

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
May 7, 2018**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on May 7, 2018 in the finance office at city hall. Council answering roll call: Ron Diede, Jerry Fischer(via phone), Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible, Editor Erik Kaufman.

Agenda: Diede moved to approve the agenda. Kotalik seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Kotalik moved to approve the minutes of the April 2, 2018 regular meeting. Heckenlaible seconded the motion. All votes aye.

Finance Report: Simonsen moved to approve the April finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 3/30/18	429,400.64	46,101.95	17,653.37	9,204.51	110,957.29	60,803.62	40,337.32	2,052.86	716,511.56
Warrants:	(30,164.17)		(32,404.82)	(3,295.57)	(8,316.39)		(3,077.00)		(77,257.95)
JE Adjustment –April 2018	108.25		(454.56)	72.81	116.21	103.04	54.25		0.00
Receipts:	24,409.18	525.04	8,494.46	1,184.60	7,642.03	2,374.96	2,067.31		46,697.58
Interest:	37.47	4.10	.05		18.75				60.37
Checking Balance 4/30/18	423,791.37	46,631.09	(6,711.50)	7,166.35	110,417.89	63,281.62	39,381.88	2,052.86	686,011.56
Profit or (Loss) for the month	(5,609.27)	529.14	(24,364.87)	(2,038.16)	(539.40)	2,478.00	(955.44)	0.00	(30,500.00)

Baseball Funds: Heckenlaible moved to release the annual funds of \$5000 to the Menno Athletic Club. Simonsen seconded the motion. Roll call: all votes aye.

Warrants: Simonsen moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 975.84; Mayor 253.96; Finance 1672.04; Building 67.56; Police 3002.75; Street 2403.83; Garbage 367.18; Cemetery 152.15; Ambulance 559.10; Library 289.51; Development 221.91; Water 1334.41; Sewer 1326.52; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5605.07; Fidelity Life, vision insurance 46.44; SDRS, retirement 1702.07; SDSRP, supplemental retirement 95.00; EFTPS, payroll taxes 3400.80. **Utilities:** NorthWestern Energy, electricity & gas 3374.55; Golden West, phone 409.75; Verizon Wireless 35.45. SD State Treasurer, sales tax April 256.01; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, meter support 1090.00; Barnes & Noble, library books 162.42; Bertsch Law Office, legal 175.48; B-Y Water, water 3941.20; City of Menno, utilities 150.00; DSG, sewer supplies 4353.55; Dept. of Revenue, samples 47.00; Emergency Medical Products, amb supplies 229.42; Ken’s Electric, trenching new siren 410.96; Klautd Service, fuel-supplies 1389.49; Luikens Repair, sweeper repair 201.50; Matheson Tri-Gas, amb supplies 19.50; MADC, SEFP dues 2432.00; Menno Athletic Club, annual contribution 5000.00; Menno Lumber, supplies 203.01; Mickey Harris Art, cemetery sign 1000.00; Myer’s Sanitation, 286 residential 3575.00; Petty Cash, pool 100.00; Principal Life, group ins. 902.78; Marsha Schelske, EMT-I renewal 25.00; Schmidt Country, repair 192.84; SCPI, publishing 423.43; SD One Call, locates 13.44; Total Stop, fuel 62.97; TrueNorth Steel, repair 341.60; Ulmer Farm Service, culverts 905.00; Walter Welding, repair 997.66; Zeeb Ins., fo bond 525.00.

Police Report: Kotalik moved to approve the police report. Heckenlaible seconded the motion. All votes aye. Citation for no insurance, citation for driving with expired driver’s license, warning for failure to stop, 2 warnings for speeding, warning for unsafe backing, complaint of suspicious vehicle, complaint of young child unsupervised, break-in at Klautd’s and Rooster’s and diesel stolen from a truck parked in town.

To do list: There is a large pot hole by the school that needs to be filled and work on installing the cemetery sign.

Fischer called into the meeting at 7:15 p.m.

Adjourn: Simonsen moved to adjourn the old council at 7:15 p.m. Heckenlaible seconded the motion. All votes aye.

Oaths: The oath of office was administered to Mayor Darrell Mehlhaf, 2-year term; Alderman Ward I Robert Heckenlaible, 2-year term; Alderman Ward II Jerry Fischer, 2-year term.

Reconvene: The mayor reconvened the new council at 7:18 p.m.

Appointment: Diede moved to appoint Jerome Kotalik to the position of Alderman Ward III for a 1-year term. Heckenlaible seconded the motion. Roll call: all votes aye. The oath of office was administered to Alderman Ward III Jerome Kotalik, 1-year term.

Fischer left the meeting at 7:20 p.m.

President/Vice-President: Kotalik moved to elect Ron Diede as council President and Simonsen as council Vice-President. Heckenlaible seconded the motion. All votes aye.

Reorganization: Simonsen moved to approve the following list of committee members and appointees for 2018. Diede seconded the motion. All votes aye.

Auditorium:	Fischer, Heckenlaible	Sign:	Cokens, Diede, Fischer
Buildings:	Diede, Fischer, Heckenlaible	Solid Waste:	Cokens, Fischer, Kotalik
Cemetery:	Cokens, Heckenlaible, Kotalik	Street:	Cokens, Diede, Kotalik
Health:	Cokens, Diede, Simonsen	Swimming Pool:	Cokens, Diede, Fischer
Housing:	Cokens	Emergency Management:	Mayor, Finance Officer, City Attorney, Diede, Kotalik, Simonsen
Library:	Simonsen	APPOINTED OFFICERS:	
Parks:	Cokens, Heckenlaible, Kotalik	Attorney:	Kenneth D. Bertsch
Purchasing:	Fischer, Heckenlaible, Simonsen	Civil Defense:	Jai Walter
Safety:	Diede, Kotalik, Simonsen	Engineer:	DGR Engineering
Sewer & Water:	Diede, Heckenlaible, Kotalik	Health Advisor:	Terry Behl, P. A.

Drainage: The berm needs to be repaired by the drainage ditch and some silting needs to be removed from the ditch and then it will need to be reseeded.

Water projects: The water tower repairs are almost complete. The tower will be filled later this week.

NEW BUSINESS: Malt Beverage Renewals: Heckenlaible moved to renew the following malt beverage licenses. Simonsen seconded the motion. All votes aye.

- Retail (on/off sale) Malt Beverage – Klaudt Service LLC, Lots 6 & 7, Block 4, A. Mettler’s Addition, City of Menno.
- Retail (on/off sale) Malt Beverage – Menno Groceries LLC, d.b.a. Total Stop Convenience Store #9467, Lots 100 & 101 and Lot 101A, City of Menno.
- Retail (on/off sale) Malt Beverage – Rocky G Zeeb, d.b.a. Rooster’s, Lot 4 & N 12’ of Lot 5, Block 2, Original City, City of Menno.

Hearing: Diede moved to approve a temporary malt beverage permit for the Menno Baseball Association for May 13, 17, 24, 31, June 7, 21, 28, 30 and July 4, 2018 at the baseball field. Heckenlaible seconded the motion. All votes aye. The permit will be good for the days requested or dates for which a game has to be rescheduled.

Fireworks: Kotalik moved to allow the Menno Baseball Association to sponsor a fireworks display on July 4 with members of the Menno Fire Department discharging the fireworks near the baseball field. Simonsen seconded the motion. All votes aye.

Pool: Diede moved to set May 26 as the tentative opening date for the pool. Heckenlaible seconded the motion. All votes aye.

Pool Personnel: Kotalik moved to allow Emily Massey to use the pool to give swimming lessons for 2018. Simonsen seconded the motion. All votes aye.

P-T Police: Diede moved to hire Brad Georgeson as a part-time fire watch at \$11.40/hour effective April 17, 2018. Simonsen seconded the motion. All votes aye.

Heckenlaible moved to hire Courtnee Edelman as part-time as needed for parks and maintenance at \$11.40/hour. Simonsen seconded the motion. All votes aye.

Heckenlaible moved to allow the finance officer to continue to search for and hire a pool manager. Simonsen seconded the motion. All votes aye. If no pool manager is found, there will not be concessions at the pool this summer.

Next Meeting: The next meeting will be Monday, June 4 at 7:00 p.m.

Diede moved to adjourn at 7:50 p.m. Heckenlaible seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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