

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
February 1, 2021

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on February 1, 2021 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jacob Mettler and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt and Superintendent Anthony Cokens were also present.

Agenda: Cokens moved to approve the agenda. Fischer seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the January 4, 2021 regular meeting. Diede seconded the motion. All votes aye.

Finance Report: Mettler moved to approve the January finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 12/30/20	691,574.66	63,622.22	360.02	137,684.60	56,052.36	17,682.88	452.86	967,429.60
Warrants:	(43,018.81)		(8,164.05)	(7,142.86)		(3,077.00)		(61,402.72)
JE Adjustment –January 2021	187.83		(590.57)	190.08	100.83	111.83		0.00
Receipts:	24,686.20	50.31	8,637.29	7,965.51	2,436.13	3,155.17	600.00	47,530.61
Interest:	112.93	10.66	.04	36.02				159.65
Checking Balance 1/28/21	673,542.81	63,683.19	242.73	138,733.35	58,589.32	17,872.88	1,052.86	953,717.14
Profit or (Loss) for the month	(18,031.85)	60.97	(117.29)	1,048.75	2,536.96	190.00	600.00	(13,712.46)

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of January.

Warrants: Diede moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 929.66; Mayor 253.96; Finance 1833.72; Police 3049.02; Street 2608.53; Garbage 58.62; Cemetery 161.61; Ambulance 701.91; Library 274.74; Development 225.16; Water 1225.74; Sewer 1227.72; Aflac, insurance 224.10; Wellmark BCBS, group insurance 6589.94; VSP, vision insurance 57.70; SDRS, retirement 1771.24; SDRSRP, supplemental retirement 215.00; EFTPS, payroll taxes 3522.42. **Utilities:** NorthWestern Energy, electricity & gas 3371.02; Golden West, phone 406.86; Verizon Wireless, police cell phone 26.90; SD State Treasurer, sales tax 287.97; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 203.50; B-Y Water, water 3814.10; Cardmember Service, envelopes 335.30; Deposit Refund, water dep refund 150.00; Dept of Health, samples 196.00; Edelman Feed, grass seed 152.29; Hawkins, supplies 851.66; Klautdt Service, fuel-supplies 603.96; Luikens’ Repair, maintenance 375.34; Matheson Tri-Gas, amb supplies 62.17; Menno Lumber, supplies 302.17; Menno State Bank, safe dep box rent 30.00; Myer’s Sanitation, 284 residential 3976.00; One Office, supplies 306.65; Overdrive, digital media 300.00; Petty Cash, supplies 59.13; Principal Life, group ins. 979.92; SCPI, publishing 227.85; SD One Call, locates 23.52.

Police Report: Fischer moved to approve the police report. Mettler seconded the motion. All votes aye. Citation for no insurance, citation for driving on a suspended license, report of possible suicidal individual, warning for no tail lights, report of vandalism at cemetery, individual with warrant reported in town, attempted to make contact with parent of suicidal subject from Yankton, warning for headlight out and warning for overdriving road conditions.

NEW BUSINESS: Advertise for pool personnel: Cokens moved to advertise for a pool manager, lifeguards and swimming lesson instructor. Diede seconded the motion. All votes aye.

Sweeping Contract: Simonsen moved to approve a contract between the City and the SD DOT for sweeping curb and gutter on US Hwy 18 milepost 394.0 to 395.0 in the City of Menno and US Hwy 18 milepost 389.5 to 390.0 in Olivet. The total amount of the contract is 25 hours for a total amount of \$2000.00. Cokens seconded the motion. All votes aye.

Audit: Mettler moved to retain Schoenfish & Co, Inc. to audit the financial statements of the City for the years 2019 and 2020. Fischer seconded the motion. Roll call: all votes aye.

Janitor Hire: Diede moved to hire Tammy Zeeb as the janitor for City Hall and the fire hall meeting room at a rate of \$10.95/hour. Mettler seconded the motion. All votes aye, Fischer abstained.

Next Meeting: The next regular meeting will be Monday, March 1 at 7:00 p.m.

Fischer moved to adjourn at 7:38 p.m. Diede seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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