23; Bertsch Law Office, legal services 247.72; B-Y Water, water 5398.20; City of Menno, 2nd quarter utilities 1867.37; Country Girl Floral, flowers for street planters 227.00; Dakota Pump, rebuild pump 1632.10; DSG, water repair 648.66; DENR, drinking water fee 350.00; Deposit Refund, Ruth White 29.50; Dept. of Health, ambulance relicensing 12.00; Dept. of Revenue, samples 267.00; Lisa Edelman, mileage & pool supplies 79.17; Fensel's Electric, park repair 12.87; First National Bank, Phase 1 sewer loan pmt. 30693.62; H&W Contracting, Phase 2 Sewer 24392.00; Hawkins, pool supplies 3820.81; Bonnie Heirigs, 3 cemetery mowing 2190.00; Klautd Service, fuel-supplies 934.54; Luikens Repair, sweeper repair 1122.32; Mehlhaf Const., gravel 716.25; MADC, SEFP 2016 dues 2432.00; Menno Athletic Club, donation 1000.00; Menno Food Market, supplies 37.89; Menno Lumber, supplies 643.47; Mettler Fertilizer, lagoon burndown 256.40; Myer's Sanitation, 288 residential 3600.00; One Office Solution, supplies 187.54; Parkston Ambulance District, 911 texting service 100.00; Petty Cash, supplies 30.83; Petty Cash, pool supplies 100.00; Principal Life, group ins. 1158.30; Sanitation Products, sweeper repair 176.00; Marsha Schelske, iEMT recert. 25.00; SCPI, publishing 240.34; Secretary of State, notary filing fee 30.00; SD One Call, locates 84.84; Lodge at Deadwood, police conference 237.00; Trinity Electric, repair 2344.88; VanderPol Dragline, Inc, Poplar St. project 57277.71; Walter Welding, park R&M 92.39.

Police Report: Diede moved to approve the police report. Kotalik seconded the motion. All votes aye. 1 Citation for exhibition driving, report of domestic abuse, call of juvenile male assaulting his grandmother, report of missing person, hit and run at Railway and Main with damage to a fire hydrant; Other: gauge cluster in patrol car replaced, speed trailer moved to Hwy 18.

SCHEDULED BUSINESS: Mayor Mehlhaf informed the Council that Commercial Asphalt would be willing to pave additional streets while they were in town completing the streets from the sewer project and Poplar Street project. Cokens moved to hire Commercial Asphalt to pave additional streets within this year's budget. Simonsen seconded the motion. Roll call: all votes aye.

Menno School sound system: Diede moved to give \$3,000 to the Menno School to help pay for the new sound system for the old gym. Cokens seconded the motion. Roll Call: all votes aye.

OLD BUSINESS: To Do List: Install a fence at the restricted use site and repair the light in the police garage.

Pool closing: Cokens moved to table the closing date for the pool. Kotalik seconded the motion. All votes aye.

NEW BUSINESS: Hearing: Simonsen moved to approve a temporary permit to allow the consumption of alcohol in the alley between the Beer Garden and Schnitz for the alley dance on July 2, 2016. Diede seconded the motion. All votes aye.

July Meeting: Diede moved to hold our next meeting July 6 at 6:00 p.m. Cokens seconded the motion. All votes aye.

Close Ambulance accounts: Simonsen moved to close the ambulance accounts and move the balances to the City per the auditor's recommendation. Cokens seconded the motion. All votes aye.

Mayor Mehlhaf informed the Council that Resolution #4 is for clarification purposes only. He stated that this resolution is just so the amount that has been charged for Phase I of the sewer project could be in resolution format. There are no new surcharges with this resolution. Kotalik moved to adopt resolution #4, a resolution to correct resolution #9 that was enacted in 2012. Diede seconded the motion. Roll call: all votes aye.

Correcting Resolution:

RESOLUTION #4 – 06/06/2016
RESOLUTION CORRECTING RESOLUTION #9 – 09/10/2012

WHEREAS, the City has an obligation to make loan payments for improvements to the City's sanitary sewer system; and

WHEREAS, Section 4 of Resolution #9 – 09/10/2012 created the Revenue Bond Special-Surcharge District (the "District") which shall include all users which benefit from the Project; and

WHEREAS, Section 4 of Resolution #9 – 09/10/2012 states there shall be charged a special charge or surcharge for the services provided by Project financed by the Revenue Bond; and

WHEREAS, the charge shall be set by resolution and collected at the same time as other charges of the utility; and

WHEREAS, all users within the District which benefit from the Project, current and future, shall be charged the special charge or surcharge. The special charge or surcharge is found to be equitable for the services provided by the Project. The special charge or surcharge shall begin at such time as will produce sufficient revenue to pay principal of and interest and Administrative Surcharge on the Revenue Bond when due; and

WHEREAS, this surcharge went into effect on 07/01/2013 and the City began collecting a \$7.00 surcharge on 07/01/2013;

NOW THEREFORE BE IT RESOLVED by the Menno City Council that the surcharge for Phase 1 of the Sanitary Sewer Project shall be set at \$7.00; and

IT SHALL BE FURTHER RESOLVED that the surcharge shall be reviewed from time to time, not less than yearly, and shall be modified in order to produce such funds as are necessary and required to comply with the Loan Agreement's rate covenant and to pay principal of, interest and Administrative Surcharge on the Revenue Bond when due. The surcharge may be set by resolution in accordance with Section 4.4 of Resolution #9 – 09-10-2012.

Alderman Kotalik moved for the adoption of the foregoing Resolution. Said motion was seconded by Alderman Diede and upon vote being taken the following voted:

Aye: Cokens, Diede, Kotalik and Simonsen. And the following voted Nay: None.

Adopted at Menno, South Dakota, this 6th day of June, 2016.

ATTEST: Lisa Edelman, Finance Officer

SIGNED: Darrell J. Mehlhaf, Mayor

Fireman: Cokens moved to recognize Jon Schempp as a new volunteer fireman. Simonsen seconded the motion. All votes aye.

Surplus Library books: Kotalik moved to surplus the old library books in the upstairs of City Hall. Diede seconded the motion. Roll call: all votes aye. Mayor Mehlhaf appointed the following as appraisers for the surplus property: Shana Smidt, Carolyn Strobel and Barb Saylor.

District II Agreement: Simonsen moved to continue financial support of the Joint Cooperative Agreement between the City and District III for 2017 in the amount of \$1258. Cokens seconded the motion. All votes aye.

Dakota Senior Meals: No action was taken regarding the request for funds for Dakota Senior Meals.

Elected Officials Workshop: No action was taken regarding the elected officials workshop in July.

Resolution of Service: Mayor Mehlhaf presented the following resolution to Peggy Thranum.

LET IT BE RESOLVED that the City of Menno extends a sincere "Thank You" to ***Peggy Thranum*** for her dedicated service to the City and citizens of Menno, South Dakota, serving as finance officer for 18 years.

Signed this 6th day of June, 2016

Lisa Edelman, Finance Officer

Darrell J. Mehlhaf, Mayor

For Your Information: The May MADC minutes and SEFP report was included in the Council packets.

Pool Personnel: Diede moved to hire the following lifeguards and concession personnel for the 2016 season that were preapproved by the pool committee: Returning lifeguards at \$9.25/hour - Ashaunté Carr, Jalen Kaufman and Dalton Bodewitz; first year lifeguards at \$9.00/hour - Skylar Godwin and Dylan Lammers; concession worker at \$8.50/hour - Monica Cokens. Simonsen seconded the motion. All votes aye.

Cokens moved to hire Grace Abma as a concession worker for \$8.50/hour for the 2016 season. Diede seconded the motion. All votes aye.

Cokens informed the Council that there has been some interest in having a lap swim from 5-6 pm. Edelman was instructed to check with the City's liability insurance to see how many lifeguards would need to be on duty and put it on next month's agenda.

Cokens moved to adjourn at 8:16 p.m. Simonsen seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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