

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
December 4, 2017**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on December 4, 2017 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens and Charlene Crosswait were also present.

Agenda: Diede moved to approve the agenda. Heckenlaible seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Cokens moved to approve the minutes of the November 6, 2017 regular meeting. Fischer seconded the motion. All votes aye.

Finance Report: Diede moved to approve the November finance report. Kotalik seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 10/31/17	379,131.60	70,517.40	33,355.50	5,769.45	104,116.18	47,172.55	44,038.55	3,152.86	687,254.09
Warrants:	(31,307.01)		(12,338.43)		(3,071.47)		(3,077.00)		(49,793.91)
JE Adjustment –November 2017	128.49		(506.09)	67.20	167.51	88.45	54.44		0.00
Receipts:	102,099.49	3,450.29	9,358.06	1,165.57	8,161.30	2,433.41	2,105.56		128,773.68
Interest:	35.16	5.74	2.86		15.68				59.44
Checking Balance 11/30/17	450,087.73	73,973.43	29,871.90	7,002.22	109,389.20	49,694.41	43,121.55	3,152.86	766,293.30
Profit or (Loss) for the month	70,956.13	3,456.03	(3,483.60)	1,232.77	5,273.02	2,521.86	(917.00)	0.00	79,039.21

Warrants: Heckenlaible moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 652.64; Mayor 207.79; Finance 1576.23; Building 74.98; Police 3268.06; Street 2039.44; Garbage 476.96; Cemetery 147.71; Ambulance 605.58; Library 281.13; Development 192.96; Water 1112.28; Sewer 1107.65; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5433.62; Fidelity Life, vision insurance 46.44; SDRS, retirement 1568.00; SDSRP, supplemental retirement 95.00; EFTPS, payroll taxes 3379.59. **Utilities:** NorthWestern Energy, electricity & gas 2212.93; Golden West, phone 419.04; Verizon Wireless 35.74. SD State Treasurer, sales tax October 267.11; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, support 894.00; Barnes & Noble, library books 275.76; Bender’s Sewer & Drain, cleanout lift station 553.00; B-Y Water, water 4189.20; Cardmember Services, envelopes 604.00; City of Menno, 4th qtr utilities 1344.76; Country Girl Floral, plant 30.00; Dakota Supply, supplies 220.15; Dept. of Revenue, samples 243.00; Hawkins, water supplies 711.52; Hutchinson County, asphalt 516.04; JP Cooke, dog tags 72.31; Klaudt Service, fuel-supplies 422.39; Luikens Repair, repair 955.60; Matheson Tri-Gas, amb supplies 19.50; Menno Lumber, supplies 122.85; Menno Mercantile, repair 15.80; Myer’s Sanitation, 288.5 residential 3606.25; One Office Solution, supplies 27.39; Petty Cash, supplies 64.95; Principal Life, group ins. 866.59; Sanitation Products, sweeper repair 471.21; SCPI, publishing 106.53; SD One Call, locates 14.49; Team Lab, supplies 760.00; US Bank, GO bond loan pmt 30693.62; Vern’s Service, repair 15.00; Walter Welding, repair 172.90

Police Report: Fischer moved to approve the police report. Diede seconded the motion. All votes aye. Joint investigation with postal inspector and DCI, assisted county with traffic control for structure fire, funeral escort, 2 ambulance assists, warning for headlight, warning for speeding, traffic accident.

OLD BUSINESS: Auditorium Rental Contract: Fischer moved to approve the new contract for the school/city auditorium use. Kotalik seconded the motion. All votes aye.

NEW BUSINESS: Main Street closure by school: A request was received from the school to close part of Main Street between 5th Street and High Street during the construction of the new school addition in 2018. The construction company will try to keep a lane or part of a lane open for the residents that live along that block and will only close as needed for safety reasons. The school or Puetz Construction will need to repair the street if there is any damage from the heavy equipment. Cokens moved to approve the closure of Main Street between 5th Street and High Street as needed during the construction. Heckenlaible seconded the motion. All votes aye. Crosswait left the meeting at 7:18 p.m.

2nd Reading-Supplemental Appropriations: Fischer moved to give 2nd reading of supplemental appropriations ordinance #2017-3, an ordinance to supplement the drainage and library departments within the general fund. Diede seconded the motion. Roll call: all votes aye.

Trees in Cemetery: Anthony Cokens informed the council that he was waiting for a call back from a tree mover. It was recommended that he call several movers to get the best price on the cost of trees and hauling. Simonsen entered the meeting at 7:23 p.m.

Grant of Easement: This easement will allow access by the baseball field to the property East of Sunrise Acres. Simonsen moved to approve the following easement. Kotalik seconded the motion. All votes aye.

GRANT OF EASEMENT

The City of Menno, South Dakota, a municipal corporation, of PO Box 432, Menno, SD 57045, as grantor for a good and valuable consideration, does hereby grant, remise and relinquish to: The Hulda Mensch Estate, of 1613 S Kinderhook Ave., Sioux Falls, SD 57106, grantee, its successors and assigns, the right, privilege, and easement to use and maintain an access across the following described real estate in the County of Hutchinson in the State of South Dakota:

Lot B of Menno Stock Sales Park;
Lot 1A, of previously plated Lot 1, in the Southwest Quarter (SW ¼), of Section 10, Township 97 North, Range 57 West of the 5th P.M.;
Lot A, of Mensch's Subdivision, of the Northeast Quarter of the Southwest Quarter (NE ¼ SW ¼), of Section 10, Township 97 North, Range 57 West of the 5th P.M.;
Outlot 41;
Lot 2, of the Subdivision of the Southeast Quarter of the Northwest Quarter (SE ¼ NW ¼), of Section 10, Township 97 North, Range 57 West of the 5th P.M.; and
Lot 3A, of the Subdivision of previously plated Lot 3, in the Southeast Quarter of the Northwest Quarter (SE ¼ NW ¼), of Section 10, Township 97 North, Range 57 West of the 5th P.M.,

all in the City of Menno, Hutchinson County, South Dakota,

for access to:

Outlot 200-A, less Tract 2, and less that part of Tract 1 of Mettlers Fertilizer Addition lying therein, and less Lots Eight (8) through Seventeen (17), inclusive, and Parcels A and B of Sunrise Acres Addition lying therein;
The Northeast Quarter of the Southwest Quarter (NE ¼ SW ¼), less lot A thereof; and the West Half of the Northwest Quarter of the Southeast Quarter (W ½ NW ¼ SE ¼), and
Lot Three (3) of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼), less Lot 3A and less that part of Parcel I, Block 1 Subdivision lying therein, and less that part of Sunrise Acres Addition lying therein,

all located in Section Ten (10), Township Ninety-seven (97) North, Range Fifty-seven (57) West of the 5th P.M., Hutchinson County, South Dakota.

Such access shall be at a location mutually agreed upon by the grantor and grantee. Grantor is not bound to maintain such access in any condition. Grantee and grantee's successors and assigns are allowed, but not required, to maintain the access and to make improvements to such access, at grantee's sole expense, so long as such improvements do not interfere with grantor's use of such property.

This shall be a perpetual easement which shall run with the land and shall inure to the benefit of grantee and its successors and assigns.

Dated this 4th day of December, 2017.

City of Menno, South Dakota

By: Darrell J. Mehlhaf, Its Mayor
and Lisa Edelman, Its Finance Officer

Annexation Resolution: Kotalik moved to approve the following resolution annexing the drainage ditch portion of Sunrise Acres into the corporate limits of the City of Menno. Diede seconded the motion. Roll call: all votes aye.

RESOLUTION ANNEXING PROPERTY INTO THE CORPORATE LIMITS OF THE CITY OF MENNO, HUTCHINSON COUNTY, SOUTH DAKOTA

WHEREAS, it appears that owner thereof has caused a plat to be made of the following described real property:

Lot 18, Sunrise Acres Addition, a subdivision of part of Outlot 200-A, Mensch Addition, and also a subdivision of part of previously platted Lot 3, of the Southeast Quarter of the Northwest Quarter (SE ¼ NW ¼), all located in the Northwest Quarter (NW ¼) of Section 10, Township 97 North, Range 57 West of the 5th P.M., Hutchinson County, South Dakota, and

WHEREAS, the owner has submitted such plat to the City Council of the City of Menno, South Dakota for approval; and
WHEREAS, the above-described real estate is contiguous to the boundaries of the City of Menno, Hutchinson County, South Dakota; and

WHEREAS, the City of Menno, Hutchinson County, South Dakota, desires to acquire such purpose to construct and maintain a drainage ditch to reduce flooding within the corporate limits of the City; and

WHEREAS, the owner desires to have all of the above-described property annexed to the City of Menno, Hutchinson County, South Dakota, pursuant to SDCL Section 9-4-1 and Menno City Ordinance Section 6-1;

NOW THEREFORE BE IT RESOLVED, that the above-described property is hereby accepted, included, and made a part of the corporate limits of the City of Menno, South Dakota, as requested in said Petition.

BE IT FURTHER RESOLVED THAT the City Finance Officer is hereby authorized and directed to endorse on such plat a copy of this resolution and certify the same.

Upon roll call vote, all members voted in favor of said Resolution, where upon the same was declared duly adopted and passed on this 4th day of December, 2017.

(SEAL)
ATTEST:
Lisa Edelman, City Finance Officer

FOR THE CITY COUNCIL OF THE
CITY OF MENNO, SOUTH DAKOTA
Darrell J. Mehlhaf, Mayor

Year End Meeting: Cokens moved to hold a year end meeting on Wednesday, December 27 at 6:00 p.m. to conclude business for 2017. Heckenlaible seconded the motion. All votes aye.

Purchase CD's: Diede moved to authorize Edelman to purchase CD's for capital outlay. Simonsen seconded the motion. All votes aye.

Advertise for Hourly Rates: Fischer moved to advertise for hourly backhoe, excavator, trencher and scraper rates for any repair or improvements for 2018. Heckenlaible seconded the motion. All votes aye.

January Meeting: Simonsen moved to have the January meeting on Monday, January 8, 2018 at 6:00 p.m. Diede seconded the motion. All votes aye.

Some discussion was held on the safety and security of the Menno community.

Cokens moved to adjourn at 7:48 p.m. Fischer seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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