

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
February 3, 2020

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on February 3, 2020 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt and Superintendent Anthony Cokens were also present.

Agenda: Heckenlaible moved to add pool grant to new business and approve the agenda as amended. Diede seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Cokens moved to approve the minutes of the January 6, 2020 regular meeting. Fischer seconded the motion. All votes aye.

Finance Report: Kotalik moved to approve the January finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 12/30/19	550,756.18	57,414.08	(9,453.04)	13,539.56	126,315.06	55,719.82	22,345.63	552.86	817,190.15
Warrants:	(48,537.58)		(12,076.42)		(8,954.93)		(3,077.00)		(72,645.93)
JE Adjustment –January 2020	129.65		(415.92)	59.20	114.10	64.97	48.00		0.00
Receipts:	53,142.25	89.72	8,687.23	1,200.80	7,864.45	2,413.03	2,076.00	1,000.00	76,473.48
Interest:	97.03	10.02	.27		35.70				143.02
Checking Balance 1/30/20	555,587.53	57,513.82	(13,257.88)	14,799.56	125,374.38	58,197.82	21,392.63	1,552.86	821,160.72
Profit or (Loss) for the month	4,831.35	99.74	(3,804.84)	1,260.00	(940.68)	2,478.00	(953.00)	1,000.00	3,970.57

Warrants: Diede moved to approve the following warrants. Heckenlaible seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 929.66; Mayor 253.96; Finance 2608.34; Building 57.90; Police 4910.86; Street 4458.05; Garbage 189.17; Cemetery 152.15; Ambulance 1625.99; Library 394.79; Development 351.02; Water 2087.71; Sewer 2089.74; Afac, insurance 232.10; Wellmark BCBS, group insurance 5922.41; Fidelity Life, vision insurance 57.70; SDRS, retirement 2647.00; SDSRP, supplemental retirement 232.50; EFTPS, payroll taxes 5578.99. **Utilities:** NorthWestern Energy, electricity & gas 3389.11; Golden West, phone 411.23; Verizon Wireless 36.01. SD State Treasurer, sales tax December 290.06; SD State Treasurer, excise tax 7.96; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 194.58; B-Y Water, water 4049.70; Dakota Supply, water supplies 20.89; Dept of Health, samples 72.00; Emergency Medical Products, amb supplies 926.76; Hawkins, water supplies 831.87, Ken’s Electric, City Hall furnace repair 232.07; Klautd Service, fuel-supplies 1613.70; Matheson Tri-Gas, amb supplies 169.69; McLeod’s, utility bill cards 989.14; Menno Lumber, supplies 39.85; Menno State Bank, safe dep box rent 25.00; Myer’s Sanitation, 283 residential 3962.00; One Office, supplies 202.15; Overdrive, digital media 300.00; Principal Life, group ins. 996.46; SCPI, publishing 221.46; SD One Call, locates 3.36; Team Lab, supplies 305.00; Total Stop, propane 39.98; Walter Welding, repair 26.00.

Police Report: Kotalik moved to approve the police report. Fischer seconded the motion. All votes aye. Welfare check on 17 yr old boy, assist County with 2 accidents, 2 false alarms, 3 funeral escorts, noise complaint, 2 ambulance assists, 2 calls to MOCC for disruptive resident and warning for parking.

NEW BUSINESS: District III meeting: Fischer moved to pay expenses for those attending the District 3 meeting in Vermillion on March 19. Kotalik seconded the motion. All votes aye.

Advertise for pool personnel: Diede moved to advertise for a pool manager, lifeguards and swimming lesson instructor. Cokens seconded the motion. All votes aye.

Sweeping Contract: Heckenlaible moved to approve a contract between the City and the SD DOT for sweeping curb and gutter on US Hwy 18 at MRM 394.5 to 395.0 in Menno and US Hwy 18 at MRM 389.5 to 390.0 in Olivet. The total amount of the contract is 25 hours for a total amount of \$2000.00. Simonsen seconded the motion. Roll call: all votes aye.

Scraper work: Cokens moved to re-advertise for hourly scraper rates for any repair or improvement for 2020 including cleaning out the drainage ditch around town. Diede seconded the motion. All votes aye.

Pool grant: Heckenlaible moved to acknowledge the receipt of a grant letter from the South Dakota governor's office recommending the City of Menno's pool improvement project application to the federal approval process. Kotalik seconded the motion. All votes aye.

Next Meeting: The next regular meeting will be Monday, March 4 at 7:00 p.m.

Executive Session: Cokens moved to go into executive session at 7:18 p.m. for personnel according to SDCL 1-25-2(1). Fischer seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:48 p.m.

Diede moved to implement a bereavement policy for immediate family not to exceed 5 days. Kotalik seconded the motion. Roll call: all votes aye. Fischer moved to enact this policy as of January 1, 2020. Cokens seconded the motion. All votes aye.

Simonsen moved to adjourn at 7:50 p.m. Heckenlaible seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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