

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**March 2, 2020**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on March 2, 2020 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt and Superintendent Anthony Cokens were also present.

**Agenda:** Heckenlaible moved to approve the agenda. Simonsen seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Fischer moved to approve the minutes of the February 3, 2020 regular meeting. Diede seconded the motion. All votes aye.

**Finance Report:** Simonsen moved to approve the February finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 1/30/20	555,587.53	57,513.82	(13,257.88)	14,799.56	125,374.38	58,197.82	21,392.63	1,552.86	821,160.72
Warrants:	(31,935.08)		(8,172.24)		(3,103.59)		(3,077.00)		(46,287.91)
JE Adjustment –February 2020	161.76		(577.33)	73.19	162.37	106.08	73.93		0.00
Receipts:	36,191.41		8,972.86	1,165.97	7,692.05	2,329.92	2,014.07		58,366.28
Interest:	87.73	8.99	.47		32.99				130.18
Checking Balance 2/27/20	560,093.35	57,522.81	(13,034.12)	16,038.72	130,158.20	60,633.82	20,403.63	1,552.86	833,369.27
Profit or (Loss) for the month	4,505.82	8.99	223.76	1,239.16	4,783.82	2,436.00	(989.00)	0.00	12,208.55

**Warrants:** Diede moved to approve the following warrants. Kotalik seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 652.64; Mayor 253.96; Finance 1776.12; Police 3315.63; Street 2554.83; Garbage 55.84; Cemetery 152.15; Ambulance 423.69; Library 342.16; Development 223.94; Water 1182.57; Sewer 1182.59; Aflac, insurance 232.10; Wellmark BCBS, group insurance 5922.41; Fidelity Life, vision insurance 57.70; SDRS, retirement 1705.62; SDSRP, supplemental retirement 155.00; EFTPS, payroll taxes 3409.01, Menno State Bank, ACH fees 70.30. **Utilities:** NorthWestern Energy, electricity & gas 3614.18; Golden West, phone 437.18; Verizon Wireless 35.74. SD State Treasurer, sales tax January 284.57; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 104.21; Bertsch Law Office, legal services 227.35; B-Y Water, water 3380.10; Cardmember Services, domain renewal 25.06; City of Menno, utilities 445.50; Classic Collision, mirror repair 63.55; Country Girl Floral, flowers 40.00; Dakota Pump, repair 6639.96; Dept. of Health, samples 186.00; Emergency Medical Products, amb supplies 32.48; Ken’s Electric, City Hall furnace repair 556.68; Klaudt Service, fuel-supplies 419.60; Matheson Tri-Gas, amb supplies 56.03; Menno Lumber, supplies 67.19; Myer’s Sanitation, 281 residential 3934.00; Principal Life, group ins. 996.46; Riteway, fund acct checks 139.35; Terah Schoenfish, amb supplies/laundry 28.86; SCPI, publishing 110.95; SDML, district mtg fees 78.00; Total Stop, supplies 36.17.

**Police Report:** Cokens moved to approve the police report. Heckenlaible seconded the motion. All votes aye. False alarm car fire at Menno Lake, warning for headlight, domestic argument, property exchange, traffic control on hwy 18, notice for snow removal, 2 notices for property clean up, notice for parking/blocking view of street, false alarm at trinity electric, funeral escort.

**NEW BUSINESS: Police Chiefs’ meeting:** Heckenlaible moved to pay the registration fee for Chief Hofeldt to attend the Police Chiefs’ meeting in Deadwood April 21-23. Diede seconded the motion. All votes aye.

**Equalization meeting:** Fischer moved to hold the equalization meeting on Monday, March 16 at 6:00 p.m. Simonsen seconded the motion. All votes aye.

**Spring clean-up:** Heckenlaible moved to have spring clean-up day on Monday, April 20 with a rain/snow date of April 27. Cokens seconded the motion. All votes aye.

**Annual Report:** Simonsen moved to approve the 2019 annual report. Cokens seconded the motion. Roll call: all votes aye

**Sick Leave Policy:** Fischer moved to implement a sick leave policy for employees who are eligible for full benefits. Kotalik seconded the motion. Roll call: all votes aye.

**Scraper work:** Bids were opened for scraper work for 2020. Mettler Fertilizer, 865 Cat w/17 yard eject scraper \$250/hr. Diede moved to accept the scraper bid from Mettler Fertilizer at \$250/hr. Heckenlaible seconded the motion. Roll call: all votes aye.

**Hazard Mitigation Grant:** Kotalik moved to appoint Darrell Mehlhaf as authorized applicant agent and approve the following resolution to apply for a Hazard Mitigation Grant to replace the generator at the lift station. Cokens seconded the motion. Roll call: all votes aye.

## RESOLUTION

### APPOINTMENT OF APPLICANT AGENT For the Hazard Mitigation Grant Program (HMGP)

WHEREAS, the City of Menno is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS, the City of Menno is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of Menno appoints Mayor Darrell Mehlhaf as the authorized Applicant Agent.

Dated this 2<sup>nd</sup> day of March 2020

Appointing Authority

Name: Darrell J. Mehlhaf

Title: Mayor

Signed: \_\_\_\_\_

**Next Meeting:** The next regular meeting will be Monday, April 6 at 7:00 p.m.

Heckenlaible moved to adjourn at 7:24 p.m. Simonsen seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

\_\_\_\_\_  
Lisa Edelman, Finance Officer

\_\_\_\_\_  
Darrell J Mehlhaf, Mayor

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