

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
May 1, 2017

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on May 1, 2017 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible, Editor Erik Kaufman, Robert Heckenlaible and Conan Bagley were also present.

Agenda: Cokens moved to add New EMT to New Business and approve the agenda as amended. Simonsen seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Kotalik moved to approve the minutes of the April 3, 2017 regular meeting and April 12, 2017 special meeting. Diede seconded the motion. All votes aye.

Finance Report: Fischer moved to approve the April finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 3/31/17	350,267.48	39,197.34	21,123.94	6,835.75	92,296.55	58,757.55	50,016.55	2,252.86	620,748.02
Warrants:	(29,581.47)		(7,206.37)	(3,295.57)	(15,993.21)		(3,077.00)		(59,153.62)
JE Adjustment –April 2017	98.13		(357.35)	54.91	63.61	84.20	56.50		0.00
Receipts:	39,926.04	606.58	10,041.04	1,173.93	8,053.82	2,449.80	2,115.50		64,366.71
Interest:	13.92	1.53	1.09		7.47				24.01
Checking Balance 4/28/17	360,724.10	39,805.45	23,602.35	4,769.02	84,428.24	61,291.55	49,111.55	2,252.86	625,985.12
Profit or (Loss) for the month	10,456.62	608.11	2,478.41	(2,066.73)	(7,868.31)	2,534.00	(905.00)	0.00	5,237.10

Baseball Funds: Diede moved to release the annual funds of \$5000 to the Menno Athletic Club. Kotalik seconded the motion. Roll call: all votes aye.

Warrants: Fischer moved to approve the following warrants. Simonsen seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 994.98; Mayor 346.31; Finance 1616.96; Building 89.04; Police 2758.46; Street 2084.17; Garbage 415.58; Cemetery 147.71; Ambulance 847.92; Parks 35.79; Library 306.68; Development 208.73; Water 1131.74; Sewer 1127.33; Aflac, insurance 258.62; Wellmark BCBS, group insurance 5042.56; Fidelity Life, vision insurance 46.44; SDRS, retirement 1587.32; SDSRP, supplemental retirement 140.00; EFTPS, payroll taxes 3515.36. **Utilities:** NorthWestern Energy, electricity & gas 2605.65; Golden West, phone 408.19; Verizon Wireless 35.31. SD State Treasurer, sales tax March 257.65; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 230.56; Larry Bezug, easement 1000.00; B-Y Water, water 4573.60; Commercial Asphalt, omega mix 106.65; Craig Maloney Trucking, RU site cleanup 3046.85; DSG, water supplies 523.08; Dept. of Revenue, samples 104.00; Tim Freier, mow cemetery 1250.00; Jensen Insurance, fire pak 9786.00; Jensen Insurance, property 12776.00; Ken’s Electric, softball field light repair 276.53; Klaudt Service, fuel-supplies 857.05; Loiseau Construction, street grinding 2025.00; Lyle Signs, handicap sign 29.91; Matheson Tri-Gas, amb supplies 18.00; MADC, SEFP dues 2432.00; Menno Athletic Club, annual contribution 5000.00; Menno Lumber, supplies 382.61; Myer’s Sanitation, 286 residential 3250.00; One Office Solution, supplies 24.99; Petty Cash, supplies 26.84; Petty Cash, pool 100.00; Principal Life, group ins. 839.69; Marsha Schelske, easement 1000.00; Terah Schoenfish, amb laundry 20.00; SCPI, publishing 697.36; SD One Call, locates 73.92; Team Lab, degreaser 750.00; Ulmer Farm Service, culverts 643.50; Walter Welding, repair 574.87; Yankton EMS, EMT class 475.00.

Police Report: Diede moved to approve the police report. Cokens seconded the motion. All votes aye. Traffic control for fire on 5th St, exhibition driving, ambulance assist, welfare check, motorist assist, 2 minor accidents, assist sheriff’s office. Chief Hofeldt was asked to look into writing a grant for a stationery speed sign.

Adjourn: Kotalik moved to adjourn the old council at 7:10 p.m. Diede seconded the motion. All votes aye.

Oaths: The oath of office was administered to Alderman Ward I Robert Heckenlaible, 1-year term; Alderman Ward I Scott Simonsen, 2-year term; Alderman Ward II Ron Diede, 2-year term.

Reconvene: The mayor reconvened the new council at 7:12 p.m.

Appointment: Fischer moved to appoint Jerome Kotalik to the position of Alderman Ward III for a 1-year term. Cokens seconded the motion. All votes aye. The oath of office was administered to Alderman Ward III Jerome Kotalik, 1-year term.

President: Cokens moved to elect Ron Diede as council President. Kotalik seconded the motion. All votes aye.

Vice-President: Fischer moved to elect Scott Simonsen as council Vice-President. Kotalik seconded the motion. All votes aye.

Reorganization: Heckenlaible moved to approve the following list of committee members and appointees for 2017. Diede seconded the motion. All votes aye.

Auditorium:	Fischer, Heckenlaible	Sign:	Cokens, Diede, Fischer
Buildings:	Diede, Fischer, Heckenlaible	Solid Waste:	Cokens, Fischer, Kotalik
Cemetery:	Cokens, Heckenlaible, Kotalik	Street:	Cokens, Diede, Kotalik
Health:	Cokens, Diede, Simonsen	Swimming Pool:	Cokens, Diede, Fischer
Housing:	Cokens	Emergency Management:	Mayor, Finance Officer, City Attorney, Diede, Kotalik, Simonsen
Library:	Simonsen	APPOINTED OFFICERS:	
Parks:	Cokens, Heckenlaible, Kotalik	Attorney:	Kenneth D. Bertsch
Purchasing:	Fischer, Heckenlaible, Simonsen	Civil Defense:	Jai Walter
Safety:	Diede, Kotalik, Simonsen	Engineer:	DGR Engineering
Sewer & Water:	Diede, Heckenlaible, Kotalik	Health Advisor:	Terry Behl, P. A.

SCHEDULED BUSINESS: Variance – 125 N Pearl St: Having heard no opposition, Cokens moved to grant a variance to allow a shop/storage shed to be built 2 feet from the property line. Heckenlaible seconded the motion. All votes aye.

Variance – 401 S East St: Having heard no opposition, Simonsen moved to grant a variance to allow a garage to be built 6 feet from the property line. Fischer seconded the motion. All votes aye. Conan Bagley left the meeting at 7:19 p.m.

Drainage: All the easements that are needed for the project have been signed. Mayor Mehlhaf has a diagram of the slope and depth that he will show to individuals downstream that have had some concerns regarding the water flow.

NEW BUSINESS: Malt Beverage Renewals: Fischer moved to renew the following malt beverage licenses. Diede seconded the motion. All votes aye.

- Package (off sale) Malt Beverage – Robbie & Michelle Ness, d.b.a. Ness Hillbilly BBQ & Beer Garden, Lots 9 & 10, Block 2, Original Plat, City of Menno.
- Retail (on/off sale) Malt Beverage – Klaudt Service LLC, Lots 6 & 7, Block 4, A. Mettler’s Addition, City of Menno.
- Retail (on/off sale) Malt Beverage – Menno Groceries LLC, d.b.a. Total Stop Convenience Store #9467, Lots 100 & 101 and Lot 101A, City of Menno.
- Retail (on/off sale) Malt Beverage – Thomas R Fischer, d.b.a. The Schnitz, N 24’ of Lot 3 & S 27’ of Lot 2, Block 2, Original Plat, City of Menno.
- Retain (on/off sale) Malt Beverage – Rocky G Zeeb, d.b.a. Rooster’s, Lot 4 & N 12’ of Lot 5, Block 2, Original City, City of Menno.

Firemen: Kotalik moved to recognize Anthony Cokens and Tyler Goehring as new volunteer firemen. Simonsen seconded the motion. All votes aye.

EMT: Cokens moved to recognize Jackie Vaith as a new volunteer EMT. Heckenlaible seconded the motion. All votes aye.

Fireworks: Diede moved to allow the Menno Baseball Association to sponsor a fireworks display on July 4 with members of the Menno Fire Department discharging the fireworks near the baseball field. Kotalik seconded the motion. All votes aye.

Sprayer Purchase: A discussion was held on purchasing a pull type sprayer to allow the city workers to spray the cemetery and city property as needed.

HR/FO School: Cokens moved to send Edelman to Human Resources and Finance Officers’ school in Pierre June 6-9 and pay related expenses. Simonsen seconded the motion. All votes aye.

Pool: Diede moved to set May 27 as the tentative opening date for the pool. Heckenlaible seconded the motion. All votes aye.

Pool Personnel: Fischer moved to hire Kiara Nusz as a first year lifeguard at \$9.00/hour contingent on getting her certification. Cokens seconded the motion. All votes aye.

Cokens moved to allow Emily Massey to use the pool to give swimming lessons for 2017. Diede seconded the motion. All votes aye.

P-T Police: Heckenlaible moved to hire Dan Schulte as a part-time certified police officer at \$15.50/hour effective April 20, 2017. Kotalik seconded the motion. All votes aye.

Next Meeting: The next meeting will be Monday, June 5 at 7:00 p.m.

Simonsen moved to adjourn at 7:52 p.m. Diede seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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