

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
June 4, 2018

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on June 4, 2018 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, Brian McGinnis and Editor Erik Kaufman were also present.

Agenda: Fischer moved to add stray cats to New Business and approve the agenda as amended. Heckenlaible seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the May 7, 2018 regular meeting. Kotalik seconded the motion. All votes aye.

Finance Report: Cokens moved to approve the May finance report. Diede seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 4/30/18	423,791.37	46,631.09	(6,711.50)	7,166.35	110,417.89	63,281.62	39,381.88	2,052.86	686,011.56
Warrants:	(40,600.99)		(7,509.00)		(7,579.43)		(3,077.00)		(58,766.42)
JE Adjustment –May 2018	105.99		(470.19)	71.20	150.77	94.45	47.78		0.00
Receipts:	134,632.33	5,361.89	9,188.05	1,237.67	8,247.19	2,503.80	2,185.16		163,356.09
Interest:	41.38	4.14	.24		17.17				62.93
Checking Balance 5/31/18	517,970.08	51,997.12	(5,502.40)	8,475.22	111,253.59	65,879.87	38,537.82	2,052.86	790,664.16
Profit or (Loss) for the month	94,178.71	5,366.03	1,209.10	1,308.87	835.70	2,598.25	(844.06)		104,652.60

Budgeted transfers: Diede moved to transfer \$25,000 (sales tax) from the General Fund and \$29,736 from the Sewer Fund (Phase 1 Surcharge) into the General Obligation Bond Fund per budget ordinance. Kotalik seconded the motion. Roll call: all votes aye.

Warrants: Fischer moved to approve the following warrants. Heckenlaible seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 606.46; Mayor 207.79; Finance 1655.06; Building 94.09; Police 3094.16; Street 2235.68; Garbage 521.19; Cemetery 152.15; Ambulance 558.85; Pool 22.86; Park 113.18; Library 315.84; Development 217.06; Water 1280.35; Sewer 1278.00; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5605.07; Fidelity Life, vision insurance 46.44; SDRS, retirement 1665.84; SDSRP, supplemental retirement 95.00; EFTPS, payroll taxes 3320.79. **Utilities:** NorthWestern Energy, electricity & gas 2745.82; Golden West, phone 460.50; Verizon Wireless 35.73. SD State Treasurer, sales tax April 256.07; USDA, Phase 2 sewer loan pmt 3077.00; Barnes & Noble, library books 146.05; Bertsch Law Officer, legal fees 253.10; BATA, annual contribution 1000.00; B-Y Water, water 6194.90; City of Menno, 2nd qtr utilities 1962.12; City of Menno, Pam Roth deposit 150.00; DSG, water supplies 32.14; Dept of Health, amb license renewal 12.00; Dept of Revenue, samples 211.00; Deposit Refund, David Howard 150.00; Deposit Refund, Thomas Pirrung 150.00; Deposit Refund, Tom Ulmer 150.00; Deposit Refund, Brady Duxbury 150.00; Deposit Refund, Michael Wagner 150.00; Fensel’s Electric, repair 41.10; Tim Freier, mow cemetery 2500.00; H & H Contracting, water tower repair 22363.50; Hawkins, pool supplies 3844.03; Jensen Ins, property ins 12630.00; Jensen Ins, fire pak 9816.00; Kaiser Appliance, supplies 15.99; Klautdt Service, fuel-supplies 563.20; Matheson Tri-Gas, amb supplies 22.01; Menno Lumber, supplies 2657.87; Myer’s Sanitation, 285 residential 3562.50; Myer’s Sanitation, clean-up day 798.89; Petty Cash, supplies 28.98, Principal Life, group ins. 902.78; Rec Supply, pool umbrella 109.13; Schmidt Country, weed eater 396.45; Scotland Redi-Mix, cemetery supplies 705.50; SCPI, publishing 283.34; SD Dept of Transportation, salt 1098.00; SD One Call, locates 30.24; Total Stop, supplies 50.18; USBank, loan pmt 30693.62; Walter Welding, repair 228.21.

Police Report: Cokens moved to approve the police report. Simonsen seconded the motion. All votes aye. 2 ambulance assists, assist County with accident, minor accident, accident with property damage, warning for speeding, report of possible suicidal subject (located in Yankton).

SCHEDULED BUSINESS: Zoning: Brian McGinnis from Planning & Development District III passed out a booklet and explained the process of setting up zoning in the City of Menno. Cokens moved to table the discussion on zoning until the July meeting to give the Council a chance to look over the handouts. Heckenlaible seconded the motion. All votes aye.

Water Tower Repair: The step-off platform is the last part of the project that still needs to be completed. There was some discussion on putting a pressure switch on the tower to alert if the water in the tank is getting too low and will shut down the stirator.

NEW BUSINESS: District III Agreement: Fischer moved to continue financial support of the Joint Cooperative Agreement between the City and District III for 2019 in the amount of \$1301. Cokens seconded the motion. All votes aye.

Stray Cats: Heckenlaible asked if the City could look into having cats licensed like dogs are through the city ordinance. Edelman will get more information from other cities to see how they handle the issue. Heckenlaible moved to table further discussion until the July meeting. Fischer seconded the motion. All votes aye.

Pool Manager: Cokens moved to hire Courtnee Edelman for the pool manager position at \$11.00/hour effective May 21, 2018. Diede seconded the motion. All votes aye.

Pool Personnel: Simonsen moved to hire the following lifeguards for the 2018 season: Isabel Sayler at \$9.25/hour and Emily Miller at \$9.25/hour. Heckenlaible seconded the motion. All votes aye.

Next Meeting: The next regular meeting will be Monday, July 2 at 7:00 p.m.

Fischer moved to adjourn at 8:29 p.m. Diede seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor