

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
July 11, 2022

Mayor Darrell Mehlhaf called the City Council to order at 7:00 p.m. on July 11, 2022 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen. Finance Officer Jodi Fischer, Police Chief Michael Hofeldt, Superintendent Anthony Cokens, Lisa Edelman, Amber Cross, and Teresa Hogeland were also present.

Agenda: Cokens moved to approve the agenda. Huber seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Simonsen moved to approve the minutes of the June 6, 2022 regular meeting and June 8, 2022 special meeting. Diede seconded the motion. All votes aye.

Finance Report: Fischer moved to approve the June finance report. Mettler seconded the motion. All votes aye.

| | General | Restricted GO Bond | Water | Sewer | Restricted GO Bond Ph 1 Sewer | Restricted Rural Dev Ph 2 Sewer | Restricted Perpetual Care | Totals |
|-----------------------------------|--------------|--------------------|-------------|------------|-------------------------------|---------------------------------|---------------------------|--------------|
| Checking Balance 5/27/22 | 598,187.69 | 46,788.19 | 861.15 | 160,304.87 | 69,953.80 | 21,459.48 | 1,052.86 | 898,608.04 |
| Warrants: | (44,983.85) | 0.00 | (10,299.91) | (7,015.81) | 0.00 | (3,077.00) | 0.00 | (65,376.57) |
| JE Adjustment - June 2022 | 212.99 | | (714.24) | 240.99 | 135.43 | 124.83 | | 0.00 |
| Receipts: | 420,179.42 | 613.67 | 12,454.08 | 8,620.90 | 2,535.97 | 3,316.69 | 0.00 | 447,720.73 |
| Authorized Transfers | (25,000.00) | 54,736.00 | | | (29,736.00) | | | 0.00 |
| Interest: | 72.29 | 3.52 | 0.17 | 19.05 | | | | 95.03 |
| Checking Balance 6/29/22 | 948,668.54 | 102,141.38 | 2,301.25 | 162,170.00 | 42,889.20 | 21,824.00 | 1,052.86 | 1,281,047.23 |
| Water Deposits Held | | | (5,800.00) | | | | | (5,800.00) |
| Water Reserve | | | 1,800.00 | | | | | 1,800.00 |
| Designated Purpose CD's & Savings | 355,830.87 | 62,033.32 | 36,367.05 | 149,480.92 | | 54,408.88 | 68,227.00 | 726,348.04 |
| Total Cash Assets: | 1,304,499.41 | 164,174.70 | 34,668.30 | 311,650.92 | 42,889.20 | 76,232.88 | 69,279.86 | 2,003,395.27 |
| Profit or (Loss) for the month | 350,480.85 | 55,353.19 | 1,440.10 | 1,865.13 | (27,064.60) | 364.52 | 0.00 | 382,439.19 |

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of June.

Warrants: Huber moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 1,576.13; Mayor 392.49; Finance 2247.58; Building 32.00; Police 3951.64; Street 3750.70; Garbage 433.50; Cemetery 161.61; Ambulance 405.63; Pool 1,587.94 Parks 272.94; Library 393.41; Development 280.92; Water 1,353.74; Sewer 1,363.55; Aflac, insurance 121.24; Wellmark BCBS, group insurance 6474.16; VSP, vision insurance 57.70; SDRS, retirement 2046.96; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 4744.15. **Utilities:** NorthWestern Energy, electricity & gas 2617.84; Golden West, phone & internet 519.20; Verizon Wireless 26.78; SD State Treasurer, sales tax 275.45; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, fund & billing support 2,270.00; Barnes & Noble, library books 329.56; Bertsch Law Office, legal services 110.00; B-Y Water, water 7965.00; Cardmember Services, library books 121.10; Dept. of Health, samples 15.00; Dakota Supply Group, materials for new development 4,813.93; Deposit Refunds 150.00; Emergency Medical Products, ambulance supplies 332.31; Fensel's Electric, materials 47.03; Tim Freier, mow cemetery 1995.00; Hawkins, pool supplies 4,684.40; Helena, spraying lagoon 256.65; Teresa Hogeland, clock-pool 11.68; Jensen Insurance 134.00; Jurrens Electronics, cameral replacement 154.95; Klaudt Service, fuel-supplies 1548.50; Lorie Lehr, library books 180.16; Matheson Tri-Gas, ambulance 60.55; Menno Lumber, supplies 171.87; Mettler Implement, repair 70.80; Myer's Sanitation, 282 residential 3948.00; One Office Solution, supplies 89.31; Principal Life, group ins. 1028.58; Recreation Supply, supplies 123.83; SD DANR 350.00; SD Rural water, annual dues 420.00; SD Unemployment Insurance 77.58; SCPI, publishing 120.91; SD One Call, locates 61.53; Total Stop, fuel 100.00; Ulmer Farm Services 209.50; Yankton Computer, parts & labor 398.92

Police Report: Mettler moved to approve the police report. Huber seconded the motion. All votes aye. 3 warnings for speed, unwanted individual at Beer Garden, call for a dog found wondering on the road-transported to humane

society, call of an individual that fell and needed help getting up, call of a fire on the edge of town, report of stolen gas, 2 reports of missing narcotics, warning for unlicensed driver operating golf cart, assisted county with a call of a domestic assault. Mehlhaf asked the police chief to remind the campers at the park that there is a leash law in the city of Menno.

Full Service Camper Hookups: There was discussion on adding more pads to the campground at the park. Jeremy Zeeb needs to look at electrical, will talk to Mettler Implement about renting a small excavator for the city employees to do the dirt work. Fischer moved to go forward to adding more camping pads with water & sewer hookups. Huber seconded the motion. All votes aye.

NEW BUSINESS: Front Door on City Hall: The front door to the city hall was caught in the wind storm this past May. There is a temporary door in place until we can get the new door with push bar installed. The price of the new door to be installed is \$5,200. Diede moved to install a new push bar door for \$5,200. Cokens seconded the motion. All votes aye.

2023 Budget: Council has started to review the 2023 budget

Pool Closing Date: Huber moved to close the pool for the season on August 14th. Simonsen seconded the motion. All votes aye.

August Meeting Date: Fischer moved to hold the August meeting date on August 8 at 7:00 pm. Mettler seconded the motion. All votes aye.

Public Comments: Discussed how often the streets are swept and ways of getting more shade at the pool.

Executive Session: Cokens moved to enter executive session at 7:43 pm for personnel according to SDCL 1-25-2(1). Mettler seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 8:21pm.

Mettler moved to offer Katie Auch the janitorial position at \$12.60 per hour. Huber seconded the motion. All votes aye.

Cokens moved to hire 3 additional lifeguards, Raygen Diede, Ella Waltner, & Torrie Zacharieson for the remainder of the summer for \$10.50 per hour. Fischer seconded the motion. All votes aye.

Mettler moved to adjourn at 8:25 p.m. Huber seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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