

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**April 2, 2018**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on April 2, 2018 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens and Editor Erik Kaufman were also present.

**Agenda:** Cokens moved to approve the agenda. Heckenlaible seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Diede moved to approve the minutes of the March 6, 2018 regular meeting and March 19, 2018 equalization meeting. Kotalik seconded the motion. All votes aye.

**Finance Report:** Fischer moved to approve the March finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 2/28/18	424,265.22	45,590.25	(11,531.23)	7,811.54	106,162.37	58,120.87	41,109.32	2,052.86	673,581.20
Warrants:	(42,348.51)		(9,421.61)		(3,807.66)		(3,077.00)		(58,654.78)
JE Adjustment –March 2018	105.99		(425.94)	54.25	139.19	78.95	47.56		0.00
Receipts:	47,343.29	508.00	39,029.99	1,338.72	8,446.36	2,603.80	2,257.44		101,527.60
Interest:	34.65	3.70	2.16		17.03				57.54
Checking Balance 3/30/18	429,400.64	46,101.95	17,653.37	9,204.51	110,957.29	60,803.62	40,337.32	2,052.86	716,511.56
Profit or (Loss) for the month	5,135.42	511.70	29,184.60	1,392.97	4,794.92	2,682.75	(772.00)		42,930.36

**Release Funds:** Simonsen moved to release the annual funds of \$1500.00 to the Menno Baseball Association. Kotalik seconded the motion. Roll call: all votes aye.

**Warrants:** Diede moved to approve the following warrants. Fischer seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 652.64; Mayor 207.79; Finance 2792.33; Building 106.16; Police 4864.10; Street 6752.79; Garbage 267.48; Cemetery 152.15; Ambulance 1240.66; Library 421.10; Development 349.42; Water 1963.21; Sewer 1954.20; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5605.07; Fidelity Life, vision insurance 46.44; SDRS, retirement 2621.27; SDSRP, supplemental retirement 142.50; EFTPS, payroll taxes 5261.77. **Utilities:** NorthWestern Energy, electricity & gas 3096.36; Golden West, phone 410.58; Verizon Wireless 35.93. SD State Treasurer, sales tax February 257.08; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 134.74; Glenda Bohlmann, CPR recertification 80.00; B-Y Water, water 4424.80; Cardmember Services, anti-virus renewal 53.24; Commercial Asphalt, omega mix 407.70; DSG, water supplies 45.07; Dept of Revenue, samples 15.00; Lisa Edelman, mileage 49.14; H & H Contracting, water tower repair 24684.00; Chris Huber, deposit refund 150.00; Industrial Chem Lab, supplies 115.13; Klautd Service, fuel-supplies 735.02; Luikens Repair, skid loader maint. 239.10; Matheson Tri-Gas, amb supplies 104.09; Menno Baseball, annual contribution 1500.00; Menno Lumber, supplies 7.32; Myer’s Sanitation, 285 residential 3562.50; One Office Solution, supplies 53.58; Petty Cash, supplies 69.95; Postmaster, postage 350.00; Principal Life, group ins. 902.78; Sanitation Products, sweeper repair 90.00; SCPI, publishing 124.79; SDML, district iii mtg 30.00; SDPCA, police conference 170.00; SD Unemployment Ins. 177.30; Team Lab, supplies 950.00; USBank, loan pmts 6487.53; USA Bluebook, PH field kit 764.34; Vantek, fire radio repair 76.40.

**Police Report:** Heckenlaible moved to approve the police report. Fischer seconded the motion. All votes aye. Citation for no insurance, citation for exhibition driving, 3 notices for derelict vehicles, 2 warnings for headlights out and grant for 2 portable radios was approved.

**SCHEDULED BUSINESS: Drainage:** The new drainage ditch has some dirt fill that needs to be cleaned out and then reseeded. There are a couple culverts that need to be replaced and others need to be cleaned to help keep water moving.

**Water line:** Diede moved to replace the water line along Douglas Street from 2<sup>nd</sup> Street to Park Street. Simonsen seconded the motion. Roll call: all votes aye.

**Water Tower Repair:** Mayor Mehlhaf informed the Council that the City received a check from insurance for \$29,749.50. He presented some additional projects that should be completed while the water tower is empty to put in the recirculating system in the riser pipe. Fischer moved to have H & H Contracting install the overflow system, man-way, step-off platform and drain system while they are working on the water tower. Heckenlaible seconded the motion. Roll call: all votes aye.

**OLD BUSINESS: Cemetery sign:** Some pictures were passed around on types of signs for the cemetery. Cokens moved to put up the sign painted by Mickey Harris with stone pillars. Simonsen seconded the motion. Roll call: all votes aye.

**NEW BUSINESS: Hearing:** Diede moved to approve the temporary alcoholic beverage permits for American Legion Post 152 for the following dates or dates for which the requested dates had to be rescheduled: May 12, 2018 and July 4, 2018. Kotalik seconded the motion. All votes aye.

**Auto Supplement:** Simonsen moved to approve an auto supplement in the amount of \$29,749.50 for insurance received for the repair of the water tower. Diede seconded the motion. Roll call: all votes aye.

**Surplus Property:** Some dishes were placed on the tables that were brought over from the gym at the school. These dishes are stored in several boxes in a room at the school that will need to be used for other purposes after the remodel. Cokens moved to declare the dishes as surplus and authorize the school to sell them and put the proceeds in the auditorium fund. Heckenlaible seconded the motion. Roll call: all votes aye.

**Van Diest Workshop:** Fischer moved to send Roger Heckenlaible and Anthony Cokens to the mosquito workshop in Mitchell on April 26. Heckenlaible seconded the motion. All votes aye.

**Restricted Use Site Hours:** Fischer moved to change the restricted use site hours on Saturday's during the summer and fall to allow for a half hour break at noon. Kotalik seconded the motion. All votes aye.

**Mow & Spray:** Simonsen moved to place an ad in the newspaper reminding citizens to keep their lawns mowed and weeds sprayed in compliance with City ordinances. Cokens seconded the motion. All votes aye.

**Flowers – 5<sup>th</sup> St:** Kotalik moved to pay up to \$250 for the Power People 4-H to plant flowers in the planters along 5<sup>th</sup> Street. Diede seconded the motion. All votes aye.

**Executive Session:** Heckenlaible moved to enter into executive session at 7:52 p.m. for personnel according to SDCL 1-25-2(1). Cokens seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 8:09 p.m.

**Pool Personnel:** Cokens moved to set pool wages for lifeguards starting at \$9.25/hour and increase .25/year for each year of service with a maximum pay at \$10.00/hour, to set the wage for a lifeguard/manager at \$12.50/hour or manager only at \$11.00/hour and to hire the following lifeguards for the 2018 season: Trey Bohlmann \$9.50/hour, Hailey Fergen \$9.50/hour, Paige Heckenlaible \$9.50/hour, Dylan Lammers \$9.75/hour, Kiara Nusz \$9.50/hour, Easley Saylor \$9.50/hour, Tara Spencer \$10.00/hour and Brady Fergen \$9.25/hour all contingent on having their certification. Heckenlaible seconded the motion. All votes aye.

**Next Meeting:** The next regular meeting will be Monday, May 7 at 7:00 p.m.

Diede moved to adjourn at 8:12 p.m. Kotalik seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Lisa Edelman, Finance Officer

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Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$\_\_\_\_\_.