

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**March 6, 2023**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on March 6, 2023 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, and John Huber. Finance Officer Jodi Fischer, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, Dennis Powers, Brian and Amber Cross were also present.

**Agenda:** Cokens moved to approve the agenda. Fischer seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Diede moved to approve the minutes of the February 6, 2023 regular meeting. Huber seconded the motion. All votes aye.

**Finance Report:** Huber moved to approve the February finance report. Fischer seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
<b>Checking Balance 1/30/23</b>	<b>910,559.97</b>	<b>76,110.72</b>	<b>48,850.72</b>	<b>213,573.41</b>	<b>60,549.38</b>	<b>22,990.40</b>	<b>1,952.86</b>	<b>1,334,587.46</b>
<b>Warrants:</b>	<b>(48,876.29)</b>	0.00	<b>(10,424.33)</b>	<b>(3,925.71)</b>	0.00	<b>(3,077.00)</b>	0.00	<b>(66,303.33)</b>
<b>JE Adjustment - February 2023</b>	140.16		<b>(559.73)</b>	129.92	158.47	131.18		<b>0.00</b>
<b>Receipts:</b>	30,102.91	193.89	8,044.22	7,715.02	2,295.98	3,018.82	800.00	<b>52,170.84</b>
<b>Interest:</b>	277.04	23.63	14.22	94.00				<b>408.89</b>
<b>Checking Balance 02/28/23</b>	<b>892,203.80</b>	<b>76,328.24</b>	<b>45,925.10</b>	<b>217,586.64</b>	<b>63,003.83</b>	<b>23,063.40</b>	<b>2,752.86</b>	<b>1,320,863.87</b>
<b>Profit or (Loss) for the month</b>	<b>(18,356.18)</b>	<b>217.52</b>	<b>(2,925.62)</b>	<b>4,013.23</b>	<b>2,454.45</b>	<b>73.00</b>	<b>800.00</b>	<b>(13,723.60)</b>

**Council Financial Review:** The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of February.

**Warrants:** Cokens moved to approve the following warrants. Huber seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 606.46; Mayor 207.79; Finance 2214.60; Buildings 48.02; Police 2671.97; Street 8406.98; Garbage 30.78; Cemetery 161.61; Ambulance 1122.48; Library 410.03; Development 270.56; Water 1452.00; Sewer 1445.92; Aflac, insurance 213.52; Wellmark BCBS, group insurance 5976.42; VSP, vision insurance 42.60; SDRS, retirement 1923.56; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 6141.55. **Utilities:** NorthWestern Energy, electricity & gas 3787.38; Golden West, phone 415.51; Verizon Wireless, police cell phone 26.72; SD State Treasurer, sales tax 274.65; USDA, Phase 2 sewer loan pmt 3077.00; Affordable Pest Control, pest control 200.00; Barnes & Noble, library books 100.68; B-Y Water, water 3975.30; Cardmember Service, funeral plant 104.17; City of Menno, utilities 738.20; Crick Ben, reimbursement fuel-amb 55.87; Dept of Health, samples 15.00; Emergency Medical Products, amb supplies 19.99; Equipment Blades, repair 6,267.12; Klaudt Service, fuel-supplies 2058.55; Liebl Plumbing sewer work 180.00; Matheson Tri-Gas, amb supplies 57.31; Menno Lumber, supplies 23.85; Menno Public School, 50% cost share On-line Public access catalog 100.00; Mettler Implement, repair & maintenance 50.60; Myer's Sanitation, 280 residential 3920.00; One Office Solution, supplies 47.10; ; Principal Life, group ins. 959.55; SDML, district iii meeting 50.00; SCPI, publishing 178.81; Total Stop, cleaning supplies 8.58; Tyndall Napa, repair & maintenance 237.15; Water Management Solutions LLC, snow removal 1100.00.

**Police Report:** Diede moved to approve the police report. Fischer seconded the motion. All votes aye. Report of a theft, 2 warnings for speed, injury accident on Pearl Street, overdose of prescription pills, minor accident-car vs. deer.

**NEW BUSINESS: Garbage Contract:** Cokens moved to increase garbage rate paid to Myers Sanitation by \$2.25. Diede seconded the motion. Roll call: all votes aye.

Huber moved to increase garbage rate charged to residents of Menno by \$2.25. Cokens seconded the motion. Roll call: all votes aye.

Powers left meeting at 7:42pm

**Equalization meeting:** Fischer moved to hold the equalization meeting on Monday, March 20 at 6:00 p.m. Huber seconded the motion. All votes aye.

**Hearing:** Diede moved to approve a temporary malt beverage permit to allow the Menno Fire Department to sell malt beverages on March 11, 2023. Cokens seconded the motion. All votes aye.

**Spring clean-up:** Huber moved to have spring clean-up day on Monday, April 17th with a snow date of Monday April 24th. Fischer seconded the motion. All votes aye.

**Audit:** Diede moved to retain Schoenfish & Co, Inc. to audit the financial statements of the City for the years 2021 and 2022. Huber seconded the motion. All votes aye.

**Police Chiefs' meeting:** Fischer moved to pay the registration and related expenses for Chief Hofeldt to attend the Police Chiefs' meeting in Deadwood April 11-13. Cokens seconded the motion. All votes aye.

**HR & FO School:** Diede moved to pay registration and related expenses for Jodi Fischer to attend Human Resources and Finance Officers' school in Pierre June 6-9. Huber seconded the motion. All votes aye.

**Next Meeting:** The next regular meeting will be Monday, April 3 at 7:00 p.m.

Diede moved to adjourn at 7:53 p.m. Huber seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Jodi Fischer, Finance Officer

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Darrell J Mehlhaf, Mayor

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