

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS  
November 7, 2016**

Mayor Darrell Mehlhaf called the city council to order at 7:30 p.m. on November 7, 2016 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Superintendent Roger Heckenlaible and Editor Erik Kaufman were also present.

**Agenda:** Simonsen moved to approve the agenda. Cokens seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Kotalik moved to approve the minutes of the October 3, 2016 regular meeting. Fischer seconded the motion. All votes aye.

**Finance Report:** Diede moved to approve the October finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 9/30/16	200,257.02	64,277.01	37,913.71	5,876.35	(119,151.68)	42,467.60	45,284.50	1,852.86	278,777.37
Warrants:	(39,962.68)		(7,362.15)	(3,295.57)	(7,721.14)			0.00	(58,341.54)
JE Adjustment – October 2016	332.59		(1,257.73)	156.82	381.31	228.19	158.82		0.00
Receipts:	28,324.51	30.59	10,514.06	1,095.61	8,253.06	2,340.81	2,043.41		52,602.05
Interest:	8.63	2.91	1.97		(1.16)				12.35
Checking Balance 10/31/16	188,960.07	64,310.51	39,809.86	3,833.21	(118,239.61)	45,036.60	47,486.73	1,852.86	273,050.23
Profit or (Loss) for the month	(11,296.95)	33.50	1,896.15	(2,043.14)	912.07	2,569.00	2,202.23	0.00	(5,727.14)

**Warrants:** Cokens moved to approve the following warrants. Simonsen seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 537.20; Mayor 207.79; Finance 1490.68; Building 98.04; Police 2679.67; Street 2147.37; Garbage 507.56; Cemetery 118.41; Ambulance 330.89; Library 268.45; Development 187.94; Water 1025.69; Sewer 1025.71; Aflac, insurance 258.62; Wellmark BCBS, group insurance 5198.53; Fidelity Life, vision insurance 46.44; SDRS, retirement 1513.37; SDSRP, supplemental retirement 120.00; EFTPS, payroll taxes 3188.19; SD Unemployment Insurance, 3<sup>rd</sup> qtr. Taxes 106.86. **Utilities:** NorthWestern Energy, electricity & gas 2038.79; Golden West, phone 410.39; Verizon Wireless 35.23. SD State Treasurer, sales tax September 254.60; CoBank, Phase 2 sewer loan September interest 1639.32; Barnes & Noble, library books 127.28; Bertsch Law Office, legal services 789.38; B-Y Water, water 4186.10; Cardmember services, supplies 338.19; Classic Collision, amb repair 60.00; DSG, water supplies 464.38; Dept. of Revenue, samples 253.00; Hawkins, water supplies 830.08; Michael Hofeldt, police training 40.00; Klaudt Service, fuel-supplies 1024.53; MC & R Pools, pool repair 49.67; Menno Lumber, supplies 134.57; Mettler Implement, repair 34.13; Myer’s Sanitation, 291 residential 3637.50; One Office Solution, supplies 32.99; Principal Life, group ins. 839.69; Terah Schoenfish, amb laundry 30.00; SCPI, publishing 88.04; South Dakota One Call, locates 6.72; Team Laboratory, supplies 1300.00; Vantek, fire radio repair 462.65; Walter Welding, repair 22.25.

**Police Report:** Kotalik moved to approve the police report. Fischer seconded the motion. All votes aye. 3 notices for property cleanup, 2 notices for abandoned or neglected vehicles, 1 motorist assist, 1 warning for attempting to pass in no passing zone, 1 complaint of harassing phones calls.

**SCHEDULED BUSINESS: Sewer Projects:** Mayor Mehlhaf informed the Council that change order #6 was not accepted by Rural Development because the amount of asphalt used was more than what was submitted for bid. The additional asphalt was extra patching and extensions of the cut out areas to smooth out the street. The additional asphalt will be paid for out of the City’s street budget. Rural Development also questioned why the substantial completion paperwork was not completed. This was an error by Arens Engineering and will be corrected.

**OLD BUSINESS: To Do List:** Install brackets for Christmas lights on Hwy 18, replace the truck route signs.

**Code Enforcement:** The inspection of the house has been completed and a letter will be sent to the homeowner on what needs to be repaired to make the house livable.

**1<sup>st</sup> Reading-Supplemental Appropriations:** Cokens moved to give 1<sup>st</sup> reading of supplemental appropriations ordinance #2016-3, an ordinance to supplement the street department within the general fund and the sewer fund. Diede seconded the motion. Roll call: all votes aye.

**Liquor License Renewals:** Diede moved to approve the following liquor licenses for renewal. Kotalik seconded the motion. All votes aye.

1. Renewal - Package (Off-Sale) Liquor – Thomas R. Fischer, d.b.a. The Schnitz, N. 24’ of Lot 3, Block 2 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.
2. Renewal - Retail (On-Sale) Liquor with Sunday Privilege – Thomas R. Fischer, d.b.a. The Schnitz, N. 24’ of Lot 3, Block 2 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.
3. Renewal - Package (Off-Sale) Liquor – Robbie & Michelle Ness, d.b.a., Ness Hillbilly BBQ and Beer Garden, Lots 9-10, Block 2, Original Plat, City of Menno.
4. Renewal - Retail (On-Sale) Liquor with Sunday Privilege – Robbie & Michelle Ness, d.b.a., Ness Hillbilly BBQ and Beer Garden, Lots 9-10, Block 2, Original Plat, City of Menno.
5. Renewal – Retail (On-Sale) Liquor with Sunday Privilege – Rocky G. Zeeb, d.b.a. Rooster’s, Lot 4 & N 12’ of Lot 5, Block 2, Original Plat, City of Menno.

**Fire Station Floor:** Simonsen informed the Council that the fire department is looking into replacing the floor in the meeting room of the fire station.

Fischer moved to adjourn at 7:53 p.m. Diede seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

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Lisa Edelman, Finance Officer

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Darrell J Mehlhaf, Mayor

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