

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**February 6, 2023**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on February 6, 2023 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jacob Mettler and Scott Simonsen. Finance Officer Jodi Fischer, Superintendent Keith Fischer, Police Chief Mike Hofeldt, and Heather Broehm were also present.

**Agenda:** Simonsen moved to approve the agenda. Mettler seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Fischer moved to approve the minutes of the January 9, 2023 regular meeting. Cokens seconded the motion. All votes aye.

**Finance Report:** Cokens moved to approve the January finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
<b>Checking Balance 12/29/22</b>	<b>891,712.81</b>	<b>76,068.50</b>	<b>50,108.56</b>	<b>212,456.29</b>	<b>58,091.23</b>	<b>22,908.40</b>	<b>1,952.86</b>	<b>1,313,298.65</b>
<b>Warrants:</b>	<b>(48,622.97)</b>	0.00	<b>(9,202.85)</b>	<b>(7,366.58)</b>	0.00	<b>(3,077.00)</b>	0.00	<b>(68,269.40)</b>
<b>JE Adjustment - January 2023</b>	257.68		<b>(826.58)</b>	278.55	144.97	145.38		<b>0.00</b>
<b>Receipts:</b>	66,906.42	16.70	8,755.21	8,105.51	2,313.18	3,013.62	0.00	<b>89,110.64</b>
<b>Interest:</b>	306.03	25.52	16.38	99.64				<b>447.57</b>
<b>Checking Balance 1/30/23</b>	<b>910,559.97</b>	<b>76,110.72</b>	<b>48,850.72</b>	<b>213,573.41</b>	<b>60,549.38</b>	<b>22,990.40</b>	<b>1,952.86</b>	<b>1,334,587.46</b>
<b>Profit or (Loss) for the month</b>	<b>18,847.16</b>	<b>42.22</b>	<b>(1,257.84)</b>	<b>1,117.12</b>	<b>2,458.15</b>	<b>82.00</b>	<b>0.00</b>	<b>21,288.81</b>

**Council Financial Review:** The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of January.

**Warrants:** Mettler moved to approve the following warrants. Fischer seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 929.66; Mayor 300.14; Finance 2247.62; Buildings 54.02; Police 2671.97; Street 5464.90; Cemetery 161.61; Ambulance 809.60; Library 332.46; Development 276.29; Water 1415.36; Sewer 1415.23; Aflac, insurance 213.52; Wellmark BCBS, group insurance 8632.58; VSP, vision insurance 42.60; SDRS, retirement 2395.54; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 4501.35. **Utilities:** NorthWestern Energy, electricity & gas 4692.84; Golden West, phone 422.09; Verizon Wireless, police cell phone 26.72; SD State Treasurer, sales tax 283.04; USDA, Phase 2 sewer loan pmt 3077.00; Affordable Pest Technician, pest control 213.00; Barnes & Noble, library books 136.15; Bertsch Law Office, legal services 250.60; B-Y Water, water 3677.70; Cardmember Service, envelopes & supplies 409.97; City of Menno, deposit refund 150.00; Crick Ben, reimbursement fuel 49.32; Dept of Health, samples 30.00; Deposit Refund, Roosters 150.00; GovOffice, website hosting 1295.00; Headley Judy, history book of Menno 100.00; Klautdt Service, fuel-supplies 2771.89; Matheson Tri-Gas, amb supplies 62.17; Menno Lumber, supplies 17.99; Menno State Bank, safe dep box rent 30.00; Metering & Technology Solution, meter supplies 124.22; Mettler Implement, supplies 28.91; Mettler Jacob, reimbursement fuel 150.00; Myer’s Sanitation, 281 residential 3934.00; One Office, supplies 140.45; Postmaster, post card stamps 480.00; Principal Life, group ins. 959.55; SD Municipal Street Maintenance Assoc., 2023 dues 35.00; SCPI, publishing 270.23; Sioux International, supplies 91.36; SD One Call, locates 11.13; Team Lab, supplies 1114.50; Tyndall Napa, street supplies 12.99; Water Management Solution, snow removal & water line repair 8572.50.

**Police Report:** Cokens moved to approve the police report. Simonsen seconded the motion. All votes aye. Report of 911 hang-up call at Menno Livestock, false alarm at Trinity Electric, individual on parole who is drinking, 2 warnings for parking, 1 warning for speeding, 1 warning for driving without headlights, assisted sheriff’s office with situation on hwy 81, and assisted sheriff’s office with a subject refusing to leave private property.

**NEW BUSINESS: Resolution of Service:** Mettler moved to present the following document to Roger Heckenlaible. Diede seconded the motion. All votes aye.

**LET IT BE RESOLVED** that the City of Menno extends a sincere “Thank You” to **Roger Heckenlaible** for his dedicated service to the city and citizens of Menno, South Dakota, serving as maintenance superintendent for 39 years. Signed this 6<sup>th</sup> day of February, 2023

Jodi Fischer, Finance Officer

Darrell J. Mehlhaf, Mayor

**Resolution of Approval:**

**RESOLUTION #3 – 2/6/2023**

**RESOLUTION OF APPROVAL**

**A plat of Lots 1-11 in Sunrise Acres 2nd Addition to the  
City of Menno, Hutchinson County, South Dakota.**

**WHEREAS** it appears that the owner has caused a plat to be made of the above stated survey and has submitted such plat to the City Council of the City of Menno, South Dakota for approval; and

**WHEREAS** such plat has been submitted to the Planning Commission of the City of Menno, South Dakota for a report and recommendation thereon to the City Council as required by law; now

**THEREFORE BE IT RESOLVED** that such plat has been executed according to law and the same is hereby approved and the City Finance Officer is hereby authorized and directed to endorse on such plat a copy of this resolution and certify the same.

Motion by Councilman Cokens and seconded by Councilman Fischer to approve this resolution.

George Cokens, Ron Diede, Jerry Fischer, Jacob Mettler and Scott Simonsen voting aye. No one voting nay. Motion passed

Resolution approved and adopted this 6th day of February 2023.

ATTEST:  
Jodi Fischer, Finance Officer

CITY OF MENNO, SD  
Darrell J. Mehlhaf, Mayor

**Advertise for pool personnel:** Simonsen moved to advertise for a pool manager, lifeguards and swimming lesson instructor. Diede seconded the motion. All votes aye.

**District III meeting:** Diede moved to pay expenses for those attending the District 3 meeting in Alcester on March 16. Mettler seconded the motion. All votes aye.

**Auto Supplement:** Fischer moved to approve an auto supplement in the amount of \$500.00 to sewer from a FEMA payment. Cokens seconded the motion. All votes aye.

**Traffic Control Device:** Mettler moved to purchase some solar-powered radar traffic speed signs. Diede seconded the motion. All votes aye.

**Sweeping Contract:** Cokens moved to approve a contract between the City and the SD DOT for sweeping curb and gutter on US Hwy 18 milepost 394.0 to 395.0 in the City of Menno and US Hwy 18 milepost 389.5 to 390.0 in Olivet. The total amount of the contract is 25 hours for a total amount of \$2000.00. Simonsen seconded the motion. All votes aye.

**Swimming Pool:** Diede moved to purchase steps for the swimming pool on the recommendation of Anthony and Keith. Fischer seconded the motion. All votes aye.

**Southeaster Enterprise Facilitation Project (SEFP):** Heather Broehm stated that 2022 was a solid year for SEFP. Currently she is busy with the Career Fair that will be held at the Menno School on February 15<sup>th</sup>. Also, something that she is working on is succession planning workshops which will be coming in the near future.

**Executive Session:** Mettler moved to enter executive session at 7:52 pm for personnel according to SDCL 1-25-2(1). Simonsen seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:54pm.

Councilman Cokens moved to hire Cody Fischer as a certified part-time police officer. Diede seconded the motion. All votes aye.

**Next Meeting:** The next regular meeting will be Monday, March 6 at 7:00 p.m.

Mettler moved to adjourn at 7:55 p.m. Simonsen seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Jodi Fischer, Finance Officer

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Darrell J Mehlhaf, Mayor

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