

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
December 3, 2018**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on December 3, 2018 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, Patty Hurst and Editor Erik Kaufman were also present.

Agenda: Kotalik moved to approve the agenda. Fischer seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Cokens moved to approve the minutes of the November 5, 2018 regular meeting. Diede seconded the motion. All votes aye.

Finance Report: Simonsen moved to approve the November finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 10/31/18	459,074.87	77,282.09	(26,349.17)	8,501.24	127,610.55	49,052.22	34,217.12	4,452.86	733,841.78
Warrants:	(37,338.26)		(7,960.15)		(7,859.26)		(3,077.00)		(56,234.67)
JE Adjustment –November 2018	73.91		(361.97)	51.43	118.03	73.01	45.59		0.00
Receipts:	107,220.69	4,090.76	9,510.42	1,219.85	7,923.29	2,425.99	2,096.41		134,487.41
Interest:	62.47	9.53	(1.80)		24.90				95.10
Checking Balance 11/30/18	529,093.68	81,382.38	(25,162.67)	9,772.52	127,817.51	51,551.22	33,282.12	4,452.86	812,189.62
Profit or (Loss) for the month	70,018.81	4,100.29	1,186.50	1,271.28	206.96	2,499.00	(935.00)	0.00	78,347.84

Warrants: Fischer moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 606.46; Mayor 207.79; Finance 1673.05; Building 65.14; Police 3579.71; Street 2080.42; Garbage 476.09; Cemetery 152.15; Ambulance 516.77; Library 289.51; Development 202.81; Water 1333.48; Sewer 1327.53; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5347.92; VSP, vision insurance 57.70; SDRS, retirement 1647.03; SDSRP, supplemental retirement 95.00; EFTPS, payroll taxes 3369.89. **Utilities:** NorthWestern Energy, electricity & gas 2556.79; Golden West, phone 410.68; Verizon Wireless 37.11. SD State Treasurer, sales tax October 267.89; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, backup 99.00; Barnes & Noble, library books 263.70; Bertsch Law Officer, legal fees 50.94; B-Y Water, water 4269.80; City of Menno, utilities 150.00; City of Menno, 4th qtr utilities 1310.36; Anthony Cokens, meal reimb 11.00; Dakota Pump, rebuild pump 3938.77; DSG, water supplies 2053.44; Dept of Revenue, samples 230.00; Deposit Refund, Dianne Kaldun 150.00; Deposit Refund, Kyle Auch 100.00; Emergency Medical Products, amb supplies 604.55; Fensel’s Electric, supplies 4.75; Freeman International, repair 35.00; Roger Heckenlaible, meal reimb 11.00; JP Cooke, dog tags 76.60; Klautd Service, fuel-supplies 1027.93; Main Street Designs, Christmas lights 69.10; MADC, donation 5000.00; Matheson Tri-Gas, amb supplies 21.30; Mehlhaff Const, gravel 492.50; Menno Lumber, supplies 503.63; Myer’s Sanitation, 287 residential 3587.50; One Office, supplies 94.35; Postmaster, postage 350.00; Principal Life, group ins. 968.78; SCPI, publishing 162.33; SD One Call, locates 30.24; US Bank, GO Bond loan pmt 30693.62; Walter Welding, repair 75.00.

Police Report: Diede moved to approve the police report. Kotalik seconded the motion. All votes aye. Warning for no tail lights on trailer, call of vehicle on Hwy 18 with no working lights, complaint of unauthorized use of property, call for standby assistance with individual moving out, new patrol vehicle ordered.

Variance – 612 S High St: Having heard no opposition, Cokens moved to grant a variance to allow for a building to be built 10’ from the South property line and 2’ from the North property line. Simonsen seconded the motion. Roll call: all votes aye.

SCHEDULED BUSINESS: Street Projects: Some discussion was held on the snow policy in the business district and placement of a handicap sign on the West side of the business district.

NEW BUSINESS: Year End Meeting: Fischer moved to hold a year end meeting on Friday, December 28 at 6:00 p.m. to conclude business for 2018. Simonsen seconded the motion. All votes aye.

Purchase CD's: Simonsen moved to authorize Edelman to purchase CD's for capital outlay. Cokens seconded the motion. All votes aye.

Advertise for Hourly Rates: Simonsen moved to advertise for hourly backhoe, excavator, trencher and scraper rates for any repair or improvements for 2019. Diede seconded the motion. All votes aye.

SD DOT sign project amendment: Diede moved to accept the amended agreement for the SD DOT sign project which reflects a change in the project number to PH 8034(31) PCN 04K9. Fischer seconded the motion. All votes aye.

Simonsen moved to adjourn at 7:32 p.m. Cokens seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$_____.