

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**November 1, 2021**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on November 1, 2021 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber and Jacob Mettler. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens were also present.

**Agenda:** Diede moved to approve the agenda. Huber seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Cokens moved to approve the minutes of the October 4, 2021 regular meeting and the October 18, 2021 special meeting. Mettler seconded the motion. All votes aye.

**Finance Report:** Fischer moved to approve the October finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 9/29/21	773,834.94	96,100.93	10,750.38	152,651.87	49,114.82	19,298.38	2,952.86	1,104,704.18
Warrants:	(68,130.44)		(8,384.10)	(6,791.92)		(3,077.00)		(86,383.46)
JE Adjustment –October 2021	183.04		(473.75)	75.61	113.11	101.99		0.00
Receipts:	56,519.03	322.88	11,679.66	23,650.41	2,380.64	3,104.26	100.00	97,756.88
Interest:	61.44	7.74	1.09	19.32				89.59
Checking Balance 10/28/21	762,468.01	96,431.55	13,573.28	169,605.29	51,608.57	19,427.63	3,052.86	1,116,167.19
Profit or (Loss) for the month	(11,366.93)	330.62	2,822.90	16,953.42	2,493.75	129.25	100.00	11,463.01

**Council Financial Review:** The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of October.

**Warrants:** Diede moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 883.49; Mayor 253.96; Finance 1752.93; Buildings 60.95; Police 3144.32; Street 2559.67; Garbage 429.90; Cemetery 161.61; Ambulance 324.44; Parks 107.40; Library 304.76; Development 234.44; Water 1213.90; Sewer 1213.92; Aflac, insurance 224.10; Wellmark BCBS, group insurance 6474.16; VSP, vision insurance 57.70; SDRS, retirement 1741.28; SDSRP, supplemental retirement 175.00; EFTPS, payroll taxes 3501.71. **Utilities:** NorthWestern Energy, electricity & gas 2348.02; Golden West, phone 407.50; Verizon Wireless, police cell phone 26.81; SD State Treasurer, sales tax 309.83; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 333.81; Bertsch Law Office, legal fees 451.74; Bertsch Law Office Trust, real estate purchase 266538.85; B-Y Water, water 4803.00; Cardmember Services, supplies 1393.73; Commercial Asphalt, hot mix 321.32; Dakota Supply, supplies 30983.28; Deposit Refunds 1300.00; Dept of Health, samples 196.00; Emergency Medical Products, supplies 57.01; Tim Freier, mow cemetery 625.00; Gene Bender Construction, concrete work 577.43; Klautd Service, fuel-supplies 1560.62; LED Outfitters, light bar 79.99; Lorie Lehr, library books 67.92 Luikens Repair, equip repair 938.89; Massey Construction, pool repair 3427.99; Matheson Tri-Gas, amb supplies 62.17; MADC, annual contribution 4000.00; Menno Lumber, supplies 129.09; Mettler Implement, repair 48.75; Myer’s Sanitation, 284 residential 3976.00; NASASP, dues 39.00; Northwestern Energy, pool 59.63; Postmaster, post card stamps 360.00; Principal Life, group ins. 967.92; Sanford Health, amb training 500.00; Renosys Corp, pool liner project 18985.00; SCPI, publishing 113.61; SD One Call, locates 33.60; Styker Sales, amb power cot 14677.12; Walter Welding, repair 834.72.

**Police Report:** Mettler moved to approve the police report. Huber seconded the motion. All votes aye. Warning for no taillights, citation for failure to report an accident, assisted sheriff’s office with domestic call in Tripp, assisted ambulance, assisted fire dept, 2 warrants and 3 warnings for speeding.

**NEW BUSINESS: Liquor License Renewals:** Fischer moved to approve the following liquor licenses for renewal. Huber seconded the motion. All votes aye.

1. Renewal - Package (Off-Sale) Liquor – Thomas R. Fischer, d.b.a. The Schnitz, N. 24’ of Lot 3, Block 2 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.
2. Renewal - Retail (On-Sale) Liquor with Sunday Privilege – Thomas R. Fischer, d.b.a. The Schnitz, N. 24’ of Lot 3, Block 2 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.

3. Renewal – Retail (On-Sale) Liquor with Sunday Privilege – Rocky G. Zeeb, d.b.a. Rooster’s, Lot 4 & N 12’ of Lot 5, Block 2, Original Plat, City of Menno.
4. Renewal – Retail (Off-Sale) Liquor – Rocky G. Zeeb, d.b.a. Rooster’s, Lot 4 & N 12’ of Lot 5, Block 2, Original Plat, City of Menno
5. Renewal – Retail (On-Sale) Liquor – Rames-Bender Post #152, Lot 1, Block 4, Original Plat, City of Menno

**Restricted Use Site:** The council discussed the current fees for painted/treated wood and shingles.

**1<sup>st</sup> Reading-Supplemental Appropriations:** Huber moved to give 1<sup>st</sup> reading of supplemental appropriations ordinance #2021-4, an ordinance to supplement street capital outlay, ambulance equipment and pool capital outlay within the general fund. Mettler seconded the motion. Roll call: all votes aye.

**Auto Supplement:** Cokens moved to approve an auto supplement in the amount of \$15,606.85 for sewer from a hazard mitigation grant payment. Diede seconded the motion. Roll call: all votes aye.

**Surplus Property:** Diede moved to surplus the 1996 Dodge Ram 2500 pickup from the Menno Fire Department. Fischer seconded the motion. All votes aye. Mayor Mehlhaf appointed the following as appraisers for the surplus property: Daniel Mettler, Jerry Nusz and John Huber. Sealed bids will be opened by the Menno Fire Department on December 7, 2021 at 7:00 p.m.

**OLD BUSINESS: Fence Ordinance:** Huber moved to follow the existing ordinance for fence construction and nuisance items. Fischer seconded the motion. All votes aye. Mayor Mehlhaf instructed Police Chief Hofeldt to inform the parties of the council decision and to make sure the property is cleaned up.

**Next Meeting:** The next meeting will be Monday, December 6 at 7:00 p.m.

Cokens moved to adjourn at 7:50 p.m. Diede seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

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Lisa Edelman, Finance Officer

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Darrell J Mehlhaf, Mayor

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