

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**February 5, 2018**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on February 5, 2018 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Superintendent Anthony Cokens, Bob Hille and Editor Erik Kaufman were also present.

**Agenda:** Diede moved to approve the agenda. Heckenlaible seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Cokens moved to approve the minutes of the January 8, 2018 regular meeting. Fischer seconded the motion. All votes aye.

**Finance Report:** Kotalik moved to approve the January finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 12/29/17	417,188.99	44,595.02	5,399.78	8,678.11	99,483.39	53,101.37	42,960.82	2,052.86	673,460.34
Warrants:	(37,571.28)		(7,386.94)	(3,295.57)	(7,055.68)		(3,077.00)		(58,386.47)
JE Adjustment –January 2018	102.69		(443.17)	79.17	101.35	115.46	44.50		0.00
Receipts:	32,452.89	47.94	9,156.09	1,152.83	8,281.55	2,420.07	2,133.50		55,644.87
Interest:	37.87	4.08	1.22		18.15				61.32
Checking Balance 1/31/18	412,211.16	44,647.04	6,726.98	6,614.54	100,828.76	55,636.90	42,061.82	2,052.86	670,780.06
Profit or (Loss) for the month	(4,977.83)	52.02	1,327.20	(2,063.57)	1,345.37	2,535.53	(899.00)		(2,680.28)

**Warrants:** Diede moved to approve the following warrants. Heckenlaible seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 929.66; Mayor 253.96; Finance 1639.34; Building 52.18; Police 2707.14; Street 2132.22; Garbage 192.58; Cemetery 152.15; Ambulance 589.29; Library 259.38; Development 215.78; Water 1180.19; Sewer 1175.60; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5605.07; Fidelity Life, vision insurance 46.44; SDRS, retirement 1620.09; SDSRP, supplemental retirement 95.00; EFTPS, payroll taxes 3371.67. **Utilities:** NorthWestern Energy, electricity & gas 3564.62; Golden West, phone 405.41; Verizon Wireless 35.43. SD State Treasurer, sales tax December 267.34; SD State Treasurer, excise tax 20.92; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 83.15; B-Y Water, water 5001.40; Emergency Medical Products, amb supplies 6.95; Fensel’s Electric, water supplies 11.77; Klaudt Service, fuel-supplies 1058.73; Luikens Repair, repair 317.88; Maguire Iron, thaw water tower 4000.00; Matheson Tri-Gas, amb supplies 20.15; Menno Lumber, supplies 36.16; Menno Mercantile, repair 75.00; Menno State Bank, safe dep box rent 20.00; Metering & Technology, water meter repair 81.82; Mettler Implement, repair 4.32; Myer’s Sanitation, 284 residential 3550.00; One Office Solution, supplies 188.79; Overdrive, digital media 300.00; Petty Cash, supplies 36.30; Postmaster, postage 350.00; Principal Life, group ins. 889.15; Rooster’s, deposit refund 150.00; Terah Schoenfish, 2 loads amb laundry 20.00; SCPI, publishing 258.60; SD One Call, locates 3.36; Team Lab, supplies 612.50; Trinity Electric, locate 76.53.

**Police Report:** Fischer moved to approve the police report. Cokens seconded the motion. All votes aye. Call of juvenile being disruptive, assisted Scotland PD on a case of a juvenile firing a handgun in city limits of Scotland, vehicle left in intersection, complaint of vehicle stuck in ditch 3 miles east of Menno, complaint of individual being loud and disturbing, and working on unlicensed and inoperable vehicles in town.

**SCHEDULED BUSINESS: Hay:** Two quotes were received to lease the hay at the lagoon site: Terry Auch \$405.00 and Doug Lehr \$630.00. Heckenlaible moved to enter into a 3 year lease (beginning in 2018 and ending in 2020) with Doug Lehr for the approximate 7 acres of brome hay at the lagoon site for \$630.00 per year. Kotalik seconded the motion. All votes aye.

**NEW BUSINESS: Water Tower Repair:** Bob Hille from H & H Contracting showed the Council pictures of the ice in the water tower and the repair needed to the frost jacket around the riser pipe. After the tower was thawed and water flow was restored, the tank still had 3 feet of ice around the inside of the tower with large chunks of ice floating in the tank. A deicer was installed in the tank to remove the rest of the ice and this will continue to help keep ice from building up in the tank. Hille recommended installing a recirculation system that will keep water moving through the riser pipe and keep that area from freezing. He also recommended replacing the frost jacket because the wind and vibration has caused this jacket to fall and leave an opening for birds to get into the

insulation. The insulation around the riser pipe is wet and is not keeping the pipe from freezing the way it is now. It was also recommended to install a sediment tube to the bottom of the tower while the basket is in place to do the other repairs. The repairs needed to keep the water tower from freezing again and possibly doing extensive damage to the tank or riser pipe would be over the bid limits, therefore would need to be declared an emergency. Heckenlaible moved to declare the water tower repair an emergency repair according to SDCL 5-18A-9. Diede seconded the motion. All votes aye.

Heckenlaible moved to hire H & H Contracting to install a tank deicer, riser recirculator, insulation system and sediment tube. Simonsen seconded the motion. Roll call: all votes aye.

**Sweeping Contract:** Cokens moved to approve a contract between the City and the SD DOT for sweeping curb and gutter on US Hwy 18 at MRM 394.5 to 395.0 in Menno and US Hwy 18 at MRM 389.5 to 390.0 in Olivet. The total amount of the contract is 25 hours for a total amount of \$2000.00. Kotalike seconded the motion. Roll call: all votes aye.

**Cemetery sign:** Some discussion was held on having a rock engraved with landscaping instead of a sign. Cokens moved to table discussion of the cemetery sign until the March meeting. Simonsen seconded the motion. All votes aye.

**Cemetery Trees:** Fischer moved to purchase 35 black hills spruce potted trees from the soil conservation to be planted at the cemetery to replace the trees that have been cut down due to disease. Diede seconded the motion. All votes aye.

**Baseball Field Scoreboard:** Diede moved to work in conjunction with the baseball association to purchase a new scoreboard for the baseball field. The scoreboard will be purchased in the City's name and placed under the City insurance and the baseball association will reimburse for the complete cost of the scoreboard. Cokens seconded the motion. All votes aye.

**Advertise for pool personnel:** Kotalik moved to advertise for a pool manager, lifeguards and swimming lesson instructor. Heckenlaible seconded the motion. All votes aye.

**Next Meeting:** The next regular meeting will be Monday, March 5 at 7:00 p.m.

Simonsen moved to adjourn at 8:31 p.m. Cokens seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Lisa Edelman, Finance Officer

\_\_\_\_\_  
Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$\_\_\_\_\_.