

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
April 6, 2020

Mayor Darrell Mehlhaf called the City Council to order at 6:00 p.m. on April 6, 2020 in the meeting room at the fire hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman was also present.

Agenda: Heckenlaible moved to approve the agenda. Cokens seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Kotalik moved to approve the minutes of the March 2, 2020 regular meeting, March 16, 2020 equalization meeting and the March 26, 2020 special meeting. Simonsen seconded the motion. All votes aye.

Finance Report: Diede moved to approve the March finance report. Fischer seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 2/27/20	560,093.35	57,522.81	(13,034.12)	16,038.72	130,158.20	60,633.82	20,403.63	1,552.86	833,369.27
Warrants:	(29,299.65)		(6,143.97)		(9,649.32)		(3,077.00)		(48,169.94)
JE Adjustment –March 2020	136.99		(474.13)	53.62	161.31	70.00	52.21		0.00
Receipts:	42,265.82	654.79	8,796.86	1,220.03	8,071.47	2,425.50	2,086.79		65,521.26
Interest:	91.47	9.26	1.03		33.64				135.40
Checking Balance 3/27/20	573,287.98	58,186.86	(10,854.33)	17,312.37	128,775.30	63,129.32	19,465.63	1,552.86	850,855.99
Profit or (Loss) for the month	13,194.63	664.05	2,179.79	1,273.65	(1,382.90)	2,495.50	(938.00)	0.00	17,486.72

Release Funds: Kotalik moved to release the annual funds of \$1500.00 to the Menno Baseball Association. Heckenlaible seconded the motion. All votes aye.

Warrants: Fischer moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 929.66; Mayor 253.96; Finance 1801.37; Building 36.19; Police 3249.84; Street 2496.05; Garbage 27.92; Cemetery 152.15; Ambulance 473.93; Library 236.88; Development 231.24; Water 1156.85; Sewer 1160.53; Aflac, insurance 224.10; Wellmark BCBS, group insurance 5922.41; Fidelity Life, vision insurance 57.70; SDRS, retirement 1705.70; SDSRP, supplemental retirement 155.00; EFTPS, payroll taxes 3413.07. **Utilities:** NorthWestern Energy, electricity & gas 3088.19; Golden West, phone 403.99; Verizon Wireless 36.09. SD State Treasurer, sales tax 279.78; USDA, Phase 2 sewer loan pmt 3077.00; Josh Andersen, CPR class 107.00; Applied Concepts, speed sign repair 485.00; Badger meter, galaxy reader support 780.00; Barnes & Noble, library books 140.92; Bertsch Law Office, legal services 52.05; B-Y Water, water 3869.90; City of Menno, deposit refund 66.50; Classic Collision, amb supplies 38.75; Dakota Pump, repair 2166.84; Demco, library supplies 26.39; Shelia Spiering, deposit refund 83.50; Dept. of Health, samples 168.00; Emergency Medical Products, amb supplies 71.33; Jensen Ins., property ins. 14513.00; Jensen Ins., fire pak 9945.00; Ken’s Electric, City Hall furnace repair 393.27; Klaudt Service, fuel-supplies 628.46; Matheson Tri-Gas, amb supplies 62.17; Menno Baseball Assn, contribution 1500.00; Menno Lumber, supplies 90.12; Myer’s Sanitation, 282 residential 3948.00; Petty Cash, supplies 99.21; Postmaster, post card stamps 350.00; Principal Life, group ins. 984.40; Terah Schoenfish, amb supplies 58.56; SD Federal Property, supplies 156.40; SD Unemployment 67.12; SCPI, publishing 264.78; SEAFOG, dues 30.00; Team Lab, supplies 1145.00; Total Stop, supplies 42.09; US Bank, loan pmts 6487.53; Zeeb Insurance, FO bond 525.00.

Police Report: Cokens moved to approve the police report. Heckenlaible seconded the motion. All votes aye. Arrest for grand theft, call for dogs at large, warning for headlight out, warning for distracted driving, warning for parking in alleyway and motorist assist.

OLD BUSINESS: Hwy 18 lights: The Council reviewed quotes to replace the light bulbs and change the bulbs to LED. Fischer moved to table discussion until the next council meeting. Cokens seconded the motion. All votes aye.

COVID-19 employee policy: Diede moved to approve the COVID-19 employee policy. Simonsen seconded the motion. All votes aye. It was recommended that all full-time staff continue to work regular hours at this time. Street employees will be encouraged to stay apart as much as possible.

Clean-up Day: Myer's Sanitation requested that clean-up day be cancelled or rescheduled at this time. Heckenlaible moved to cancel clean-up day scheduled for April 20, 2020. Cokens seconded the motion. All votes aye. This may be rescheduled at a later date.

NEW BUSINESS: Van Diest Workshop: Kotalik moved to send Roger Heckenlaible to the mosquito workshop in Mitchell. Fischer seconded the motion. All votes aye.

Mow & Spray: Heckenlaible moved to place an ad in the newspaper reminding citizens to keep their lawns mowed and weeds sprayed in compliance with City ordinances. Diede seconded the motion. All votes aye.

Flowers – 5th St: Fischer moved to pay up to \$250 for the Power People 4-H to plant flowers in the planters along 5th Street. Cokens seconded the motion. All votes aye.

Water Quality Report: A copy of the 2019 Water Quality Report was presented to the council. Simonsen moved to accept the annual water quality report. Heckenlaible seconded the motion. All votes aye. This report is available at the finance office upon request.

Skid Loader: Mehlhaf presented a price quote from Freeman International to trade in the 2010 Gehl V270 skid loader for a 2020 Gehl V270 skid loader w/o accessories in the amount of \$24,500.00. Fischer moved to trade the 2010 Gehl V270 for a 2020 Gehl V270 for \$24,500.00. Heckenlaible seconded the motion. Roll call: all votes aye.

Playground/Parks: It was recommended that signs be put up at the City Park, softball and baseball fields to close the facilities until further notice.

Executive Session: Cokens moved to enter into executive session at 7:03 p.m. for personnel according to SDCL 1-25-2(1). Heckenlaible seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:13 p.m.

Pool Personnel: Simonsen moved to hire Teresa Hogeland for lifeguard/manager at \$12.50/hour contingent on having lifeguard certification or as manager only at \$11.00/hour. Diede seconded the motion. Roll call: all votes aye.

Cokens moved to hire the following lifeguards for the 2020 season: Returning lifeguards at \$9.75/hour – Salome' Carr, Raygen Diede, Paige Dyk, Carly Herrboldt, Paityn Huber, Starr Kocourek and Grace Nusz; first year lifeguards contingent on getting their certification at \$9.25/hour – Julia Buechler, Alana Fergen and Isabella Hogeland. Heckenlaible seconded the motion. Roll Call: all votes aye.

Next Meeting: The next regular meeting will be Monday, May 4 at 7:00 p.m.

Heckenlaible moved to adjourn at 7:16 p.m. Fischer seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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