

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
March 4, 2019

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on March 4, 2019 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens and Editor Erik Kaufman were also present.

Agenda: Diede moved to add emerald ash borer under to do list and approve the agenda as amended. Cokens seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the February 4, 2019 regular meeting. Fischer seconded the motion. All votes aye.

Finance Report: Cokens moved to approve the February finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 1/31/19	493,087.65	51,066.37	(550.09)	9,442.58	112,674.98	57,351.32	32,099.63	452.86	755,625.30
Warrants:	(35,617.08)		(8,425.28)		(3,821.14)		(3,077.00)		(50,940.50)
JE Adjustment –February 2019	97.10		(390.30)	51.65	117.82	71.23	52.50		0.00
Receipts:	46,896.00	441.17	9,012.86	1,204.51	7,855.20	2,396.27	2,062.50		69,868.51
Interest:	57.11	5.83	1.17		23.51				87.62
Checking Balance 2/28/19	504,520.78	51,513.37	(351.64)	10,698.74	116,850.37	59,818.82	31,137.63	452.86	774,640.93
Profit or (Loss) for the month	11,433.13	447.00	198.45	1,256.16	4,175.39	2,467.50	(962.00)		19,015.63

Warrants: Fischer moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 652.64; Mayor 207.79; Finance 1712.09; Building 74.79; Police 3181.19; Street 4724.70; Garbage 112.94; Cemetery 152.15; Ambulance 1107.55; Library 289.51; Development 223.42; Water 1209.41; Sewer 1214.54; Aflac, insurance 232.10; Wellmark BCBS, group insurance 5347.92; Fidelity Life, vision insurance 57.70; SDRS, retirement 1644.80; SDSRP, supplemental retirement 125.00; EFTPS, payroll taxes 3356.07. **Utilities:** NorthWestern Energy, electricity & gas 3528.81; Golden West, phone 403.46; Verizon Wireless 35.52. SD State Treasurer, sales tax January 259.73; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 69.07; B-Y Water, water 4127.20; Bertsch Law Office, legal services 180.50; City of Menno, utilities 1299.00; Laura Harris, deposit refund 100.00; Dept of Health, samples 30.00; Klaudt Service, fuel-supplies 2021.62; Luikens Repair, repair 314.48; Maxwell Signs, golf cart permits 87.50; Matheson Tri-Gas, amb supplies 19.88; Menno Lumber, supplies 11.15; Myer’s Sanitation, 286 residential 3575.00; One Office, supplies 27.50 Postmaster, postage 350.00; Principal Life, group ins. 984.40; SCPI, publishing 302.30; SD Municipal League, meeting 88.00; Total Stop, police fuel 161.26.

Police Report: Simonsen moved to approve the police report. Kotalik seconded the motion. All votes aye. 3 ambulance assists, 2 funeral escorts, arrest for minor possession of marijuana, fake lottery ticket cashed at Total Stop, warning for no tail lights on stock trailer.

SCHEDULED BUSINESS: Drainage: The snow melt will likely cause drainage issues this spring. It was recommended to try to clean some of the snow out of the drainage ditches to help water flow.

OLD BUSINESS: To Do List: At some time the City will need to decide how to protect the trees within the City from emerald ash borer. We will continue to watch for updates on the situation and look for grant money to help offset costs.

NEW BUSINESS: Police Chiefs’ meeting: Fischer moved to pay the registration fee for Chief Hofeldt to attend the Police Chiefs’ meeting in Deadwood April 23-25. Simonsen seconded the motion. All votes aye.

City Hall Roof Repair: Massey Construction gave a quote of \$19,647.65 to install a new steel roof, cover the windows and replace the gutter system on City Hall. Fischer moved to move forward with the proposal contingent on approval from John Ulmer to close up the windows on his building. Diede seconded the motion. Roll call: all votes aye.

Garbage Rates: Diede moved to increase residential garbage rates to \$17.00 per month (this includes the restricted use fee and sales tax). Cokens seconded the motion. Roll call: all votes aye.

Equalization meeting: Simonsen moved to hold the equalization meeting on Monday, March 18 at 6:00 p.m. Kotalik seconded the motion. All votes aye.

Spring clean-up: Fischer moved to have spring clean-up day on Monday, April 29 with a rain/snow date of May 6. Cokens seconded the motion. All votes aye.

Annual Report: Simonsen moved to approve the 2018 annual report. Diede seconded the motion. Roll call: all votes aye.

Audit: Kotalik moved to retain Schoenfish & Co, Inc. to audit the financial statements of the City for the years 2017 and 2018. Fischer seconded the motion. Roll call: all votes aye.

Water Quality Report: A copy of the 2018 Water Quality Report was presented to the council. This report is available at the finance office upon request.

EMT: Cokens moved to recognize Ann Rames as a new EMT. Diede seconded the motion. All votes aye.

Ambulance Grant: Fischer moved to allow the ambulance service to apply for a grant through the City of Menno to help with the cost of a new power cot. Simonsen seconded the motion. All votes aye.

Open Liquor License: The City of Menno has 1 on-sale liquor license and 1 off-sale liquor license available. Cokens moved to advertise that these licenses are available and take application until the end of March. Diede seconded the motion. All votes aye.

Next Meeting: The next regular meeting will be Monday, April 1 at 7:00 p.m.

Kotalik moved to adjourn at 7:53 p.m. Simonsen seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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