

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
December 5, 2022**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on December 5, 2022 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen. Finance Officer Jodi Fischer and Superintendent Anthony Cokens were also present.

Agenda: Fischer moved to approve the agenda. Simonsen seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Huber moved to approve the minutes of the November 7, 2022 regular meeting. Mettler seconded the motion. All votes aye.

Finance Report: Cokens moved to approve the November finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
Checking Balance 10/28/2022	868,186.87	102,509.14	51,464.93	226,981.05	52,988.23	22,501.40	1,952.86	1,326,584.48
Warrants:	(55,650.30)	0.00	(9,790.96)	(3,734.46)	0.00	(3,077.00)	0.00	(72,252.72)
JE Adjustment - November 30, 2022	140.55		(502.11)	137.49	111.43	112.64		0.00
Receipts:	113,552.28	3,570.99	11,374.33	8,362.88	2,366.57	3,073.36	0.00	142,300.41
Interest:	174.17	19.89	10.08	58.11				262.25
Checking Balance 11/29/22	926,403.57	106,100.02	52,556.27	231,805.07	55,466.23	22,610.40	1,952.86	1,396,894.42
Profit or (Loss) for the month	58,216.70	3,590.88	1,091.34	4,824.02	2,478.00	109.00	0.00	70,309.94

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of November.

Warrants: Diede moved to approve the following warrants. Huber seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 652.64; Mayor 253.96; Finance 2092.55; Buildings 48.01; Police 4647.30; Street 4653.90; Garbage 474.52; Cemetery 161.61; Ambulance 258.08; Library 332.46; Development 288.68; Water 1253.49; Sewer 1257.47; Aflac, insurance 228.42; Wellmark BCBS, group insurance 8632.58; VSP, vision insurance 53.25; SDRS, retirement 2162.54; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 4481.69. **Utilities:** NorthWestern Energy, electricity & gas 2526.83; Golden West, phone 414.09; Verizon Wireless, police cell phone 26.74; SD State Treasurer, sales tax 288.46; USDA, Phase 2 sewer loan pmt 3077.00; Avera Occupational Medicine, drug test 79.00; Banyon Data Systems, support 1134.00; Barnes & Noble, library books 173.27; Bender’s Sewer & Drain, cleanout lift station 592.00; Bertsch Law Office, legal fees 139.30; B-Y Water, water 4384.50; Cardmember Services, flashing school lights 1432.99; City of Menno, 4th qtr utilities 1126.29; Dept of Health, samples 15.00; Heckenlaible Roger, reimbursement for parts pickup 27.96; Holst Thomas, stump removals 555.00; Klautd Service, fuel-repair 1103.61; Lyle Signs, new signs 153.69; Matheson Tri-Gas, amb supplies 60.55; Menno Lumber, supplies 187.83; Menno Public School, reimbursement for new library shelving 5374.81; Mettler Implement, repair 18.75; Myer’s Sanitation, 282 residential 3948.00; One Office, supplies 47.74; Principal Life, group ins. 1277.86; SCPI, publishing 109.91; SD One Call, locates 50.40; Total Stop, supplies 20.49; Tyndall NAPA supplies 131.97; US Bank, GO Bond loan pmt 30693.62.

Police Report: Fischer moved to approve the police report. Mettler seconded the motion. All votes aye. 2 ambulance assists, 2 motorist assists, 1 report of possible dog bite.

OLD BUSINESS: “To Do List”: Discussed the re-plotting of the little trees at the cemetery in the spring of 2023.

NEW BUSINESS: 2nd Reading-Supplemental Appropriations: Cokens moved to give 2nd reading of supplemental appropriations ordinance #2022-3, an ordinance to supplement street salaries, group insurance, retirement, profession services, supplies & materials, miscellaneous, and improvements, parks repairs & maintenance, and improvements, libraries equipment with the General Fund and also water materials, and supplies & materials within the Water Fund. Fischer seconded the motion. Roll call: all votes aye.

Year End Meeting: Fischer moved to hold a year end meeting on Tuesday, December 27 at 6:00 p.m. to conclude business for 2022. Simonsen seconded the motion. All votes aye.

Purchase CD’s: Diede moved to authorize Finance Officer Fischer to purchase CD’s for capital outlay. Mettler seconded the motion. All votes aye.

Advertise for Hourly Rates: Mettler moved to advertise for hourly backhoe, excavator, trencher and scraper rates for any repair or improvements for 2023. Huber seconded the motion. All votes aye.

Executive Session: Huber moved to enter executive session at 7:18 pm for personnel according to SDCL 1-25-2(1). Cokens seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:45pm. No action taken.

Mettler moved to adjourn at 7:45 p.m. Huber seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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