

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
January 6, 2025

Mayor Darrell Mehlhaf called the city council to order at 7:30 p.m. on January 6, 2025 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Tyler Goehring, and Jacob Mettler. Finance Officer Jodi Fischer, Police Chief Michael Hofeldt, Superintendent Corbin Auch were also present.

Amber Cross entered the meeting at 7:33 p.m.

Agenda: Diede moved to approve the agenda. Mettler seconded the motion. All votes aye.

YEARLY BUSINESS: Depository: Fischer moved to name Menno State Bank as the official depository for 2025. Cokens seconded the motion. All votes aye.

Publication: Goehring moved to name the Courier as the official publication for 2025. Cokens seconded the motion. All votes aye.

Vacancies: Council terms expiring in 2025 – Alderman, Ward I, Tyler Goehring, 1-year term; Alderman, Ward I, Jacob Mettler, 2-year term; Alderman, Ward II, Ron Diede, 2-year term; Alderman, Ward III, Amber Cross, 1-year term.

Election Date & Place: Mettler moved to hold the city-school election on April 8, 2025 in the meeting room at the Menno Fire Hall. Cokens seconded the motion. All votes aye.

Election Board: Cokens moved to approve the following to serve on the election board: Joan Nusz, Superintendent Ward I, Carol Harvey Ward II, Janelle Bender Ward III. Mettler seconded the motion. All votes aye.

Pre-approved Bills:

RESOLUTION #1 – 01/06/2025
ANNUAL AUTHORIZATION TO PAY PRE-APPROVED BILLS

WHEREAS it is necessary to pay certain bills each month prior to the council meeting to avoid penalties or to take advantage of discounts; and

WHEREAS these bills include but are not limited to: Insurance, Loan Payments and Loan Interest Payments, Payroll and Payroll Taxes, Retirement and Supplemental Retirement, Excise, Sales and Unemployment Taxes, Utilities and Chemical Purchases; and

WHEREAS the Finance Officer is unable to project the exact amount of each expense to present to the council prior to the due date of each expense;

NOW THEREFORE BE IT RESOLVED BY THE MENNO CITY COUNCIL that the Finance Officer is authorized to pay in a timely manner the foregoing expenses to be approved at the next regular council meeting following issuance.

Motion by Councilman Goehring and seconded by Councilman Cross to approve this resolution.

Cokens, Cross, Diede, Fischer, Goehring, and Mettler voting aye. None voting nay.

Resolution approved and adopted this 6th day of January 2025.

ATTEST: Jodi Fischer, Finance Officer

SIGNED: Darrell J. Mehlhaf, Mayor

Fire/Ambulance members: Diede moved to approve the following fire members for insurance. Goehring seconded the motion. All votes aye.

Fire: Fred Saylor, Daniel Mettler, Jai Walter, David Fischer, Shannon Herrboldt, Jerry Fischer, Terry Goehring, Ron Diede, Daniel Mehlhaf, Bob Heckenlaible, Jacob Mettler, Barry Schmidt, Ben Crick, Danielle Kamrad, Jeremy Kamrad, Justin Plooster, Andy Spangler, Anthony Cokens, Hunter Huber, Dale Kessler Jr, Logan Lehr, Dylan Lehr Austin Streyle, Dominic Lehr, Shawn Kocourek, Jared Hegdahl, and Will Massey.

Diede moved to approve the following ambulance members for insurance. Goehring seconded the motion. All votes aye.

Ambulance: Krista Derby, Tommy Jo Hall, Jayme Kocourek, Terah Schoenfish and Jackie Vaith.

REGULAR MEETING ITEMS: Minutes: Cokens moved to approve the minutes of the December 2 & 30, 2024 meetings. Mettler seconded the motion. All votes aye.

Finance Report: Fischer moved to approve the December finance report. Diede seconded the motion. All votes aye.

	Interest Posted				Bond Ph 1 Sewer Surchg	Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
	General	Restricted GO Bond	Water	Sewer				
Checking Balance 11/29/24	1,167,970.70	119,675.36	28,612.04	197,499.55	57,824.66	28,244.51	2,077.86	1,601,904.68
Warrants:	(110,833.41)	(30,693.62)	(8,730.79)	(22,169.61)	0.00	(3,077.00)	0.00	(175,504.43)
JE Adjustment - December 2024	123.10		(402.56)	100.71	95.17	83.58		0.00
Receipts:	91,155.46	334.80	9,338.21	23,214.45	2,529.56	3,292.62	0.00	129,865.10
Interest:	680.18	52.81	17.04	170.06				920.09
Year End Adjustments			(900.00)		393.75	506.25		0.00
Checking Balance 12/31/24	1,149,096.03	89,369.35	27,933.94	198,815.16	60,449.39	28,543.71	2,077.86	1,556,285.44
<i>Profit or (Loss) for the month</i>	<i>(18,874.67)</i>	<i>(30,306.01)</i>	<i>221.90</i>	<i>1,315.61</i>	<i>2,624.73</i>	<i>299.20</i>	<i>0.00</i>	<i>(44,719.25)</i>

Annual Contributions: Mettler moved to release the annual contribution to the Menno School-Gym in the amount of \$2000.00 and the Menno Museum in the amount of \$774.00. Goehring seconded the motion. Roll call: all votes aye.

Warrants: Diede moved to approve the following warrants. Cross seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Avera Occupational Medicine, drug test 115.00; Badger Meter, support services 79.59; BATA, annual contribution 1000.00; B-Y Water, water 5188.00; CNA Surety, finance officer bond 525.00; Catalis PWE, website hosting 1295.00; Commercial Asphalt, patch mix 680.00; Dakota Supply Group, supplies 409.88; Deposit Refund, water dep. refunds 450.00; Golden West, phone-wireless 416.73; Klaudt Service, fuel 50.19; Matheson, amb supplies 75.50; Menno Museum, contribution 774.00; Menno Lumber, supplies 31.98; Menno School, gym contribution 2000.00; Mettler Implement, supplies 119.14; Myers Sanitation, 284 residential 5183.00; District III, dues 1493.00; Principal Life, group ins. 950.20; SDACE, dues 75.00; SDGFOA, dues 40.00; SDGHRRA, dues 25.00; SDML, dues 1022.00; SD Unemployment Ins 30.80; SDML Workers Comp, insurance 6275.00; SCPI, publishing 248.25; US Bank, sewer & water meter loan pmt 3191.96; Vantek communications, radios – amb 4683.40; Walter Welding, repair 539.50.

Police Report: Cokens moved to approve the police report. Mettler seconded the motion. All votes aye. Suspicious vehicle, assisted with ambulance call in town, call of an accident just east of Menno, several notices on property cleanup have been served, 1 warning for unsafe backing.

NEW BUSINESS: Hourly Rates: Quotes were opened for hourly rates.

Water Management Solutions LLC: Cat 330 Excavator/JDeere 250 Excavator \$335/Hr, Cat 323 Excavator \$225/Hr, Cat 310, Cat 309, Takeuchi Excavator \$170/Hr, Yanmar Excavator \$165/Hr, JDeer & Scraper \$335/Hr, Trenching – up to 6’ Depth \$5/Ft JLG G12-55 Telehandler \$145/Hr.

D&D Services: Backhoe, Case 580K \$140/Hr, Telehandler, Gehl RS6-34 \$75/Hr, with operator add \$45/Hr.

Cokens moved to accept all bids. Cross seconded the motion. All votes aye.

Cemetery mowing: Diede moved to hire Tim & Sherry Freier to mow the cemetery for the 2025 season at a rate of \$700.00 per mowing. Mettler seconded the motion. All votes aye.

Fire Dept. Report: Fischer moved to approve Fire Chief Jai Walter’s 2024 Year End Fire Report. Goehring seconded the motion. All votes aye.

Hearing: Mettler moved to approve the temporary alcoholic beverage permits for American Legion Post 152 for the following dates or dates for which the requested dates had to be rescheduled: 2/1, 2/8, 2/15, 2/22, 3/1, 3/8, 3/15, 3/22, 4/5, 4/12, 4/19, 4/26, 5/10, 5/17, 5/24, 6/14, 6/21, 7/2, 7/3, 7/4, 7/5, 8/16, 8/23, 9/13, 9/27, 10/4, 10/18, 10/25, 11/8, 11/15, 11/22, 12/13, 12/20, 12/31. Goehring seconded the motion. All votes aye.

Mini Excavator & Trailer Purchase: Cross moved to purchase a 2017 Takeuchi TB240 Mini Excavator from SM Equipment, LLC for \$49,500.00 & a 2025 Big Tex Trailer from Prairie Wind Trailers for \$8,600.00. Fischer seconded the motion. Roll call: all votes aye.

Executive Session: Fischer moved to go into executive session at 8:53 p.m. for personnel according to SDCL 1-25-2(1). Cokens seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 9:18 p.m.

Salary Resolution:

2025 Salary Resolution #2 – 01/08/2024

WHEREAS, SDCL 9-14-28 requires that, except as otherwise specially provided, the governing body of every municipality shall fix and determine by ordinance or resolution the amount of salaries and compensation of all municipal officers and the times at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provisions of SDCL.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Menno hereby approves and adopts the following salaries for the calendar year 2024.

The mayor and council will be paid on a monthly basis (unless they also are EMT's or EVOC drivers, then they will be paid bi-weekly) in the second bi-weekly payroll period of the month. The cemetery sexton will be paid monthly in the second bi-weekly payroll period of the month. All other employees will be paid bi-weekly.

Mayor - \$175.00 per month, plus \$50.00 per meeting/special meeting (Have to be present at meetings to be paid.)

Council - \$75.00 per month, plus \$50.00 per meeting/special meeting (Have to be present at meetings to be paid.)

Any council member or mayor that attends a meeting on behalf of the City will be paid \$50.00 per day.

Cemetery Sexton – Part-time – Roger Simonsen - \$175.00 per month

Janitor – Part-time – Mindy Spangler - \$13.50 per hour

Election Workers – Temporary - \$150 per day – includes Election School

Ambulance Personnel – EMT-B – Part-time - \$30.00 per hour minimum

EVOC Drivers – Part-time - \$30.00 per hour minimum

Ambulance – Mutual Aid or No Transport Calls (DOA-MVA) \$30.00 per hour minimum

Ambulance – Continuing Education Classes - \$30.00 per class

Attorney – As needed – Kenneth D. Bertsch - \$125.00 per hour

Finance Officer/Development Coordinator – Full-time – Jodi Fischer - \$24.32 per hour

Librarian – Part-time – Lorie Lehr - \$13.10 per hour

Library Assistants – Part-time – Sandra Stokes & Lois Wollman \$12.50 per hour

Maintenance & Parks – Part-time – \$12.85 per hour

Maintenance & Parks w/CDL – Part-time – Roger Heckenlaible - \$16.25 per hour

Police Chief – Full-time – Michael Hofeldt - \$52,350 per year

Relief Police Certified – Part-time – Darren Donnelson - \$20.50 per hour

Relief Police Uncertified – Part-time - \$15.00 per hour

Fire Watch – Part-time - \$15.00 per hour

RU Site Personnel – Part-time – \$12.50 per hour

Street Superintendent – Full-Time – Corbin Auch - \$23.10 per hour

Water/Sewer Superintendent – Full-time – Anthony Cokens - \$27.05 per hour

Mileage paid at the current state rate.

Dated at Menno, South Dakota this 6th day of January 2025.

Diede moved to adopt the resolution. Cross seconded the motion. Cokens, Cross, Diede, Fischer, Goehring, and Mettler voting aye. No one voting nay. Motion carried.

Mettler moved to adjourn at 9:19 p.m. Cross seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$_____.