

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
June 3, 2024

Mayor Darrell Mehlhaf called the City Council to order at 6:00 p.m. on June 3, 2024 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Amber Cross and Jacob Mettler. Finance Officer Jodi Fischer, Police Chief Michael Hofeldt, Superintendent Anthony Cokens and Jeremy Zeeb were also present.

Agenda: Cokens moved to approve the agenda. Diede seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Fischer moved to approve the minutes of the May 6, 2024 regular meeting. Cokens seconded the motion. All votes aye.

Finance Report: Mettler moved to approve the May finance report. Cross seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
Checking Balance 04/30/24	999,483.90	84,407.93	14,069.72	221,506.57	69,474.77	26,529.35	1,977.86	1,417,450.10
Warrants:	(83,186.16)	0.00	(10,453.18)	(5,630.44)	0.00	(3,077.00)	0.00	(102,346.78)
JE Adjustment - May 2024	139.47		(413.62)	97.47	97.95	78.73		0.00
Receipts:	162,821.75	5,736.23	9,597.69	8,120.13	2,401.78	3,138.14	0.00	191,815.72
Interest:	565.85	47.18	6.70	168.90				788.63
Checking Balance 05/31/24	1,079,824.81	90,191.34	12,807.31	224,262.63	71,974.50	26,669.22	1,977.86	1,507,707.67
Profit or (Loss) for the month	80,340.91	5,783.41	(1,262.41)	2,756.06	2,499.73	139.87	0.00	90,257.57

Release Funds: Diede moved to release the \$500 annual contribution to Junior Legion Baseball. Cokens seconded. All votes aye.

Budgeted transfers: Diede moved to transfer \$25,000 (sales tax) from the General Fund and \$29,736 from the Sewer Fund (Phase 1 Surcharge) into the General Obligation Bond Fund per budget ordinance. Cokens seconded the motion. Roll call: all votes aye

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of May.

Warrants: Cokens moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 744.98; Mayor 207.79; Finance 3700.96; Building 51.02; Police 4138.43; Street 2812.85; Garbage 669.09; Cemetery 161.61; Ambulance 954.06; Pool 150.66; Parks 770.88; Library 521.97; Development 432.43; Water 2542.87; Sewer 2554.56; Aflac, insurance 173.42; Wellmark BCBS, group insurance 5293.52; VSP, vision insurance 31.95; SDRS, retirement 2872.92; SDSRP, supplemental retirement 225.00; EFTPS, payroll taxes 5538.96; Division of Child Support, support 305.54. **Utilities:** NorthWestern Energy, electricity & gas 3502.02; Golden West, phone 471.63; AT&T Mobility, police cell phone 53.48; SD State Treasurer, sales tax 352.07; USDA, Phase 2 sewer loan pmt 3077.00; Avera Occupational Medicine, price increase 6.50; Barnes & Noble, library books 56.97; Bound Tree Medical, amb supplies 63.10; B-Y Water, water 8222.30; Cardmember Services, supplies 113.89; City of Menno, city water services 2011.19; Classic Collision & Frame, alignment 99.00; Country Girl Floral, funeral plant 50.00; Dakota Supply Group, supplies 520.83; DANR, fees 350.00; Dept. of Health, samples 354.00; Deposit Refunds 150.00; Tim Freier, mow cemetery 2100.00; Frisbee Plumbing & Heating, repairs 273.75; Ken’s Electric & Refrigeration, repairs 798.47; Klautdt Service, fuel-supplies 525.26; Matheson Tri-Gas, supplies 291.21; Menno Lumber, supplies/repair 799.80; Mettler Implement, supplies 1.50; Myer’s Sanitation, 283 residential 5164.75; One Office Solution, supplies 190.27; Patriot Fire & Safety, installation 1823.50; Postmaster, utility card postage 530.00; Principal Life, group ins. 533.10; Rames Bender Post 152, contribution 500.00; SD Municipal League, training 30.00; SCPI, publishing 147.70; SD One Call, locates 40.32; Total Stop, supplies 31.76; Tyndall NAPA, supplies 179.93; Ulmer Farm Service, culvert 875.00; US Bank, sewer PH 1 loan pmt 30693.62; Water Management Solutions, replace culvert 596.94.

Police Report: Mettler moved to approve the police report. Fischer seconded the motion. All votes aye. 2 reports of theft, minor accident, motorist assist.

Scheduled Business: Streets: Zeeb presented a quote to the council for replacing the lights along Highway 18. No action was taken.

NEW BUSINESS: District III Agreement: Cokens moved to continue financial support of the Joint Cooperative Agreement between the City and District III for 2025 in the amount of \$1496. Diede seconded the motion. All votes aye.

Consumption permit: Diede moved to approve a temporary permit to allow the consumption of alcohol in the alley between the Beer Garden, Roosters and Schnitz for the alley dance on July 3, 2024. Cross seconded the motion. All votes aye.

Lifeguard: Cokens moved to acknowledge Zoe Schaeffer and Elly Fischer as lifeguards at \$11.50/hour. Mettler seconded the motion. All votes aye.

City Shop Concrete: Fischer moved to have Doyle Stevens Construction take care of forming & pouring the concrete in front of the city shop because we are short one maintenance employee at this time. Cokens seconded the motion. All votes aye.

Laptop/Monitor: Mettler moved to purchase a new laptop and monitor at the recommendation of Green Eggs & Ram. Cross seconded the motion. All votes aye.

Executive Session: Mettler moved to enter into executive session at 7:10 p.m. for personnel according to SDCL 1-25-2(1). Mettler seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:48 p.m.

Cokens moved to increase Clyde Mettler’s pay to \$12.00/per hour. Fischer seconded the motion. All votes aye.

July Meeting Date: July regular council meeting will be on July 1st at 6:00 p.m.

Mettler moved to adjourn at 7:53 p.m. Cross seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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