

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
January 3, 2022

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on January 3, 2022 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible were also present.

Agenda: Simonsen moved to approve the agenda. Huber seconded the motion. All votes aye.

YEARLY BUSINESS: Depository: Huber moved to name Menno State Bank as the official depository for 2022. Diede seconded the motion. All votes aye.

Publication: Fischer moved to name the Courier as the official publication for 2022. Cokens seconded the motion. All votes aye.

Vacancies: Council terms expiring in 2022 – Mayor, Darrell Mehlhaf, 2-year term; Alderman, Ward I, Scott Simonsen, 1-year term; Alderman, Ward II, Jerry Fischer, 2-year term; Alderman, Ward III, John Huber, 1-year term; Alderman, Ward III, George Cokens, 2-year term.

Election Date & Place: Diede moved to hold the city-school election on April 12, 2022 in the meeting room at the Menno Fire Hall. Huber seconded the motion. All votes aye.

Election Board: Cokens moved to approve the following to serve on the election board: Joan Nusz, Superintendent Ward I, Carol Harvey Ward II, Janelle Bender Ward III. Fischer seconded the motion. All votes aye.

Pre-approved Bills:

RESOLUTION #1 – 01/03/2022
ANNUAL AUTHORIZATION TO PAY PRE-APPROVED BILLS

WHEREAS it is necessary to pay certain bills each month prior to the council meeting to avoid penalties or to take advantage of discounts; and

WHEREAS these bills include but are not limited to: Insurance, Loan Payments and Loan Interest Payments, Payroll and Payroll Taxes, Retirement and Supplemental Retirement, Excise, Sales and Unemployment Taxes, Utilities and Chemical Purchases; and

WHEREAS the Finance Officer is unable to project the exact amount of each expense to present to the council prior to the due date of each expense;

NOW THEREFORE BE IT RESOLVED BY THE MENNO CITY COUNCIL that the Finance Officer is authorized to pay in a timely manner the foregoing expenses to be approved at the next regular council meeting following issuance.

Motion by Councilman Cokens and seconded by Councilman Huber to approve this resolution.

Cokens, Diede, Fischer, Huber and Simonsen voting aye. None voting nay.

Resolution approved and adopted this 3rd day of January 2022.

ATTEST: Lisa Edelman, Finance Officer

SIGNED: Darrell J. Mehlhaf, Mayor

Fire/Ambulance members: Cokens moved to approve the following fire members for insurance. Fischer seconded the motion. All votes aye.

Fire: Fred Sayler, Daniel Mettler, Mark Hento, Jai Walter, John Huber, David Fischer, Shannon Herrboldt, Jerry Fischer, Terry Goehring, Ron Diede, Daniel Mehlhaf, Bob Heckenlaible, Jacob Mettler, Barry Schmidt, Ben Crick, Danielle Kammrad, Jeremy Kammrad, Ron Derby, Justin Plooster, Andy Spangler, Anthony Cokens, Tyler Goehring, Cody Herrboldt, John Friman, Dylan Lehr, Hunter Huber, Dale Kessler Jr, Logan Lehr and Austin Streyle.

Huber moved to approve the following ambulance members for insurance. Diede seconded the motion. All votes aye.
Ambulance: Krista Derby, Tommy Jo Hall, Jayme Kocourek, Terah Schoenfish and Jackie Vaith.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the December 6 & 27, 2021 meetings. Huber seconded the motion. All votes aye.

Finance Report: Cokens moved to approve the December finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 11/29/21	568,251.92	99,786.02	7,178.18	149,525.93	54,086.57	19,536.63	3,052.86	901,418.11
Warrants:	(73,282.55)	(30,693.62)	(12,477.43)	(13,844.21)		(3,077.00)	(2,000.00)	(135,374.81)
JE Adjustment –December 2021	169.85		(2,509.39)	174.16	960.33	1,205.05		0.00
Receipts:	81,307.47	780.23	10,156.19	8,423.18	2,489.80	3,230.82		106,387.69
Interest:	51.25	6.20	.21	19.77				77.43
Checking Balance 12/30/21	576,497.94	69,878.83	2,347.76	144,298.83	57,536.70	20,895.50	1,052.86	872,508.42
Profit or (Loss) for the month	8,246.02	(29,907.19)	(4,830.42)	(5,227.10)	3,450.13	1,358.87	(2,000.00)	(28,909.69)

Annual Contributions: Simonsen moved to release the annual contribution to the Menno School-Gym in the amount of \$2000.00 and the Menno Museum in the amount of \$774.00. Cokens seconded the motion. Roll call: all votes aye.

Warrants: Huber moved to approve the following warrants. Fischer seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Barnes & Noble, library books 131.03; BATA, annual contribution 1000.00; B-Y Water, water 4706.90; DANR, environmental fees 650.00; Golden West, phone-wireless 405.97; Klautd Service, fuel-supplies 149.57; Matheson, amb supplies 62.17; Maxwell Colony Sign, golf cart permits 84.00; Menno Museum, contribution 774.00; Menno Lumber, supplies 114.70; Menno School, gym contribution 2000.00; Myers Sanitation, 279 residential 3906.00; District III, dues 1383.00; Principal Life, group ins. 967.92; SDACE, dues 40.00; SDMAA, dues 20.00; SDGFOA, dues 40.00; SDGHRA, dues 25.00; SDML, dues 927.93; SDPCA, dues 95.86; SD Unemployment Ins 1.58; SDML Workers Comp, insurance 5768.00; SCPI, publishing 271.73; US Bank, sewer & water meter loan pmts 3191.96; Verizon Wireless, police cell phone 26.81.

Police Report: Cokens moved to approve the police report. Simonsen seconded the motion. All votes aye. Warning for taillight, warning for unsafe backing, report of dog running loose, unwanted individual at Beer Garden and driving complaint on Hwy 18.

NEW BUSINESS: Hourly Rates: Quotes were opened for hourly rates. Jerome Kotalik - \$130/hour backhoe and \$4/running foot for trenching. Mettler Fertilizer – Cat 310 \$145/hour, Cat 323 \$185/hour, Cat 865 & Scraper \$250/hour, John Deere \$300/hour and Cat 299 Skid Loader \$120/hour.

Diede moved to accept all quotes for 2022. Huber seconded the motion. Roll call: all votes aye.

Cemetery mowing: Fischer moved to hire Tim & Sherry Freier to mow the cemetery for the 2022 season at a rate of \$665.00 per mowing. Simonsen seconded the motion. Roll call: all votes aye.

Fire Dept. Report: Huber moved to approve Fire Chief Jai Walter’s 2021 Year End Fire Report. Diede seconded the motion. All votes aye.

Liquor License Transfer: Cokens moved to approve the liquor license transfers from Rocky Zeeb to Darin Guthmiller. Simonsen seconded the motion. All votes aye.

Hearing: Diede moved to approve the temporary alcoholic beverage permits for American Legion Post 152 for the following dates or dates for which the requested dates had to be rescheduled: 1/15, 1/18, 1/29, 2/12, 2/26, 3/12, 3/15, 3/26, 4/19, 4/23, 5/14, 5/17, 5/28, 5/30, 6/4, 6/11, 6/18, 6/25, 7/1, 7/2, 7/4, 7/16, 7/23, 8/6, 8/13, 8/20, 9/10, 9/24, 10/15, 10/23, 10/29, 11/5, 11/12, 11/26, 12/10, 12/17, 12/31. Fischer seconded the motion. All votes aye.

Executive Session: Simonsen moved to go into executive session at 7:27 p.m. for personnel according to SDCL 1-25-2(1). Cokens seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:56 p.m.

Salary Resolution:

2022 Salary Resolution #2 – 01/03/2022

WHEREAS, SDCL 9-14-28 requires that, except as otherwise specially provided, the governing body of every municipality shall fix and determine by ordinance or resolution the amount of salaries and compensation of all municipal officers and the times at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provisions of SDCL.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Menno hereby approves and adopts the following salaries for the calendar year 2022.

The mayor and council will be paid on a monthly basis (unless they also are EMT's or EVOG drivers, then they will be paid bi-weekly) in the second bi-weekly payroll period of the month. The cemetery sexton will be paid monthly in the second bi-weekly payroll period of the month. All other employees will be paid bi-weekly.

Mayor - \$175.00 per month, plus \$50.00 per meeting/special meeting (Have to be present at meetings to be paid.)

Council - \$75.00 per month, plus \$50.00 per meeting/special meeting (Have to be present at meetings to be paid.)

Any council member or mayor that attends a meeting on behalf of the City will be paid \$50.00 per day.

Cemetery Sexton – Part-time – Roger Simonsen - \$175.00 per month

Janitor – Part-time – Tammy Zeeb - \$12.60 per hour

Election Workers – Temporary - \$150 per day – includes Election School

Ambulance Personnel – EMT-B – Part-time - \$30.00 per hour minimum

EVOG Drivers – Part-time - \$30.00 per hour minimum

Ambulance – Mutual Aid or No Transport Calls (DOA-MVA) \$30.00 per hour minimum

Ambulance – Continuing Education Classes - \$30.00 per class

Attorney – As needed – Kenneth D. Bertsch - \$125.00 per hour

Finance Officer/Development Coordinator – Full-time – Lisa Edelman - \$22.24 per hour

Librarian – Part-time – Lorie Lehr - \$12.00 per hour

Library Assistants – Part-time – \$12.00 per hour

Maintenance & Parks – Part-time –Earl Schnabel - \$12.85 per hour

Police Chief – Full-time – Michael Hofeldt - \$46,290 per year

Relief Police Certified – Part-time – Harold Vis - \$17.80 per hour

Relief Police Uncertified – Part-time - \$12.85 per hour

Fire Watch – Part-time - \$12.85 per hour

RU Site Manager – Part-time – Clyde Mettler - \$11.11 per hour

Other RU Site Personnel – as needed - \$10.61 per hour

Street Superintendent – Full-time – Roger Heckenlaible - \$21.03 per hour

Water/Sewer Superintendent – Full-time – Anthony Cokens - \$21.03 per hour

Mileage paid at \$.42 per mile

Dated at Menno, South Dakota this 3rd day of January 2022.

Diede moved to adopt the resolution. Huber seconded the motion. Roll call: all votes aye.

Huber moved to increase the BLS-E rate to \$700 per run effective immediately. Fischer seconded the motion. Roll call: all votes aye.

Cokens moved to adjourn at 7:58 p.m. Simonsen seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$_____.