

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
May 6, 2024

Mayor Darrell Mehlhaf called the City Council to order at 6:00 p.m. on May 6, 2024 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen. Finance Officer Jodi Fischer, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, Kevin Edelman, Justin Handel, Milo Schaeffer, Brian & Amber Cross, Jai Walter, Tyler & Brian Goehring, and Robert Heckenlaible.

Agenda: Cokens moved to approve the agenda. Fischer seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Huber moved to approve the minutes of the April 8, 2024 regular meeting. Diede seconded the motion. All votes aye.

Finance Report: Mettler moved to approve the April finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
Checking Balance 03/28/24	901,232.11	83,665.59	18,330.19	218,278.18	66,965.15	26,391.21	1,977.86	1,316,840.29
Warrants:	(66,293.56)	0.00	(12,374.94)	(4,744.13)	0.00	(3,077.00)	0.00	(86,489.63)
JE Adjustment - April 2024	161.57		(527.93)	110.40	141.79	114.17		0.00
Receipts:	163,815.62	694.45	8,634.41	7,681.98	2,367.83	3,100.97	0.00	186,295.26
Interest:	568.16	47.89	7.99	180.14				804.18
Checking Balance 03/28/24	999,483.90	84,407.93	14,069.72	221,506.57	69,474.77	26,529.35	1,977.86	1,417,450.10
Profit or (Loss) for the month	98,251.79	742.34	(4,260.47)	3,228.39	2,509.62	138.14	0.00	100,609.81

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of April.

Athletic Club Funds: Mettler moved to release the annual funds of \$5000 to the Menno Athletic Club. Cokens seconded the motion. Roll call: all votes aye.

Warrants: Fischer moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 929.67; Mayor 346.31; Finance 2433.84; Building 27.02; Police 2742.24; Street 2328.03; Garbage 403.58; Cemetery 161.61; Ambulance 629.64; Library 349.08; Development 331.47; Water 1567.19; Sewer 1576.70; Aflac, insurance 173.42; Wellmark BCBS, group insurance 5293.52; VSP, vision insurance 42.60; SDRS, retirement 1936.60; SDSRP, supplemental retirement 150.00; Div. of Child Support, support 305.54; EFTPS, payroll taxes 3684.73. **Utilities:** NorthWestern Energy, electricity & gas 3845.50; Golden West, phone 411.28; AT&T Mobility, police cell phone 53.48. SD State Treasurer, sales tax 348.25; USDA, Phase 2 sewer loan pmt 3077.00; Avera Occupational Medicine, drug testing 108.50; Badger Metter, prof. service 20.88; Barnes & Noble, library books 308.79; Bertsch Law Office, legal fees 468.30; B-Y Water, water 4731.70; Cardmember Service, supplies 142.01; Classic Collision, amb repair 327.03; Craig Maloney Trucking, hauling from RU site 2099.46; Dept. of Health, samples 15.00; Naomi Hackler, deposit refund 150.00; Levi Kuipers, deposit refund 150.00; Wilfred Bolduc, deposit refund 150.00; Tim Freier, mowing cemetery 700.00; Michael Hofeldt, mileage reimburse 370.26; Jensen Insurance, policy adjustment 2212.00; Klaudt Service, fuel-supplies 3544.04; Matheson Tri-Gas, amb supplies 65.41; Menno Athletic Club, contribution 5000.00; Menno Lumber, supplies 1226.61; Mettler Implement, supplies 199.66; Myer's Sanitation, 283 residential 5164.75; Petty Cash, postage, supplies, pool 159.82; Principal Life, group ins. 917.20; SD Gov. Finance Officer Assoc., registration 75.00; SD Gov. Human Resources Assoc., registration 50.00; SCPI, publishing 952.11; SD One Call, locates 23.52; Stryker Sales, LLC, power load 29,392.85; Team Lab, supplies 979.00; The Lodge at Deadwood, police conference 340.00; USA BlueBook, supplies 51.56.

Police Report: Cokens moved to approve the police report. Huber seconded the motion. All votes aye. Report of 2 warnings for speed, assisted fire department with fire, assisted multiple agencies with a search for a wanted subject, assisted HCSO with a traffic stop, assisted with situation at school, and attended SD chiefs/sheriffs meeting.

OLD BUSINESS: IT Services: Mettler moved to hire Green Eggs & Ram for IT services. Diede seconded the motion. All votes aye.

Resolution of Service:

LET IT BE RESOLVED that the City of Menno extends a sincere “Thank You” to **John F Huber** for his dedicated service to the city and citizens of Menno, South Dakota.

Signed this 6th day of February, 2023

Jodi Fischer, Finance Officer

Darrell J. Mehlhaf, Mayor

LET IT BE RESOLVED that the City of Menno extends a sincere “Thank You” to **Scott A Simonsen** for his dedicated service to the city and citizens of Menno, South Dakota.

Signed this 6th day of February, 2023

Jodi Fischer, Finance Officer

Darrell J. Mehlhaf, Mayor

Adjourn: Fischer moved to adjourn the old council at 6:14 p.m. Mettler seconded the motion. All votes aye.

Oaths: The oath of office was administered to Mayor Darrell Mehlhaf, 2-year term; Alderman Ward II Jerry Fischer, 2-year term; Alderman Ward III George Cokens, 2-year term; Alderman Ward III Amber Cross, 1-year term.

Reconvene: The mayor reconvened the new council at 6:15 p.m.

Appointment: Fischer moved to appoint Tyler Goehring to the position of Alderman Ward I for a 1-year term. Cokens seconded the motion. The oath was administered to Alderman Ward I Tyler Goehring

President: Cokens moved to elect Ron Diede as council President. Mettler seconded the motion. All votes aye.

Vice-President: Fischer moved to elect George Cokens as council Vice-President. Diede seconded the motion. All votes aye.

Reorganization: Mettler moved to approve the following list of committee members and appointees for 2024. Cross seconded the motion. All votes aye.

Auditorium:	Fischer, Goehring, Mettler	Sign:	Cokens, Diede, Fischer
Buildings:	Diede, Fischer, Mettler	Solid Waste:	Cokens, Fischer, Goehring
Cemetery:	Cokens, Fischer, Goehring	Street:	Cokens, Diede, Goehring
Health:	Cokens, Diede, Cross	Swimming Pool:	Cokens, Diede, Mettler
Housing:	Cross	Emergency Management:	Mayor, Finance Officer, City Attorney, Diede, Mettler
Library:	Cross	APPOINTED OFFICERS:	
Parks:	Cokens, Cross, Mettler	Attorney:	Kenneth D. Bertsch
Purchasing:	Cokens, Fischer, Mettler	Civil Defense:	Jai Walter
Safety:	Cokens, Diede, Mettler	Engineer:	DGR Engineering
Sewer & Water:	Diede, Goehring, Mettler	Health Advisor:	Terry Behl, P. A.

NEW BUSINESS: Fire Truck – Rural Fire Board: The rural fire board discussed with the council about the need for a bigger tanker truck which lead to a discussion of the formation of an emergency services district. Cokens moved to table this discussion until more information could be obtained. Diede seconded the motion. All votes aye.

Malt Beverage Renewals: Mettler moved to renew the following malt beverage licenses. Goehring seconded the motion. All votes aye.

- Retail (on/off sale) Malt Beverage – Klautd Service LLC, Lots 6 & 7, Block 4, A. Mettler’s Addition, City of Menno.
- Retail (on/off sale) Malt Beverage – Menno Groceries LLC, d.b.a. Total Stop Convenience Store #9467, Lots 100 & 101 and Lot 101A, City of Menno.
- Retail (on/off sale) Malt Beverage – Beer Garden, Lots 9 & 10, Block 2, Original City, City of Menno

Liquor License & Malt Beverage/SD Wine License Transfer: Diede moved to approve the liquor license and malt beverage/SD wine license transfer from Beer Garden to WWIT2 dba Beer Garden pending closing of sale of property on May 15th. Cokens seconded the motion. All votes aye.

Hearing: Fischer moved to approve a temporary malt beverage permit for the Menno Baseball Association for May 3, 7, 30, June 2, 16, 20, 29, July 4, 5, 6, 11 and 18, 2024 at the baseball field. Goehring seconded the motion. All votes aye. The permit will be good for the days requested or dates for which a game has to be rescheduled.

Fireworks: Mettler moved to allow the Menno Baseball Association to sponsor a fireworks display on July 4 with members of the Menno Fire Department discharging the fireworks near the baseball field. Diede seconded the motion. All votes aye.

Pool: Diede moved to set May 28 as the tentative opening date for the pool. Cross seconded the motion. All votes aye.

Pool Hours: Cokens moved to keep same hours as last year. Cross seconded the motion. All votes aye.

Monday through Thursday - 1 to 5 pm and 6 to 8 pm
Friday through Sunday - 1 to 6 pm.

Lifeguards: Diede moved to approve the hiring of lifeguards as listed. Mettler seconded the motion. All votes aye.
Kaelie Derby \$12.00, Lauren Schoenfish \$12.00, Alexis Hogeland \$12.25, Isabella Hogeland \$12.50, Amanda Rames \$11.75, Madison Schaeffer \$11.75, Hunter Masterson \$11.75, Rylan Derby \$11.50.

Swim Lessons: Cross moved to allow Lauren Schoenfish to use the pool to give swimming lessons for 2024 contingent on being WSI certified. Fischer seconded the motion. All votes aye.

Surplus Property: Diede moved to surplus the crown vic police car and sell by auction. Goehring seconded the motion. All votes aye.

BigIron Auctions: Cokens moved to have BigIron Auctions sell the surplus property from the elevator as well as the crown vic. Fischer seconded the motion. Roll call: Cokens, Diede, Fischer, Goehring, and Mettler all aye. Cross abstained.

2024 Budget Training: Mettler moved to pay registration and related expenses for Jodi Fischer to attend budget training in SF on June 26th. Goehring seconded the motion. All votes aye.

Executive Session: Cokens moved to enter into executive session at 7:12 p.m. for personnel according to SDCL 1-25-2(1). Mettler seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:57 p.m.

Diede moved to not hire anymore employees for the police department at this time. Cross seconded the motion. All votes aye.

Cokens moved to amend sections 2.6, 4.10, 6.4.7, 7.25, 7.12 and remove section 7.6 in the employee personnel policy. Diede seconded the motion. All votes aye.

Next Meeting: The next regular meeting will be Monday, June 3 at 6:00 p.m.

Mettler moved to adjourn 8:00 p.m. Cross seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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