

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**November 6, 2017**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on November 6, 2017 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible, Editor Erik Kaufman, Dale Weiss, Charlene Crosswait, Kevin Edelman and Harold Willemstyn were also present.

**Agenda:** Cokens moved to approve the agenda. Kotalik seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Fischer moved to amend the October 2, 2017 minutes showing Fischer moved to approve the auto supplement instead of Diede and approve the minutes as amended. Heckenlaible seconded the motion. All votes aye.

**Finance Report:** Simonsen moved to approve the October finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 9/30/17	362,010.19	70,302.81	31,750.30	7,822.52	101,540.73	44,610.55	44,916.55	3,152.86	666,106.51
Warrants:	(42,217.66)		(8,926.20)	(3,295.57)	(5,825.88)		(3,077.00)		(63,342.31)
JE Adjustment –October 2017	75.99		(318.20)	57.74	93.85	60.05	30.57		0.00
Receipts:	59,229.68	208.43	10,846.18	1,184.76	8,290.41	2,501.95	2,168.43		84,429.84
Interest:	33.40	6.16	3.42		17.07				60.05
Checking Balance 10/31/17	379,131.60	70,517.40	33,355.50	5,769.45	104,116.18	47,172.55	44,038.55	3,152.86	687,254.09
Profit or (Loss) for the month	17,121.41	214.59	1,605.20	(2,053.07)	2,575.45	2,562.00	(878.00)	0.00	21,147.58

**Warrants:** Kotalik moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 652.64; Mayor 226.26; Finance 1607.88; Building 119.51; Police 2926.49; Street 1998.93; Garbage 558.11; Cemetery 147.71; West Nile 37.43; Ambulance 599.71; Library 281.13; Development 210.73; Water 1120.71; Sewer 1122.21; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5433.62; Fidelity Life, vision insurance 46.44; SDRS, retirement 1573.21; SDSRP, supplemental retirement 95.00; EFTPS, payroll taxes 3325.10. **Utilities:** NorthWestern Energy, electricity & gas 2223.02; Golden West, phone 417.37; Verizon Wireless 35.74. SD State Treasurer, sales tax September 275.34; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 116.36; Bender’s Sewer & Drain, camera sewer 383.00; Bertsch Law Office, legal services 227.21; B-Y Water, water 4651.10; Cardmember Services, anti-virus software 74.54; CMC Excavation, bore water line 2040.82; CU Greenhouse, flowers 250.00; Dakota Supply, supplies 1850.33; Dept. of Revenue, samples 496.00; Fensel’s supplies 10.63; Fischer Gravel, crushed gravel 306.90; Tim Freier, mow cemetery 625.00; Michael Hofeldt, fuel 15.00; Klautdt Service, fuel-supplies 992.38; Luikens Repair, repair 1182.09; Matheson Tri-Gas, amb supplies 20.15; Menno Lumber, supplies 203.58; Myer’s Sanitation, 289 residential 3612.50; One Office Solution, supplies 505.67; Principal Life, group ins. 866.59; Sanford Health, EMS education 700.00; Scotland Redi-mix, k-krete 523.50; SCPI, publishing 88.42; SD One Call, locates 40.32; Van Diest Supply, mosquito spray 1027.50; Jeremy Kammrad, deposit refund 150.00; Lucia Levario, deposit refund 150.00; Lucas Mehlhaf, deposit refund 150.00

**Police Report:** Diede moved to approve the police report. Fischer seconded the motion. All votes aye. Complaint of dog at large, funeral escort, ambulance assist, 2 complaints of male juvenile being disruptive, male juvenile taken to HSC, female juvenile reported as run away, citation for no valid driver’s license, warning for dogs at large.

**SCHEDULED BUSINESS: Auditorium Rental Contract:** Weiss & Crosswait presented a spreadsheet showing the income and expenses associated with the school/city auditorium. They pointed out that the salaries for the kitchen and custodian have exceeded the per hour rate that is being charged in the contract so many of the events were losing money. It was recommended to change the contract to reflect the current wages of the kitchen and custodian at the time the contract is signed so it will continue to change as the wages are increased. The adjustments will be made to the contract, presented to the school board and then presented at the December council meeting for approval. Wiess, Crosswait & K. Edelman left the meeting at 7:24 p.m.

**Variance – 117 N Pearl:** Having heard no opposition, Cokens moved to grant a variance to allow a garage to be built 2 feet from the property line. Simonsen seconded the motion. All votes aye. Willemstyn left the meeting at 7:28 p.m.

**OLD BUSINESS: Drainage Study:** A request from DGR Engineering regarding doing a drainage study of the City of Menno was tabled from the September meeting to be heard at this meeting. Since so much drainage has been completed the past several years it did

not seem beneficial to the city to do this study at this time. Kotalik moved to refrain from hiring DGR Engineering to do a drainage study at this time. Heckenlaible seconded the motion. All votes aye.

**NEW BUSINESS: 1<sup>st</sup> Reading-Supplemental Appropriations:** Diede moved to give 1<sup>st</sup> reading of supplemental appropriations ordinance #2017-3, an ordinance to supplement the drainage and library departments within the general fund. Fischer seconded the motion. Roll call: all votes aye.

**New Fireman:** Simonsen moved to recognize Joshua Sullivan as a new volunteer fireman. Cokens seconded the motion. All votes aye.

**Trees in Cemetery:** Mayor Mehlhaf informed the council that several of the trees in the cemetery are dying and have been cut down. Daniel Mehlhaf took pictures of the trees and sent them to the forestry service to see what was causing them to die. They reported back that the trees have pine wilt disease caused by a nematode that is transferred between trees by the pine sawyer beetle. The only way to stop this disease is to cut the trees down and burn them. The council also discussed a tree replacement program. It was recommended that the city workers place flags in the cemetery where they recommend new trees be placed and get quotes for the new trees. Simonsen moved to table any action on tree replacement in the cemetery until the December meeting. Diede seconded the motion. All votes aye.

**Liquor License Renewals:** Fischer moved to approve the following liquor licenses for renewal. Heckenlaible seconded the motion. All votes aye.

1. Renewal - Package (Off-Sale) Liquor – Thomas R. Fischer, d.b.a. The Schnitz, N. 24' of Lot 3, Block 2 & S 27' of Lot 2, Block 2, Original Plat, City of Menno.
2. Renewal - Retail (On-Sale) Liquor with Sunday Privilege – Thomas R. Fischer, d.b.a. The Schnitz, N. 24' of Lot 3, Block 2 & S 27' of Lot 2, Block 2, Original Plat, City of Menno.
3. Renewal - Package (Off-Sale) Liquor – Robbie & Michelle Ness, d.b.a., Ness Hillbilly BBQ and Beer Garden, Lots 9-10, Block 2, Original Plat, City of Menno.
4. Renewal - Retail (On-Sale) Liquor with Sunday Privilege – Robbie & Michelle Ness, d.b.a., Ness Hillbilly BBQ and Beer Garden, Lots 9-10, Block 2, Original Plat, City of Menno.
5. Renewal – Retail (On-Sale) Liquor with Sunday Privilege – Rocky G. Zeeb, d.b.a. Rooster's, Lot 4 & N 12' of Lot 5, Block 2, Original Plat, City of Menno.

**Next Meeting:** The next regular meeting will be Monday, December 4 at 7:00 p.m.

**Executive Session:** Cokens moved to go into executive session at 7:57 p.m. for personnel according to SDCL 1-25-2(1). Heckenlaible seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 8:03 p.m.

Diede moved to hire Dylan Hillestad as a part-time certified police officer at 15.50/hour. Cokens seconded the motion. All votes aye.

Heckenlaible moved to adjourn at 8:06 p.m. Fischer seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Lisa Edelman, Finance Officer

\_\_\_\_\_  
Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$\_\_\_\_\_.