

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
February 5, 2024

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on February 5, 2024 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen. Finance Officer Jodi Fischer, Superintendent Anthony Cokens, Police Chief Mike Hofeldt, Kevin Elsing, and Amber Cross were also present.

Agenda: Huber moved to approve the agenda. Mettler seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Fischer moved to approve the minutes of the January 8, 2024 regular meeting. Diede seconded the motion. All votes aye.

Finance Report: Cokens moved to approve the January finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
Checking Balance 12/31/23	902,927.40	82,532.35	23,044.31	215,314.71	59,490.12	26,006.91	1,977.86	1,311,293.66
Warrants:	(45,032.14)	0.00	(11,747.36)	(11,376.04)	0.00	(3,077.00)	0.00	(71,232.54)
JE Adjustment - January 2024	175.47		(619.56)	114.87	165.80	163.42		0.00
Receipts:	39,810.75	156.83	8,639.25	7,828.02	2,335.58	3,042.70	0.00	61,813.13
Interest:	500.00	45.95	10.73	166.69				723.37
Checking Balance 01/31/24	898,381.48	82,735.13	19,327.37	212,048.25	61,991.50	26,136.03	1,977.86	1,302,597.62
Profit or (Loss) for the month	(4,545.92)	202.78	(3,716.94)	(3,266.46)	2,501.38	129.12	0.00	(8,696.05)

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of January.

Warrants: Cokens moved to approve the following warrants. Huber seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 837.32; Mayor 253.96; Finance 2488.00; Buildings 21.01; Police 2742.24; Street 4430.13; Cemetery 161.61; Ambulance 549.91; Library 318.60; Development 295.87; Water 1879.13; Sewer 1904.95; Aflac, insurance 173.42; Wellmark BCBS, group insurance 5293.52; VSP, vision insurance 42.60; SDRS, retirement 2201.18; SDSRP, supplemental retirement 150.00; EFTPS, payroll taxes 4248.09. **Utilities:** NorthWestern Energy, electricity & gas 4250.95; Golden West, phone 411.64; AT&T Mobility, police cell phone 53.54; SD State Treasurer, sales & excise tax 354.68; USDA, Phase 2 sewer loan pmt 3077.00; Div. of Child Support, support 305.54; Barnes & Noble, library books 80.68; Bertsch Law Office, legal services 440.16; B-Y Water, water 5016.90; Cardmember Service, supplies 44.22; City of Menno, deposit refund 82.11; CNA Surety, finance officer bond 525.00; Dakota Supply Group, fire hydrant 3995.10; Deposit Refund, J. Ruppelt 67.89; Emergency Medical Products, amb. supplies 114.00; Klautdt Service, fuel-supplies 3253.55; Matheson Tri-Gas, amb supplies 67.19; Maxwell Sign & Graphics, golf cart permits 108.00; Menno Lumber, supplies 263.80; Menno State Bank, safe deposit box rent 30.00; Mettler Implement, supplies 34.90; Myers Sanitation, 280 residential 5110.00; Principal Life, group ins. 917.20; Schoenfish & Co., annual report 1750.00; SCPI, publishing 185.24; SD One Call, locates 16.80; Team Lab, supplies 1114.50; Water Management Solution, water line repair 572.48.

Police Report: Mettler moved to approve the police report. Fischer seconded the motion. All votes aye. Report of 2 vehicle accident, arrest for simple assault domestic, warning for driving on restricted permit, warning for speed.

NEW BUSINESS: ELBO Computing Resources: Huber moved to table any action until the council can discuss what IT services would be needed. Diede seconded the motion. All votes aye.

Advertise for pool personnel: Diede moved to advertise for a pool manager, lifeguards and swimming lesson instructor. Cokens seconded the motion. All votes aye.

Hay Lease: Fischer moved to advertise for a three-year lease for the brome hay at the lagoon site. Simonsen seconded the motion. All votes aye.

March Meeting Date: Diede moved to hold the March meeting on March 11 at 7:00 p.m. Huber seconded the motion. All votes aye.

Equalization meeting: Cokens moved to hold the equalization meeting on Monday, March 18 at 6:00 p.m. Fischer seconded the motion. All votes aye.

District III meeting: Diede moved to pay expenses for those attending the District 3 meeting in Harrisburg on April 2nd. Cokens seconded the motion. All votes aye.

RESOLUTION #3 2-5-2024

**RESOLUTION OF APPROVAL
A plat of Railroad Tract 2A & 2B to the
City of Menno, Hutchinson County, South Dakota.**

WHEREAS it appears that the owner has caused a plat to be made of the above state survey and has submitted such plat to the City Council of the City of Menno, South Dakota for approval; and

WHEREAS such plat has been submitted to the Planning Commission of the City of Menno, South Dakota for a report and recommendation there on to the City Council as required by law; now

THEREFORE BE IT RESOLVED that such plat has been executed according to law and the same is hereby approved and the City Finance Officer is hereby authorized and directed to endorse on such plat a copy of this resolution and certify the same.

Motion by Councilman Mettler and seconded by Councilman Cokens to approve this resolution.

George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen voting aye; no one voting nay. Motion passed.

Resolution approved and adopted this 5th day of February 2024

ATTEST:
Jodi Fischer, Finance Officer

CITY OF MENNO, SD
Darrell J. Mehlhaf, Mayor

Abandoned Vehicle, Unlicensed Vehicle, and Nuisance Abatement Forms: Huber moved to accept the new police forms that will be used by police department for abandoned, unlicensed, and unregistered vehicles. Fischer seconded the motion. Roll call: All votes aye.

New Hire - Librarian Assistant: Diede moved to acknowledge that Lois Wollman is substituting as librarian when Lehr has other commitments. Mettler seconded the motion. All votes aye.

New Hire - Part-time Street Personnel: Diede moved to hire Ron Luikens and Johnny Woehl as part time street personnel. Mettler seconded the motion. All votes aye.

Stryker Power LOAD Ambulance Grant: Fischer moved to have Finance Officer Fischer apply for a grant from SDML Workers Compensation Fund. Cokens seconded the motion. All votes aye.

Annual Report: Cokens moved to approve the 2023 annual report. Simonsen seconded the motion. All votes aye.

Executive Session: Mettler moved to enter executive session at 7:57 p.m. for personnel according to SDCL 1-25-2(1). Diede seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 8:10 p.m.

Councilman Cokens moved to increase Lehr's city librarian salary to \$12.60/hr. Simonson seconded the motion. All votes aye.

Huber moved to adjourn at 8:11 p.m. Diede seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$_____.