

**MINUTES OF MENNO CITY COUNCIL PROCEEDINGS**  
**June 5, 2017**

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on June 5, 2017 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible, Jerome Kotalik and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, Editor Erik Kaufman, Logan Smidt from DGR Engineering and Vern Arens were also present.

**Agenda:** Simonsen moved to approve the agenda. Kotalik seconded the motion. All votes aye.

**REGULAR MEETING ITEMS: Minutes:** Fischer moved to approve the minutes of the May 1, 2017 regular meeting. Diede seconded the motion. All votes aye.

**Finance Report:** Diede moved to approve the May finance report. Heckenlaible seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 4/28/17	360,724.10	39,805.45	23,602.35	4,769.02	84,428.24	61,291.55	49,111.55	2,252.86	625,985.12
Warrants:	(64,805.55)		(10,377.08)		(4,776.34)		(3,077.00)		(83,035.97)
JE Adjustment –May 2017	110.74		(426.04)	54.00	124.32	79.32	57.66		0.00
Receipts:	138,767.56	5,473.98	9,564.53	1,165.82	8,317.20	2,492.93	2,150.34	200.00	168,132.36
Interest:	18.53	1.92	1.20		8.49				30.14
Checking Balance 5/31/17	434,815.38	45,281.35	22,364.96	5,988.84	88,101.91	63,863.80	48,242.55	2,452.86	711,111.65
Profit or (Loss) for the month	74,091.28	5,475.90	(1,237.39)	1,219.82	3,673.67	2,572.25	(869.00)	200.00	85,126.53

**Budgeted transfers:** Kotalik moved to transfer \$25,000 (sales tax) from the General Fund and \$29,736 from the Sewer Fund (Phase 1 Surcharge) into the General Obligation Bond Fund per budget ordinance. Fischer seconded the motion. Roll call: all votes aye.

**Warrants:** Heckenlaible moved to approve the following warrants. Simonsen seconded the motion. Roll call: all votes aye.

**WARRANTS APPROVED:** Council 652.64; Mayor 207.79; Finance 1610.08; Building 82.03; Police 3271.93; Street 2192.26; Garbage 546.52; Cemetery 147.71; Ambulance 765.25; Pool 18.40; Parks 155.91; Library 306.68; Development 195.30; Water 1211.41; Sewer 1215.91; Aflac, insurance 258.62; Wellmark BCBS, group insurance 5042.56; Fidelity Life, vision insurance 46.44; SDRS, retirement 1626.36; SDSRP, supplemental retirement 140.00; EFTPS, payroll taxes 3600.12. **Utilities:** NorthWestern Energy, electricity & gas 2379.16; Golden West, phone 436.35; Verizon Wireless 35.23. SD State Treasurer, sales tax April 283.38; USDA, Phase 2 sewer loan pmt 3077.00; Human Resource Assn, conference 50.00; Finance Officer Assn, conference 75.00; Banyon Data Systems, meter support 1090.00; Barnes & Noble, library books 232.48; Bertsch Law Office, legal services 716.18; Glenda Bohlmann, CPR recertification 20.00; B-Y Water, water 5435.40; Cardmember services, pool supplies 129.46; City of Menno, 2<sup>nd</sup> qtr utilities 1879.44; Nolan Clark, police fuel 31.67; Anthony Cokens, meals 33.00; Dept. of Revenue, samples 40.00; Deposit Refund, Lindsey Kieffer 117.50; Deposit Refund, Total Stop 150.00; Deposit Refund, Loni Stepanek 150.00; Deposit Refund, Ron Guthmiller 150.00; Fensen’s Electric, repair 45.00; Tim Freier, mow cemetery 2500.00; Carol Harvey, election worker 150.00; Hawkins, pool supplies 5445.61; Lindsey Kieffer, deposit 32.50; Klaudt Service, fuel-supplies 1197.12; Jayme Kocourek, EMT testing 80.00; Lodge of Deadwood, police conference 237.00; Luikens Repair, loader repair 358.32; Lorraine Mammenga, election worker 150.00; Matheson Tri-Gas, amb supplies 18.60; Maxwell Signs, pool signs 600.00; Menno Lumber, supplies 731.56; Metering & Technology, water meter 297.95; Mettler Fertilizer, spray 459.54; Rick Meyer, CDL testing 90.00; Mitchell Concrete Works, supplies 75.00; Myer’s Sanitation, 286 residential 3575.00; Myer’s Sanitation, city wide cleanup 1066.32; Joan Nusz, election worker 150.00; One Office Solution, supplies 113.75; Principal Life, group ins. 839.69; Rural Medical Clinic, medical 114.00; SCPI, publishing 136.62; SD One Call, locates 43.68; Total Stop Food, supplies 32.81; US Bank, GO Bond loan pmt 30693.62; Jackie Vaith, EMT testing 80.00; Vern’s Service, repair 66.00; Walter Welding, repair 226.37

**Police Report:** Kotalik moved to approve the police report. Heckenlaible seconded the motion. All votes aye. 2 warnings for speeding, citation for speeding, 2 stolen firearms, warning for riding unlicensed dirt bikes in town, report of assault, residence broken into, drill stolen from garage, speed trailer set up on Hwy 18. Chief Hofeldt was asked to patrol by the pool more in the evenings.

**SCHEDULED BUSINESS:** Logan Smidt from DGR Engineering informed the Council that they have bought out Arens Engineering and will have an office in Yankton. Vern Arens will be working for DGR Engineering to help finalize any previous projects. Arens informed the council that he is working on trying to get a contractor in town to look at the Poplar Street correction. The City has a few concrete projects that need to be completed and may be able to tie into this project.

**Drainage:** The drainage project along the East and South side of town will get started as soon as that area dries up.

**Sewer:** The basket by the care center is being emptied every 2 weeks and is still full of disposable wipes. This may need to be addressed with the Menno-Olivet Care Center administration and board.

**NEW BUSINESS: Consumption permit:** Simonsen moved to approve a temporary permit to allow the consumption of alcohol in the alley between the Beer Garden, Roosters and Schnitz for the alley dance on July 1, 2017. Diede seconded the motion. All votes aye.

**Hearing:** Diede moved to approve a temporary malt beverage permit for the Menno Baseball Association for June 18, 25, 29 and July 1, 2, 4 and 16, 2017 at the baseball field. Heckenlaible seconded the motion. All votes aye. The permit will be good for the days requested or dates for which a game has to be rescheduled.

**Firemen/EMT:** Fischer moved to recognize Cody Herrboldt as a new volunteer fireman and Jayme Kocourek as a new volunteer EMT. Heckenlaible seconded the motion. All votes aye.

**District III Agreement:** Diede moved to continue financial support of the Joint Cooperative Agreement between the City and District III for 2018 in the amount of \$1276. Fischer seconded the motion. All votes aye.

**Elected Officials Workshop:** Kotalik moved to pay expenses for anyone interested in attending the elected official's workshop July 19 in Pierre. Simonsen seconded the motion. All votes aye.

**Executive Session:** Simonsen moved to go into executive session at 7:44 p.m. for personnel according to SDCL 1-25-2(1). Diede seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:50 p.m.

Diede moved to increase Anthony Cokens salary to \$16.25 per hour retroactive to the completion of the 2<sup>nd</sup> water and wastewater certifications for payroll dated May 12, 2017 and increase his salary to \$16.50 per hour effective immediately based on obtaining his CDL. He will now receive 10 cents per quarter until he reaches the top of the pay scale. Fischer seconded the motion. All votes aye.

**Next Meeting:** The next meeting will be Monday, July 3 at 7:00 p.m.

Simonsen moved to adjourn at 7:52 p.m. Heckenlaible seconded the motion. All votes aye.

**ATTEST:**

**CITY OF MENNO, SOUTH DAKOTA**

\_\_\_\_\_  
Lisa Edelman, Finance Officer

\_\_\_\_\_  
Darrell J Mehlhaf, Mayor

Published once at the approximate cost of \$\_\_\_\_\_.