

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
May 2, 2022

Mayor Darrell Mehlhaf called the City Council to order at 7:00 p.m. on May 2, 2022 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens and Amber Cross were also present.

Agenda: Cokens moved to approve the agenda. Mettler seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the April 4, 2022 regular meeting and April 20, 2022 special meeting. Diede seconded the motion. All votes aye.

Finance Report: Huber moved to approve the April finance report. Fischer seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 3/30/22	595,128.21	70,930.14	3,012.95	154,471.95	65,019.70	21,285.50	1,052.86	910,901.31
Warrants:	(45,075.78)		(7,304.50)	(6,314.44)		(3,077.00)		(61,771.72)
JE Adjustment –April 2022	208.93		(790.77)	250.61	164.19	167.04		0.00
Receipts:	23,436.00	632.50	8,288.20	8,406.29	2,343.73	3,045.96		46,152.68
Interest:	46.39	5.78	.26	19.84				72.27
Checking Balance 4/28/22	573,743.75	71,568.42	3,206.14	156,834.25	67,527.62	21,421.50	1,052.86	895,354.54
Profit or (Loss) for the month	(21,384.46)	638.28	193.19	2,362.30	2,507.92	136.00	0.00	(15,546.77)

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of April.

Athletic Club Funds: Cokens moved to release the annual funds of \$5000 to the Menno Athletic Club. Diede seconded the motion. Roll call: all votes aye.

Warrants: Cokens moved to approve the following warrants. Fischer seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 883.49; Mayor 300.14; Finance 1968.86; Building 14.54; Police 3599.86; Street 2736.66; Garbage 312.95; Cemetery 161.61; Ambulance 612.19; Library 282.59; Development 231.90; Water 1386.55; Sewer 1374.80; Aflac, insurance 224.10; Wellmark BCBS, group insurance 6474.16; Fidelity Life, vision insurance 57.70; SDRS, retirement 1883.70; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 3861.82. **Utilities:** NorthWestern Energy, electricity & gas 3424.72; Golden West, phone 411.35; Verizon Wireless 26.78. SD State Treasurer, sales tax 284.75; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 121.35; B-Y Water, water 4558.10; Cemcast Pipe, manhole riser 354.74; Dept. of Health, samples 286.00; Deposit Refunds 700.00; Fensel’s Electric, repair 24.93; Jensen Insurance, property ins 18455.00; Jensen Insurance, fire/amb ins 11528.00; Ken’s Electric, repair 86.70; Klaudt Service, fuel-supplies 1591.49; Matheson Tri-Gas, amb supplies 60.55; Darrell Mehlhaf, mileage 131.04; Menno Athletic Club, contribution 5000.00; Menno Lumber, supplies 78.26; Myer’s Sanitation, 281 residential 3934.00; One Office, supplies 194.61; Petty Cash, pool 100.00; Postmaster, post card stamps 400.00; Principal Life, group ins. 967.92; SCPI, publishing 411.14; SD One Call, locates 13.44; Total Stop, supplies 25.54; US Bank, loan pmt 30693.62; Water Management Solutions, rock 1210.00; Werdel Steel Construction, elevator equipment removal 9000.01.

Police Report: Mettler moved to approve the police report. Huber seconded the motion. All votes aye. Warning for speed, citation for exhibition driving, minor accident, call to school for a student situation, complaint of careless driver, warning for blocking fire hydrant, notice of expires license plates and attended SD chiefs/sheriffs meeting.

Adjourn: Fischer moved to adjourn the old council at 7:15 p.m. Mettler seconded the motion. All votes aye.

Oaths: The oath of office was administered to Mayor Darrell Mehlhaf, 2-year term; Alderman Ward II Jerry Fischer, 2-year term; Alderman Ward III George Cokens, 2-year term.

Reconvene: The mayor reconvened the new council at 7:16 p.m.

Appointment: Diede moved to appoint Scott Simonsen to the position of Alderman Ward I for a 1-year term and John Huber to the position of Alderman Ward III for a 1-year term. Cokens seconded the motion. Roll call: all votes aye. The oath of office was administered to Alderman Ward I Scott Simonsen, 1-year term and Alderman Ward III John Huber, 1-year term.

President: Cokens moved to elect Ron Diede as council President. Huber seconded the motion. All votes aye.

Vice-President: Fischer moved to elect Scott Simonsen as council Vice-President. Mettler seconded the motion. All votes aye.

Reorganization: Huber moved to approve the following list of committee members and appointees for 2022. Diede seconded the motion. All votes aye.

Auditorium:	Fischer, Huber, Mettler	Sign:	Cokens, Diede, Fischer
Buildings:	Diede, Fischer, Mettler	Solid Waste:	Cokens, Fischer, Huber
Cemetery:	Cokens, Huber, Mettler	Street:	Cokens, Diede, Huber
Health:	Cokens, Diede, Simonsen	Swimming Pool:	Cokens, Diede, Fischer
Housing:	Cokens	Emergency Management:	Mayor, Finance Officer, City Attorney, Diede, Simonsen
Library:	Simonsen	APPOINTED OFFICERS:	
Parks:	Cokens, Huber, Mettler	Attorney:	Kenneth D. Bertsch
Purchasing:	Fischer, Mettler, Simonsen	Civil Defense:	Jai Walter
Safety:	Diede, Huber, Simonsen	Engineer:	DGR Engineering
Sewer & Water:	Diede, Huber, Mettler	Health Advisor:	Terry Behl, P. A.

NEW BUSINESS: Malt Beverage Renewals: Mettler moved to renew the following malt beverage licenses. Huber seconded the motion. Roll call: all votes aye.

- Retail (on/off sale) Malt Beverage – Klautt Service LLC, Lots 6 & 7, Block 4, A. Mettler’s Addition, City of Menno.
- Retail (on/off sale) Malt Beverage – Menno Groceries LLC, d.b.a. Total Stop Convenience Store #9467, Lots 100 & 101 and Lot 101A, City of Menno.
- Retail (on/off sale) Malt Beverage – Beer Garden, Lots 9 & 10, Block 2, Original City, City of Menno

Hearing: Fischer moved to approve a temporary malt beverage permit for the Menno Baseball Association for May 5, 10, 22, June 2, 16, 26, 30, July 2 and 4, 2022 at the baseball field. Diede seconded the motion. All votes aye. The permit will be good for the days requested or dates for which a game has to be rescheduled.

Fireworks: Huber moved to allow the Menno Baseball Association to sponsor a fireworks display on July 4 with members of the Menno Fire Department discharging the fireworks near the baseball field. Fischer seconded the motion. All votes aye.

Consumption permit: Cokens moved to approve a temporary permit to allow the consumption of alcohol in the alley between the Beer Garden, Roosters and Schnitz for the alley dance on July 1, 2022. Fischer seconded the motion. All votes aye.

RESOLUTION #3 5-2-2022

RESOLUTION OF APPROVAL

A plat of Lots 10A-15A & Lots 20-26 in Sunrise Acres Addition to the City of Menno, Hutchinson County, South Dakota.

WHEREAS it appears that the owner has caused a plat to be made of the above state survey and has submitted such plat to the City Council of the City of Menno, South Dakota for approval; and

WHEREAS such plat has been submitted to the Planning Commission of the City of Menno, South Dakota for a report and recommendation there on to the City Council as required by law; now

THEREFORE BE IT RESOLVED that such plat has been executed according to law and the same is hereby approved and the City Finance Officer is hereby authorized and directed to endorse on such plat a copy of this resolution and certify the same.

Motion by Councilman Diede and seconded by Councilman Huber to approve this resolution.

George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen voting aye; no one voting nay. Motion passed.

Resolution approved and adopted this 2nd day of May 2022.

ATTEST:
Lisa Edelman, Finance Officer

CITY OF MENNO, SD
Darrell J. Mehlhaf, Mayor

Pool: Huber moved to change the pool hours as requested by the pool manager. Cokens seconded the motion. All votes aye. The new pool hours are as follows:

Monday through Thursday - 1 to 5 pm and 6 to 8 pm
Friday through Sunday - 1 to 6 pm.

Huber moved to set May 31 as the tentative opening date for the pool. Mettler seconded the motion. All votes aye.

Full Service Camper Hookups: Mayor Mehlhaf informed the council that there has been some interest in full service camper hookups. There was some discussion if these could be tied into the lines going to the bathhouse and if more sites should be added if changes were going to be made. Huber moved to table any action until more information is gathered. Mettler seconded the motion. All votes aye.

Pool Fence: There was some question on the disrepair of the fence located on the west side of the pool property. It was the consensus of the council that this fence is not needed and the most the city would do is remove the old fence.

Controlled Burn Liability: Due to liability reasons, the council discussed changing policy and not allowing the fire department to do controlled burns for area farmers for CRP purposes. Cokens moved to halt all controlled burns until a legal decision is obtained. Fischer seconded the motion. All votes aye.

Executive Session: Mettler moved to enter into executive session at 8:07 p.m. for personnel according to SDCL 1-25-2(1). Huber seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 9:06 p.m.

Diede moved to hire Lauren Schoenfish for the 2022 season at \$9.50/hr. Mettler seconded the motion. All votes aye.

Huber moved to hire Keith Fischer as the street maintenance worker at a starting wage of \$19.53/hour. He will get a .25/hour increase upon completion of each of the needed certificates in water and wastewater (4 total) and upon acquiring his CDL. After all these are completed, he will receive a .10/hour increase every quarter until he reaches the top of the pay scale. Cokens seconded the motion. All votes aye.

Fischer moved to continue to pay health insurance for Lisa Edelman through the month of June. Simonsen seconded the motion. All votes aye.

Next Meeting: The next regular meeting will be Monday, June 6 at 7:00 p.m.

Mettler moved to adjourn at 9:10 p.m. Diede seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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