

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
July 6, 2020

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on July 6, 2020 in the meeting room at the fire hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt and Superintendent Anthony Cokens were also present.

Agenda: Cokens moved to approve the agenda. Diede seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Diede moved to approve the minutes of the June 1, 2020 regular meeting and June 15, 2020 special meeting. Huber seconded the motion. All votes aye.

Finance Report: Fischer moved to approve the June finance report. Simonsen seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 5/29/20	677,864.27	64,869.56	(14,659.79)	19,790.56	131,263.93	68,056.82	17,538.63	1,752.86	966,476.84
Warrants:	(47,875.75)	(30,693.62)	(8,583.21)	(18,718.47)	(3,577.23)		(3,077.00)		(112,525.28)
JE Adjustment –June 2020	136.51		(482.49)	64.20	125.94	95.32	60.52		0.00
Receipts:	51,135.47	659.30	12,021.16	1,243.93	9,319.06	2,478.93	2,145.98		79,003.83
Interest:	122.45	6.25	(1.67)		40.24				167.27
Checking Balance 6/29/20	681,382.95	34,841.49	(11,706.00)	2,380.22	137,171.94	70,631.07	16,668.13	1,752.86	933,122.66
Profit or (Loss) for the month	3,518.68	(30,028.07)	2,953.79	(17,410.34)	5,908.01	2,574.25	(870.50)		(33,354.18)

Budgeted transfers: Huber moved to transfer \$25,000 (sales tax) from the General Fund and \$29,736 from the Sewer Fund (Phase 1 Surcharge) into the General Obligation Bond Fund per budget ordinance. Cokens seconded the motion. Roll call: all votes aye.

Warrants: Fischer moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 652.64; Mayor 207.79; Finance 1811.03; Building 69.96; Police 3278.38; Street 2460.58; Garbage 390.98; Cemetery 152.15; Ambulance 678.01; Pool 2775.21; Library 289.51; Development 232.91; Water 1192.12; Sewer 1197.44; Aflac, insurance 224.10; Wellmark BCBS, group insurance 5922.41; VSP, vision insurance 57.70; SDRS, retirement 1723.88; SDSRP, supplemental retirement 155.00; EFTPS, payroll taxes 3968.22. **Utilities:** NorthWestern Energy, electricity & gas 2779.87; Golden West, phone 555.97; Verizon Wireless 35.75. SD State Treasurer, sales tax 305.96; USDA, Phase 2 sewer loan pmt 3077.00; Banyon Data Systems, support 2180.00; Barnes & Noble, library books 267.50; Bender’s Sewer, clean out lift station 563.00; Bertsch Law Office, legal services 279.82; B-Y Water, water 7924.70; Cardmember Services, anti-virus, supplies 401.49; Commercial Asphalt, patch mix 451.35; Dakota Supply, pool repair 180.86; Demco, library supplies 20.24; Deposit Refunds, water deposit refunds 1000.00; Dept of Health, samples 45.00; Tim Freier, mow cemetery 1250.00; Thomas Holst, stump removal 90.00; Ken’s Electric, baseball field repair 50.94; Klaudt Service, fuel-supplies 379.95; Matheson Tri-Gas, amb supplies 60.55; Menno Lumber, supplies 458.88; Mettler Fertilizer, spray 655.54; Myer’s Sanitation, 286 residential 4004.00; Postmaster, post card stamps 350.00; Principal Life, group ins. 938.04; Terah Schoenfish, amb license renewal 12.00; SD Rural Water, annual dues 405.00; SD Unemployment Ins 29.81; SD One Call, locates 60.48; SCPI, publishing 141.00; Spencer Quarries, rock chips 3574.73; Total Stop, pool supplies 28.06; US Bank, loan pmt 21910.43.

Police Report: Cokens moved to approve the police report. Huber seconded the motion. All votes aye. Ambulance assist, 2 warning for speeding, warning for headlight, verbal argument/parties separated, fireworks being thrown out a car window, suspicious activity at residence.

NEW BUSINESS: Budget Meeting: Diede moved to hold the budget meeting on July 20 at 6:00 p.m. at City Hall. Cokens seconded the motion. All votes aye.

Hazard Mitigation: The County is updating the Pre-Disaster Mitigation Plan and is requesting mitigation projects from all the cities in the county. The council discussed various projects and is submitting the following for the Plan: siren on the North side of town, water tower replacement and flood plan regulations.

Cares Act Resolution: Huber moved to approve resolution 2020-4, a resolution authorizing the execution of contractual documents with the State of South Dakota for the receipt of cares act funds to address the COVID-19 public health crisis. Simonsen seconded the motion. Roll Call: all votes aye.

Resolution 2020-4

**A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH
THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO
ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES Act"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Menno acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Menno acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, The City of Menno seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Menno acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Menno most recently approved as of March 27, 2020; and

WHEREAS, the City of Menno acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Menno that the mayor of Menno may execute any and all documents as required by the State in order to receive CARES Act funds.

IT IS FURTHER RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not account for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins March 1, 2020, and ends on December 30, 2020.

IT IS FURTHER RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 6th day of July, 2020.

Darrell J. Mehlhaf, Mayor
City of Menno, South Dakota

ATTEST:

Lisa Edelman, Finance Officer
City of Menno, South Dakota

Executive Session: Diede moved to go into executive session at 7:49 p.m. for personnel according to SDCL 1-25-2(1). Cokens seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 8:09 p.m. No action taken.

Next Meeting: The next regular meeting will be Monday, August 3 at 7:00 p.m. at City Hall.

Diede moved to adjourn at 8:15 p.m. Huber seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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