

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
December 2, 2024**

Mayor Darrell Mehlhaf called the city council to order at 6:00 p.m. on December 2, 2024 in the finance office at city hall. Council answering roll call: George Cokens, Amber Cross, Ron Diede, Jerry Fischer and Jacob Mettler. Finance Officer Jodi Fischer, Superintendent Anthony Cokens, Police Chief Michael Hofeldt, and Hope Block were also present.

Agenda: Fischer moved to approve the agenda. Diede seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Cokens moved to approve the minutes of the November 4, 2024 regular meeting. Mettler seconded the motion. All votes aye.

Finance Report: Diede moved to approve the November finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Bond Ph 1 Sewer Surchg	Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 10/31/24	1,086,093.98	115,616.80	9,635.41	218,360.72	55,305.51	28,081.51	2,077.86	1,515,171.79
Warrants:	(41,287.20)	0.00	(17,566.79)	(5,389.89)	0.00	(3,077.00)	0.00	(67,320.88)
JE Adjustment - November 2024	118.41		(386.57)	105.61	87.55	75.00		0.00
Authorized Transfer			25,000.00	(25,000.00)				0.00
Receipts:	122,462.37	3,998.91	11,915.73	9,281.78	2,431.60	3,165.00	0.00	153,255.39
Interest:	583.14	59.65	14.26	141.33				798.38
Checking Balance 11/29/24	1,167,970.70	119,675.36	28,612.04	197,499.55	57,824.66	28,244.51	2,077.86	1,601,904.68
Profit or (Loss) for the month	81,876.72	4,058.56	18,976.63	(20,861.17)	2,519.15	163.00	0.00	86,732.88

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of November.

Warrants: Mettler moved to approve the following warrants. Cross seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 652.64; Mayor 207.79; Finance 3566.69; Buildings 42.02; Police 6292.11; Street 3009.59; Garbage 606.74; Cemetery 161.61; Ambulance 973.07; Library 516.13; Development 442.00; Water 2341.78; Sewer 2353.75; Aflac, insurance 173.42; Wellmark BCBS, group insurance 5795.68; VSP, vision insurance 42.60; SDRS, retirement 2774.58; SDSRP, supplemental retirement 225.00; EFTPS, payroll taxes 5846.33. **Utilities:** NorthWestern Energy, electricity & gas 3207.92; Golden West, phone 418.04; AT & T Mobility, police cell phone 54.33; SD State Treasurer, sales tax 357.75; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, support 1134.00; Barnes & Noble, library books 214.26; Bertsch Law Office, legal services 76.60; B-Y Water, water 4638.70; Cardmember Services, pool & office supplies, plant 300.01; City of Menno, 4th qtr utilities 888.96; City of Menno, water deposit refund 9.38; Deposit Refund, water deposits 240.62; Dept of Health, samples 318.00; Green Eggs & Ram, IT services 125.85; Mike Hofeldt, reimbursement 122.67; Klaudt Service, fuel-repair 1704.45; Matheson Tri-Gas, amb supplies 73.45; Menno Lumber, supplies 413.59; Mettler Implement, supplies 9.80; Myer’s Sanitation, 287 residential 5237.75; NASASP, dues 39.00; Neuharth Trucking, hauling flood debris 2880.00; One Office, supplies 29.99; Postmaster, post card postage 560.00; Principal Life, group ins. 950.20; SCPI, publishing & subscription 280.96; SD One Call, locates 49.14; SEAFOG, dues 100.00; Total Stop, fuel 100.50; Tyndall NAPA, supplies 1885.58; US Bank, GO Bond loan pmt 30693.62.

Police Report: Fischer moved to approve the police report. Mettler seconded the motion. All votes aye. Report of a dog bite, stand by for property exchange, notice of no burning in town, minor accident hwy 18, 3 warnings for speeding, 1 citation for speeding, 2 dogs at large – returned to owner and was advised to get them registered with the city.

NEW BUSINESS: Resolution #7 Water Rate Increase:

**City of Menno
Resolution #7 – 12/02/24
Water Rate Increase**

WHEREAS, Section 38-31 of the 2005 Revised Ordinances of Menno, South Dakota gives the city council the authority to revise water rates and charges by Resolution of the Menno City Council; and

WHEREAS, the City of Menno (the “City”) has determined that current water rates, which have not been changed since July of 2011, are not sufficient to cover the City’s expenses for the operation and maintenance of the City’s water system; and

WHEREAS, the City has an obligation to maintain and make improvements to the city’s water system; now

THEREFORE, BE IT RESOLVED by the Menno City Council that water rates shall be amended as follows:

To be implemented after the last billing in December of 2024:

- \$20 base rate, plus \$6.25 per 1,000 gallons up to 10,000 gallons
- \$20 base rate, plus \$7.25 per 1,000 gallons over 10,000 gallons

- \$10 per 1,000 gallons for bulk rate to non-metered commercial businesses

To be implemented after the last billing in December of 2025:

- \$25 base rate, plus \$7.50 per 1,000 gallons up to 10,000 gallons
- Plus \$8.50 per 1,000 gallons over 10,000 gallons

- \$11 per 1,000 gallons for bulk rate to non-metered commercial businesses

A rate study shall be performed midyear 2025 to analyze the water fund to ensure the rates are sufficient to cover the City's expenses for the operation and maintenance of the City's water system.

AND IT SHALL BE FUTHER RESOLVED that these water rates will go into effect as listed.

Motion by Councilman Cokens and seconded by Councilman Cross to approve this resolution.

Cokens, Cross, Diede, Fischer, and Mettler voting aye. None voting nay.

Adopted as read at Menno, South Dakota, this 2nd day of December, 2024.

ATTEST: Jodi Fischer, City Finance Officer APPROVED: Darrell J. Mehlhaf, Mayor

Resolution #8 Water and Sewer Tap Fee:

**City of Menno
Resolution #8 – 12/02/24
Water & Sewer Tap Fee**

WHEREAS, Section 38-9 and Section 29-2 of the 2005 Revised Ordinances of Menno, South Dakota gives the city council the authority to revise the water & sewer tap fee by Resolution of the Menno City Council; and

WHEREAS, the City of Menno (the "City") has determined that when a resident installs a water or sewer tap the fee will be cost plus 15% for supplies, labor, equipment as well as applicable taxes;

WHEREAS, the City of Menno (the "City") has determined that the repair of the road when a resident has a water or sewer line installed, repaired, or replaced will be the responsibility of the resident and they will be charged cost plus 15% for supplies, labor, and equipment as well as applicable taxes;

THEREFORE, BE IT RESOLVED by the Menno City Council that the water and sewer tap fee will go into effect immediately

AND IT SHALL BE FUTHER RESOLVED by the Menno City Council that the charge to the resident for repairing the road shall go into effect immediately.

Motion by Councilman Diede and seconded by Councilman Mettler to approve this resolution.

Cokens, Cross, Diede, Fischer, and Mettler voting aye. None voting nay.

Adopted as read at Menno, South Dakota, this 2nd day of December, 2024.

ATTEST: Jodi Fischer, City Finance Officer APPROVED: Darrell J. Mehlhaf, Mayor

Restricted Use Site Attendant: Our RU site attendant has resigned; we are looking for a few interested people to work at our RU site.

Advertise for Hourly Rates: Fischer moved to advertise for hourly backhoe, excavator, trencher, scraper and telehandler rates for any repair or improvements for 2025. Cokens seconded the motion. All votes aye.

Purchase CD's: Diede moved to authorize Finance Officer Fischer to purchase CDs for capital outlay. Cokens seconded the motion. All votes aye.

2nd Reading-Supplemental Appropriations: Mettler moved to give 2nd reading of supplemental appropriations ordinance #2024-4, an ordinance to supplement the water salaries and materials within the Water Fund. Cross seconded the motion. Roll call: all votes aye.

Year End Meeting: Cross moved to hold a year end meeting on Monday, December 30 at 7:30 p.m. to conclude business for 2024. Mettler seconded the motion. All votes aye.

Mettler moved to adjourn at 6:44 p.m. Cross seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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