

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
July 3, 2017

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on July 3, 2017 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible, Editor Erik Kaufman, Clifford Herrboldt, LaVanna Herrboldt, Henry Bender and Janelle Bender were also present.

Agenda: Simonsen moved to approve the agenda. Diede seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Fischer moved to amend the June 5, 2017 minutes to removed George Cokens from roll call and approve the minutes as amended. Heckenlaible seconded the motion. All votes aye.

Finance Report: Diede moved to approve the June finance report. Cokens seconded the motion. All votes aye.

| | General | Restricted GO Bond | Water | Restricted Water Meter Surchg | Sewer | Restricted GO Bond Ph 1 Sewer Surchg | Restricted Rural Dev Ph 2 Sewer Surchg | Restricted Perpetual Care | Totals |
|--------------------------------|-------------|--------------------|------------|-------------------------------|------------|--------------------------------------|--|---------------------------|-------------|
| Checking Balance 5/31/17 | 434,815.38 | 45,281.35 | 22,364.96 | 5,988.84 | 88,101.91 | 63,863.80 | 48,242.55 | 2,452.86 | 711,111.65 |
| Warrants: | (46,984.92) | (30,693.62) | (9,537.58) | | (3,390.69) | | (3,077.00) | | (93,683.81) |
| JE Adjustment – June 2017 | 96.13 | | (369.76) | 47.55 | 110.98 | 67.10 | 48.00 | | 0.00 |
| Receipts: | 102,100.81 | 918.51 | 11,470.13 | 1,275.38 | 8,656.40 | 2,603.65 | 2,241.00 | | 129,265.88 |
| Authorized Transfers | (25,000.00) | 54,736.00 | | | | (29,736.00) | | | 0.00 |
| Interest: | 19.29 | .61 | 1.22 | | 8.12 | | | | 29.24 |
| Checking Balance 6/30/17 | 465,046.69 | 70,242.85 | 23,928.97 | 7,311.77 | 93,486.72 | 36,798.55 | 47,454.55 | 2,452.86 | 746,722.96 |
| Profit or (Loss) for the month | 30,231.31 | 24,961.50 | 1,564.01 | 1,322.93 | 5,384.81 | (27,065.25) | (788.00) | 0.00 | 35,611.31 |

Warrants: Simonsen moved to approve the following warrants. Cokens seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 652.64; Mayor 207.78; Finance 1622.90; Building 107.79; Police 3147.21; Street 2253.84; Garbage 528.74; Cemetery 147.71; West Nile 98.65; Ambulance 802.66; Pool 3547.15; Parks 92.01; Library 281.13; Development 195.74; Water 1247.98; Sewer 1250.25; Aflac, insurance 258.62; Wellmark BCBS, group insurance 5042.56; Fidelity Life, vision insurance 46.44; SDRS, retirement 1696.42; SDSRP, supplemental retirement 140.00; EFTPS, payroll taxes 4317.23. **Utilities:** NorthWestern Energy, electricity & gas 2904.56; Golden West, phone 455.75; Verizon Wireless 35.31. SD State Treasurer, sales tax May 304.03; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, fund support 795.00; Barnes & Noble, library books 142.63; Bertsch Law Office, legal services 372.91; B-Y Water, water 7050.50; Cardmember services, supplies 751.52; Dakota Pump, repair 1809.08; DSG, supplies 4.96; DENR, drinking water fee 350.00; Dept. of Revenue, samples 341.00; Lisa Edelman, mileage 207.72; EMPI, amb supplies 578.97; Tim Freier, mow cemetery 1875.00; Hawkins, pool supplies 83.36; Kaiser Appliance, park supplies 70.48; Ken’s Electric, repair 25.00; Klautt Service, fuel-supplies 856.31; Matheson Tri-Gas, amb supplies 118.05; Menno Historical Society, roof repair 2039.56; Menno Lumber, supplies 418.51; Myer’s Sanitation, 286.25 residential 3578.13; One Office Solution, supplies 335.90; Petty Cash, supplies 78.16; Postmaster, stamps 340.00; Principal Life, group ins. 839.69; Recreation Supply, pool supplies 109.13; Sanford Health, amb registration 100.00; SD Rural Water, dues 380.00, SD Unemployment 103.22; SCPI, publishing 111.60; SD One Call, locates 22.26; Total Stop Food, supplies 31.18; Ulmer Farm Service, culverts 5521.10; US Bank, sewer & water meter loan pmts 6487.53, Van Diest Supply, mosquito spray 1712.50; Vantek, amb battery 160.00

Police Report: Diede moved to approve the police report. Heckenlaible seconded the motion. All votes aye. Arrest for possession of firearm while intoxicated, warning for driving on restricted permit after hours, minor accident, assist county with hit & run, alarm call.

SCHEDULED BUSINESS: Variance – 504 S Pine St: Having heard no opposition, Fischer moved to grant a variance to allow for an extension of the existing concrete driveway to the west and east. The existing driveway is currently 2 feet from the property line. Heckenlaible seconded the motion. All votes aye.

Henry & Janelle Bender left the meeting at 7:08 p.m.

Drainage: Clifford and LaVanna Herrboldt voiced their concern regarding the water flooding their yard and the size of a culvert in their area. Mayor Mehlhaf informed them that the drainage project that would run the water around the outside of town has been

held up due to the rains in the area. He assured them that the project would get started as soon as that area dries up and the City workers would take a look at the size of the culvert discussed.

Clifford & LaVanna Herrboldt left the meeting at 7:26 p.m.

Street Projects: Diede moved to hire Massey Construction at \$35/hour plus materials for concrete work that needs to be completed this summer. Cokens seconded the motion. All votes aye.

Sewer Projects: Mayor Mehlhaf informed the Council that the rains put a lot of stress on the pumps at the lift station from ground water getting into the sewer system. He suggested we hire SD Rural Water to do smoke testing to find out where the extra water is getting into the system. The cost would not exceed \$1000.00. Heckenlaible moved to hire SD Rural Water to do smoke testing in the sewer system to find out where water is infiltrating the system. Fischer seconded the motion. All votes aye.

NEW BUSINESS: Firemen: Heckenlaible moved to recognize Eric Woehl as a new volunteer fireman. Simonsen seconded the motion. All votes aye.

Surplus Culverts: Cokens moved to surplus 9 concrete culverts and sell them on the Wieman internet auction on July 26, 2017. Diede seconded the motion. All votes aye.

Museum Roof Repair: Simonsen moved to release the reserved CD funds to the Menno Historical Society for the roof repair. Fischer seconded the motion. All votes aye.

Street Sweeper Repair: Diede moved to authorize repairs needed to bring the street sweeper back into operating condition. Heckenlaible seconded the motion. All votes aye.

Budget Meeting: Cokens moved to hold the budget meeting on July 17 at 6:00 p.m. Fischer seconded the motion. All votes aye.

Executive Session: Simonsen moved to go into executive session at 8:04 p.m. for personnel according to SDCL 1-25-2(1). Diede seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 8:13 p.m. No action taken.

Next Meeting: The next regular meeting will be Monday, August 7 at 7:00 p.m.

Diede moved to adjourn at 8:13 p.m. Heckenlaible seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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