

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS

May 2, 2016

Mayor Darrell Mehlhaf called the city council to order at 7:30 p.m. on May 2, 2016 in the finance office at city hall. Council answering roll call: George Cokens, (Ronald Diede entered at 7:49 pm), Jerry Fischer, Galen Guthmiller, Jerome Kotalik and Scott Simonsen. Finance Officer Peggy Thranum, Lisa Edelman, Superintendent Anthony Cokens, Police Chief Michael Hofeldt, Editor Erik Kaufman, Julie Fischer and Rob Ness were also present.

Agenda: Cokens **moved** to approve the agenda as presented. Guthmiller seconded; all ayes.

REGULAR MEETING ITEMS: Minutes: Fischer **moved** to approve the minutes of the April 4 regular meeting. Simonsen seconded; all ayes.

Finance Report: Guthmiller **moved** to approve the April finance report. Cokens seconded; all ayes.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 3/31/16	288,269.78	33,023.70	27,359.88	17,954.00	80,347.20	56,586.60	31,898.73	552.86	535,992.75
Warrants:	(37,019.98)	0.00	(8,079.39)	(18,295.57)	(11,359.46)			0.00	(74,754.40)
JE Adjustment - April 2016	337.79		(1,312.99)	166.12	374.74	259.28	175.06		0.00
Receipts:	57,362.78	1,159.75	9,843.94	1,060.72	7,904.75	2,309.72	2,026.94	0.00	81,668.60
Interest:	12.06	1.33	1.12		6.64				21.15
Checking Balance 4/29/16	308,962.43	34,184.78	27,812.56	885.27	77,273.87	59,155.60	34,100.73	552.86	542,928.10
Profit or (Loss) for the month	20,692.65	1,161.08	452.68	(17,068.73)	(3,073.33)	2,569.00	2,202.00	0.00	6,935.35

Athletic Club Funds: Guthmiller **moved** to release annual funds of \$4000 to the Menno Athletic Club. Fischer seconded; roll call-all ayes.

Warrants: Simonsen **moved** to approve the following warrants. Kotalik seconded; roll call-all ayes.

WARRANTS APPROVED: Council 1125.79; Mayor 559.16; Finance 3117.51; Building 147.06; Police 4020.56; Street 3223.18; Garbage 605.15; Cemetery 118.41; Ambulance 607.75; Library 414.87; Development 311.48; Water 1790.38; Sewer 1787.86; Cafeteria Reimbursement 2500.00; Aflac, insurance 288.99; Wellmark BCBS, group insurance 2784.39; Fidelity Life, vision insurance 44.24; Principal Life, insurance 929.47; SDRS, retirement 2609.61; SDSRP, supplemental retirement 142.50; EFTPS, payroll taxes 5555.53. **Utilities:** NorthWestern Energy, electricity & gas 1292.46; Golden West, phone 421.60; Verizon Wireless 35.23. SD State Treasurer, sales tax April 226.45; CoBank, Phase 2 sewer loan March interest 1477.83; Cardmember Services, Norton antivirus 52.99, water-wastewater conference 129.98; Arens Engineering, Phase 2 sewer 1860.90; BDS, software support 1090.00; Barnes & Noble, library books 293.28; B-Y Water, 1.157M gallons water 4266.70; CU Greenhouse, supplies 30.00; City of Menno, utilities Jacob/Heather Constant 90.78; Commercial Asphalt, omega mix 394.20; DSG, water supply 511.11; Deposit Refund, Jacob/Heather Constant 9.22; Dept. of Revenue, samples 84.00; H&W Contracting, Phase 2 Sewer 68300.00; Hawkins, sewer supply 56.86; Bonnie Heirigs, 1 cemetery mowing730.00; Jensen Insurance, Public Entity Pak 12048.00; Klaudt Service, fuel-supplies 982.56; Liebl Plumbing, park bathroom repair 57.14; McLeod’s Printing, 7500 Laser Postcards 944.40; Menno Lumber, supplies 110.56; Myer’s Sanitation, 286 residential 3575.00 – city-wide cleanup 3 trips 13.58T 1054.62; One Office Solution, printer ink 102.34-time clock 299.00; Petty Cash, supplies 20.46; Rural Medical Clinic, Hepatitis B shot 166.00; Terah Schoenfish, 2 loads ambulance laundry 20.00; SCPI, publishing 448.57; SD One Call, locates 16.80; USA Bluebook, test kits 69.56; Walter Welding, street R&M 75.00; Zeeb Insurance FO Bond 525.00.

Police Report: Kotalik **moved** to approve the police report; Cokens seconded; all ayes. Warnings: 1 dynamic engine breaking, 1 distracted driving - Complaints: about how vehicle was driving coming into town, dog attacking cat-dog removed from town & individual walking around with a handgun – served notice to mow lawn – attended convention – speed trailer deployed. Hofeldt will go with maintenance tomorrow to assist when a lawn is being mowed.

OLD BUSINESS: To Do List: Continue to patch pot holes; blade the roads; lights are burned out at the softball field-Trinity Electric is to be contacted to fix them

Adjourn: Fischer **moved** to adjourn the old council at 7:40 p.m. Cokens seconded; all ayes.

Oaths: The oath of office was administered to Mayor Darrell Mehlhaf, 2-year term; Alderman Ward II Jerry Fischer, 2-year term; Alderman Ward III George Cokens, 2-year term.

Reconvene: The mayor reconvened the new council at 7:44 p.m. We waited for Ron Diede, who entered the meeting at 7:49 p.m., so we had a quorum.

Appointment: Fischer **moved** to appoint Jerome Kotalik to the position of Councilman Ward III for a 1-year term. Diede seconded; roll call-all ayes.

The position of Alderman Ward 1, 1-year term remains open.

NEW BUSINESS: President: Fischer **moved** to elect Ronald Diede as council president. Cokens seconded; all ayes.

Vice-President: Cokens **moved** to elect Scott Simonsen as council vice-president. Kotalik seconded; all ayes.

Reorganization: Cokens **moved** to approve the following list of committee members and appointees for 2016. Diede seconded; all ayes.

Auditorium:	Fischer	Sign:	Cokens, Diede, Fischer
Buildings:	Diede, Fischer	Solid Waste:	Cokens, Fischer, Kotalik
Cemetery:	Cokens, Kotalik	Street:	Cokens, Diede, Kotalik
Health:	Cokens, Diede, Simonsen	Swimming Pool:	Cokens, Diede, Fischer
Housing:	Cokens	Emergency Management:	Mayor, Finance Officer, City Attorney, Diede, Kotalik, Simonsen
Library:	Simonsen	APPOINTED OFFICERS:	
Parks:	Cokens, Kotalik	Attorney:	Kenneth D. Bertsch
Purchasing:	Fischer, Simonsen	Civil Defense:	Jai Walter
Safety:	Diede, Kotalik, Simonsen	Engineer:	Vernon Arens
Sewer & Water:	Diede, Kotalik	Health Advisor:	Terry Behl, P. A.

SCHEDULED BUSINESS: Hearing: Diede **moved** to approve a temporary malt beverage permit for the Menno Baseball Association for May 20, June 5, 9, 26 & 29, July 1, 4 & 15, 2016 at the baseball field. Kotalik seconded; all ayes. The permit will be good for the days requested or date(s) for which a game had to be rescheduled.

7:55 p.m. Julie Fischer, Missouri River Associates, presented her views on our health insurance policy. In her opinion, the council should wait to see what the renewal will be on our grandfathered plan. She strongly feels the renewal rate will be much lower than it is presently. Julie left the meeting at 8:10 p.m.

New Business: 8:12 p.m. Hearing: Cokens **moved** to set June 6 as the hearing date for a temporary permit to allow the consumption of alcohol in the alley between the Beer Garden and Schnitz for the alley dance on July 2, 2016. Fischer seconded; all ayes.

Renewals: Kotalik **moved** to renew the following applications for current malt beverage licenses. Diede seconded; all ayes.

- **Renewal** - Package (off sale) Malt Beverage – Ruth Stirling, d.b.a., The Beer Garden, Lots 9-10, Block 2, Original Plat, city of Menno.
- **Renewal** - Retail (on/off sale) Malt Beverage - Larry Klautd, d.b.a., Klautd Service, Lots 6 & 7, Block 4, A. Mettler’s Addition, city of Menno.
- **Renewal** – Retail (on-off sale) Malt Beverage –Menno Groceries LLC, d.b.a. Total Stop Convenience Store #9467, Lots 100 & 101 and Lot 101A of city of Menno.
- **Renewal** - Retail (on/off sale) Malt Beverage – Thomas R Fischer, d.b.a. The Schnitz. N. 24’ of Lot 3 & S. 27’ of Lot 2, Block 2, Original Plat, city of Menno.

Training: Fischer **moved** to pay expenses for Edelman to attend budget training July 14 in Sioux Falls. Simonsen seconded; all ayes.

Fireworks: Diede **moved** to allow the Menno Baseball Association to sponsor a fireworks display July 4 with members of the Menno Fire Department discharging the fireworks near the baseball field. Cokens seconded; all ayes.

Pool: Cokens **moved** to set May 28 as the tentative opening date for the pool. Fischer seconded; all ayes.

Diede **moved** to table the closing date for the pool. Kotalik seconded; all ayes.

For Your Information: The city of Menno received the Drinking Water Certificate of Achievement Award from DENR for meeting the state's regulations for supplying safe drinking water to the public. Operators demonstrating excellence in water system management and maintenance for 2015 were Fred Sayler and Roger Heckenlaible.

The minutes of the April development meeting and SEFP report were included in the packets.

A thank you was extended to Modern Woodmen of America Camp #13996, located in Mitchell, for generously supplying us with \$500 worth of rubber pellets to place under the playground equipment at the city park.

Executive Session: Cokens **moved** to enter executive session at 8:21 p.m. to review applications for personnel according to SDCL 1-25-2 (1). Diede seconded; all ayes.

Hofeldt, Anthony Cokens, Ness & Kaufman left the meeting.

The mayor declared us out of executive session at 8:25 p.m. to consult with the city engineer.

City Engineer Vernon Arens entered the meeting along with Anthony Cokens and Erik Kaufman.

Scheduled Business Continued: Arens explained the change order and the pay request and answered questions.

The mayor stated the contractor would give him an inventory of manholes that need work done on the bottoms. They come through this area every year and would be willing to repair 5 manholes a year for approximately \$1200 each.

Mark Hasz entered the meeting at 8:38 p.m.

Change Order: Simonsen **moved** to approve Change Order #5 in the amount of \$5900. Kotalik seconded; roll call-all ayes. Changes include: Completing asphalt concrete pavement installation in conjunction with the 2016 Poplar Street project, extending the completion date by 3 weeks; 6 manholes reconstructed because of deteriorated bottoms; 4 manholes chemically grouted to stop groundwater infiltration prior to cementitious lining installation and 2 manholes were eliminated.

Pay Request: Fischer **moved** to approve Pay Request #4 to H & W Contracting for manhole restoration work to date in the amount of \$68,300. Cokens seconded; roll call-all ayes.

Motion to Proceed: Diede **moved** to approve the Notice to Proceed for the 2016 Poplar Street Project. Simonsen seconded; roll call-all ayes.

Arens left the meeting at 8:41 p.m.

Hasz spoke with the council concerning our health insurance. It was the consensus of the council that they would wait until the renewal of our present policy to see if any changes would be necessary.

Hasz, Kaufman and Anthony Cokens left the meeting at 8:45 p.m.

Executive Session: Cokens **moved** to re-enter executive session at 8:45 p.m. to review applications for personnel according to SDCL 1-25-2 (1). Fischer seconded; all ayes.

The mayor declared us out of executive session at 8:55 p.m.

Pool Personnel: Cokens **moved** to hire Jennifer Masterson as manager and lifeguard for the 2016 season at \$10/hour. Simonsen seconded; all ayes.

Fischer **moved** to hire Jacob Hertz as a returning lifeguard for the 2016 season at \$9.25/hour. Diede seconded; all ayes.

Diede **moved** to allow Emily Massey to use the pool to give swim lessons for 2016. Cokens seconded; all ayes.

Simonsen **moved** to allow the pool committee to hire additional pool employees as needed. Kotalik seconded; all ayes.

Rates for the pool haven't changed. Child \$2/day, Adult \$3/day, Single Pass \$40 and Family Pass \$70, 7-day pass \$10, Lap Swim \$2.

P-T Summer Help: Fischer **moved** to hire Eli Huber and Mark McTaggart as part-time maintenance personnel for the summer of 2016 at \$10.57/hour. Simonsen seconded; all ayes.

Resignation: Simonsen **moved** to accept Peggy Thranum's resignation as finance officer effective May 3 but allow her to continue her employment as deputy finance officer until her retirement on June 17, 2016 and have Lisa Edelman assume responsibilities as finance officer effective May 3, 2016. Diede seconded; roll call-all ayes.

Kotalik **moved** to adjourn at 9:03 p.m. until Monday, June 6, 2016 at 7:30 p.m. Fischer seconded; all ayes.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Peggy Thranum, Finance Officer

Darrell J Mehlhaf, Mayor

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