

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
November 6, 2023

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on November 6, 2023 in the finance office at city hall. Council answering roll call: George Cokens, Scott Simonsen, Ron Diede, Jerry Fischer, Jacob Mettler, and John Huber. Finance Officer Jodi Fischer, Superintendent Anthony Cokens, Police Chief Mike Hofeldt, Ross Dolan, and Brian and Amber Cross were also present.

Agenda: Huber moved to approve the agenda with the following change of moving Executive Session to after the Police Report. Mettler seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Fischer moved to approve the minutes of the October 2, 2023 regular meeting. Simonsen seconded the motion. All votes aye.

Finance Report: Cokens moved to approve the October finance report. Huber seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
Checking Balance 9/29/23	914,386.95	108,560.08	45,910.94	231,996.33	51,089.85	24,430.57	4,552.86	1,380,927.58
Warrants:	(48,690.27)	0.00	(10,423.82)	(3,447.63)	0.00	(3,077.00)	0.00	(65,638.72)
JE Adjustment - Oct. 30, 2023	128.55		(413.14)	96.10	104.84	83.65		0.00
Receipts:	69,524.18	97.41	14,338.17	8,629.38	2,407.31	3,152.18	325.00	98,473.63
Interest:	547.00	63.18	28.73	183.07				821.98
Checking Balance 10/31/23	935,887.11	108,720.67	49,450.18	237,457.25	53,602.00	24,589.40	4,877.86	1,414,584.47
Profit or (Loss) for the month	21,509.46	160.59	3,529.94	5,460.92	2,512.15	158.83	325.00	33,656.89

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of October.

Warrants: Diede moved to approve the following warrants. Fischer seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 560.27; Mayor 207.79; Finance 2263.58; Buildings 27.02; Police 2230.32; Street 2330.41; Garbage 451.45; Cemetery 161.61; Ambulance 624.42; Parks 283.97; Library 332.47; Development 317.65; Water 1528.80; Sewer 1522.00; Aflac, insurance 144.17; Wellmark BCBS, group insurance 3965.44; VSP, vision insurance 31.95; SDRS, retirement 1731.58; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 3342.96. **Utilities:** NorthWestern Energy, electricity & gas 2735.26; Golden West, phone 412.25; AT&T Mobility, police cell phone 13.61; SD State Treasurer, sales tax 308.80; USDA, Phase 2 sewer loan pmt 3077.00; Affordable Pest Technician, pest control 200.00; Barnes & Noble, library books 53.92; Bender’s Sewer & Drain, lagoon line & manhole cleanout 1389.00; Bertsch Law Office, legal fees 151.32; B-Y Water, water 6297.20; Cardmember Services, envelopes 408.75; Dept. of Health, samples 71.00; Roger Heckenlaible, mileage 16.32; Helena, chemical 17.84; Klaudt Service, fire dept. batteries & fuel-repair 2393.30; Matheson Tri-Gas, amb supplies 62.17; Menno Lumber, supplies 196.14; Mettler Implement, supplies 147.24; Myer’s Sanitation, 283 residential 5164.75; One Office Solution, supplies 468.36; Principal Life, group ins. 704.15; Shoefish & Co., Inc, 2021-22 audit 12,000; SCPI, publishing 71.34; SD One Call, locates 325.92; SD Water & Wastewater Association, dues 20.00; Tyndall NAPA, 337.89; Ulmer Farm Service, culvert 1042.60; Walter Welding, benches 316.00; Water Management Solutions, demolition, removal, and clay 102595.75; Werdel Steel Construction, cutting auger 255.10 .

Police Report: Mettler moved to approve the police report. Cokens seconded the motion. All votes aye. Complaint for reckless driver, call of a suspicious vehicle, assisted county with traffic control at accident scene.

Executive Session: Huber moved to enter executive session at 7:12 pm for personnel and contract negotiations according to SDCL 1-25-2(1)(4) . Cokens seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session 7:29 p.m.

SCHEDULED BUSINESS: Water: The water tower has a crack in the expansion joint. They are waiting for the part to arrive. The expedited delivery time is 7-10 business days. The new insulation and jacket for the riser has arrived and they will begin replacing that soon. In the meantime water pressure will still be low.

Elevator: Diede moved to have DGR survey the lot where the elevator was located. Cokens seconded the motion. All votes aye.

NEW BUSINESS: Liquor License Renewals: Fischer moved to approve the following liquor licenses for renewal. Simonsen seconded the motion. All votes aye.

1. Renewal - Package (Off-Sale) Liquor – Thomas R. Fischer, d.b.a. The Schnitz, N. 24’ of Lot 3, Block 2 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.
2. Renewal - Retail (On-Sale) Liquor with Sunday Privilege – Thomas R. Fischer, d.b.a. The Schnitz, N. 24’ of Lot 3, Block 2 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.
3. Renewal – Retail (On-Sale) Liquor with Sunday Privilege – Darin Guthmiller, d.b.a. Rooster’s Bar & Grill, LLC, Lot 4 & N 12’ of Lot 5, Block 2, Original Plat, City of Menno.
4. Renewal – Retail (Off-Sale) Liquor – Darin Guthmiller, d.b.a. Rooster’s Bar & Grill, LLC, Lot 4 & N 12’ of Lot 5, Block 2, Original Plat, City of Menno
5. Renewal – Retail (On-Sale) Liquor – Dave Huber, d.b.a. Beer Garden, Lots 9 & 10, Block 2, Original Plat, City of Menno, & N30’ of the E48’ of Lot 8, Original Plat, City of Menno

1st Reading-Supplemental Appropriations: Huber moved to give 1st reading of supplemental appropriations ordinance #2023-2, an ordinance to supplement street profession services, garbage professional services within the General Fund and also water salaries, repair & maintenance and materials within the Water Fund. Mettler seconded the motion. Roll call: all votes aye.

Audit Report: Mettler moved to accept the 2021 & 2022 audit report. Cokens seconded the motion. All votes aye.

Leave Pay Out: Diede moved to pay out a portion of Anthony Cokens leave time that he has accumulated this past year and has been unable to use, over the remaining 4 pay periods in 2023. Fischer seconded the motion. All votes aye.

Employee Holidays: Fischer moved to add the holidays that are proclaimed by the Governor of South Dakota to the paid holidays that the city already observes. Cokens seconded the motion. All votes aye.

Next Meeting: The next meeting will be Monday, December 4 at 7:00 p.m.

Mettler moved to adjourn at 7.52 p.m. Huber seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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