

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**February 3, 2025**

Mayor Darrell Mehlhaf called the city council to order at 6:00 p.m. on February 3, 2025 in the finance office at city hall. Council answering roll call: George Cokens, Amber Cross, Ron Diede, Jerry Fischer, Tyler Goehring, and Jacob Mettler. Finance Officer Jodi Fischer, Superintendent Anthony Cokens, and Police Chief Mike Hofeldt were also present.

**Agenda:** Fischer moved to approve the agenda. Mettler seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Cokens moved to approve the minutes of the January 6, 2025 regular meeting. Diede seconded the motion. All votes aye.

**Finance Report:** Fischer moved to approve the January finance report. Goehring seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Bond Ph 1 Sewer Surchg	Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
<b>Checking Balance 12/31/24</b>	<b>1,149,096.03</b>	<b>89,369.35</b>	<b>27,933.94</b>	<b>198,815.16</b>	<b>60,843.14</b>	<b>29,049.96</b>	<b>2,077.86</b>	<b>1,557,185.44</b>
Warrants:	(111,616.89)	0.00	(10,123.18)	(7,143.27)	0.00	(3,077.00)	0.00	(131,960.34)
<b>JE Adjustment - January 2025</b>	<b>140.63</b>		<b>(428.77)</b>	<b>89.83</b>	<b>105.99</b>	<b>92.32</b>		<b>0.00</b>
Receipts:	51,643.98	96.64	9,145.80	7,943.25	2,399.07	3,128.48	400.00	74,757.22
Interest:	616.73	50.54	14.99	165.09				847.35
<b>Checking Balance 01/31/25</b>	<b>1,089,880.48</b>	<b>89,516.53</b>	<b>26,542.78</b>	<b>199,870.06</b>	<b>63,348.20</b>	<b>29,193.76</b>	<b>2,477.86</b>	<b>1,500,829.67</b>
<i>Profit or (Loss) for the month</i>	<i>(59,215.55)</i>	<i>147.18</i>	<i>(1,391.16)</i>	<i>1,054.90</i>	<i>2,505.06</i>	<i>143.80</i>	<i>400.00</i>	<i>(56,355.77)</i>

**Council Financial Review:** The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of January.

**Warrants:** Mettler moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 949.66; Mayor 253.96; Finance 2239.97; Buildings 53.00; Police 4327.95; Street 2949.15; Cemetery 161.61; Ambulance 760.38; Library 324.14; Development 279.72; Water 1623.67; Sewer 1623.69; Aflac, insurance 140.92; Wellmark BCBS, group insurance 5795.68; VSP, vision insurance 42.60; SDRS, retirement 2095.66; SDSRP, supplemental retirement 570.00; EFTPS, payroll taxes 4357.07. **Utilities:** NorthWestern Energy, electricity & gas 4930.50; Golden West, phone 416.41; AT&T Mobility, police cell phone 54.35; SD State Treasurer, sales & excise tax 501.89; USDA, Phase 2 sewer loan pmt 3077.00; Auch, Corbin, reimbursement 42.46; Barnes & Noble, library books 251.46; Bertsch Law Office, legal services 150.94; Bound Tree Medical, supplies 137.68; B-Y Water, water 5275.50; Cardmember Service, supplies 82.06; City of Menno, deposit refunds 316.33; Classic Collision & Frame, rock chip 65.00; Deposit Refund, water dep 133.67; Dept. of Health, water sample 15.00; Green Eggs & Ram, IT services 125.85; Heiman Inc., fire truck repair 3563.12; Klaudt Service, fuel-supplies 735.01; Matheson Tri-Gas, amb supplies 75.50; Maxwell Sign & Graphics, golf cart permits 87.50; Menno Lumber, supplies 488.20; Menno State Bank, safe deposit box rent 35.00; Mettler Implement, supplies 12.42; Myers Sanitation, 281 residential 5128.25; One Office Solution, supplies 113.43; OverDrive, library digital consortium 300.00; Prairie Wind Trailers, trailer 8400.00; Principal Life, group ins. 950.20; SCPI, publishing 252.40; SM Equipment, excavator 49500.00; SD One Call, locates 10.08; Total Stop, fuel 86.05; Tyndall NAPA, supplies 507.92.

**Police Report:** Cokens moved to approve the police report. Goehring seconded the motion. All votes aye. Report of an attempted break in at a residence, report of barking dogs, report of a dog running loose, serving more notices on unlicensed/non running vehicles, 1 warning for speed, and 1 ambulance assist.

Ken Bertsch entered the meeting at 6:19 p.m. and discussed with the council details about a possible liquor license transfer. No action was needed or taken. Bertsch left the meeting at 6:38 p.m.

**NEW BUSINESS: Advertise for pool personnel:** Cokens moved to advertise for a pool manager, lifeguards and swimming lesson instructor and to let the finance officer use her judgement in hiring pool personnel. Cross seconded the motion. All votes aye.

**Equalization meeting:** Mettler moved to hold the equalization meeting on Monday, March 17 at 6:00 p.m. Diede seconded the motion. All votes aye.

**District III meeting:** Diede moved to pay expenses for those attending the District III meeting in Dell Rapids on March 26<sup>th</sup>. Goehring seconded the motion. All votes aye.

**2024 Annual Report:** Mettler moved to hire Schoenfish & Co. to prepare the 2024 annual report for the City of Menno. Cross seconded the motion. All votes aye.

**Garbage Contract/Bid:** Diede moved to acknowledge that a notice was placed in the newspaper advertising for garbage bids. These bids are due on February 10, 2025 at 5:00 p.m. Fischer seconded the motion. All votes aye.

**Burial Fee:** Previously, the funeral homes would hire someone to come in and dig a grave at the Menno Cemetery but since the city has now purchased an excavator it was decided that we would do the digging ourselves. Cokens moved to charge funeral homes a \$500.00 fee for digging graves along with a \$150.00 fee if a thermal blanket is needed. Mettler seconded the motion. All votes aye.

**NSF Fee:** Mettler moved to raise our fee from \$20 to \$30 per check/ACH that has been returned for any reason. Cross seconded the motion. All votes aye.

No executive session is needed.

Next meeting date will be February 10, 2025 at 6:00 p.m. for a special meeting.

Diede moved to adjourn at 6:53 p.m. Mettler seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Jodi Fischer, Finance Officer

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Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$\_\_\_\_\_.