

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
August 14, 2023

Mayor Darrell Mehlhaf called the city council to order at 7:00 p.m. on August 14, 2023 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, John Huber, Jacob Mettler and Scott Simonsen. Finance Officer Jodi Fischer, Police Chief Michael Hofeldt and Superintendent Anthony Cokens were also present.

Agenda: Fischer moved to remove librarian resignation and approve the agenda as amended. Mettler seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Huber moved to approve the minutes of the July 3, 2023 regular meeting and July 17, 2023 budget meeting. Diede seconded the motion. All votes aye.

Finance Report: Simonsen moved to approve the July finance report. Cokens seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Sewer	Restricted GO Bond Ph 1 Sewer	Restricted Rural Dev Ph 2 Sewer	Restricted Perpetual Care	Totals
Checking Balance 6/29/23	1,005,894.25	108,328.72	41,026.29	231,032.37	43,460.63	23,850.17	3,952.86	1,457,545.29
Warrants:	(58,166.10)	0.00	(15,173.54)	(10,373.95)	0.00	(3,077.00)	0.00	(86,790.59)
JE Adjustment - July 31, 2023	141.66		(435.27)	97.20	99.94	96.47		0.00
Receipts:	46,360.46	18.57	18,039.32	8,007.85	2,371.06	3,088.86	300.00	78,186.12
Interest:	397.61	43.15	17.31	118.93				577.00
Checking Balance 7/28/23	994,627.88	108,390.44	43,474.11	228,882.40	45,931.63	23,958.50	4,252.86	1,449,517.82
Profit or (Loss) for the month	(11,266.37)	61.72	2,447.82	(2,149.97)	2,471.00	108.33	300.00	(8,027.47)

Council Financial Review: The council reviewed the bank statements, credit card invoices, bank reconciliation, automatic withdrawals, receipts and checks written during the month of July.

Warrants: Diede moved to approve the following warrants. Fischer seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 837.32; Mayor 253.96; Finance 2366.18; Buildings 65.48; Police 3009.05; Street 2896.19; Garbage 438.63; Cemetery 161.61; West Nile 181.95; Ambulance 600.46; Pool 4220.22; Parks 453.68; Library 387.87; Development 277.51; Water 1459.06; Sewer 1453.05; Aflac, insurance 174.07; Wellmark BCBS, group insurance 5312.32; VSP, vision insurance 42.60; SDRS, retirement 2011.74; SDSRP, supplemental retirement 130.00; EFTPS, payroll taxes 4843.24. **Utilities:** NorthWestern Energy, electricity & gas 3670.52; Golden West, phone 517.86; SD State Treasurer, sales tax 577.33; USDA, Phase 2 sewer loan pmt 3077.00; Affordable Pest Technician, pest control 200.00; Avera Occupational Medicine, drug-alcohol testing 104.00; Barnes & Noble, library books 186.05; Bertsch Law Office, legal fees 216.48; B-Y Water, water 7961.90; Cardmember Services, pool filter-envelopes 645.55; CLIA, certificate fee 180.00; Commercial Asphalt patch mix-street paving 34,186.20; DSG, supplies 3025.74; Deposit Refund 150.00; Dept of Health, samples 84.00; Tim Freier, mow cemetery 1330.00; Hawkins, supplies 1923.07; Hutchinson County, radio programming-street paving 7475.40; Klautt Service, fuel-supplies 1175.80; Lorie Lehr, library books-supplies 146.30; Matheson Tri-Gas, amb supplies 62.17; Menno Area Development Corporation, SEFP dues-annual contribution 6432.00; Menno Lumber, supplies 202.21; Mettler Implement, supplies 9.78; Myer’s Sanitation, 281 residential 4566.25; One Office, supplies 53.66; Principal Life, group ins. 880.20; Reimbursement, clothing allowance 250.00; Revier Pressure Washers Inc., pressure washer 6000.00; SCPI, publishing 102.84; Sanitation Products Inc., supplies 805.00; Schuurmans Farm Supply, repair 189.12; SD One Call, locates 39.06; SDARWS, maintenance 100.00; Team Lab, supplies 1056.00; Total Stop, supplies-fuel 132.37; Van Diest Supply, mosquito spray 1815.00; Water Management Solutions, machine rental 250.00.

Police Report: Cokens moved to approve the police report. Mettler seconded the motion. All votes aye. Welfare check, report of vandalism at the school, report of a suspicious vehicle, warning for headlight out. Police Chief Hofeldt is also working on junk and unlicensed vehicles in town.

SCHEDULED BUSINESS: Variance – 602 S High St: Having heard no opposition, Huber moved to grant a variance to allow for a garage to be built 4 foot 4 inches from the South property line. Diede seconded the motion. All votes aye.

Executive Session: Mettler moved to go into executive session at 7:32 p.m. for personnel according to SDCL 1-25-2(1). Huber seconded the motion. All votes aye.

Mayor Mehlhaf declared out of executive session at 7:55 p.m.

Part-time Certified Police Officer: Cokens moved to hire Maxus Mach as a part-time certified police officer. Diede seconded the motion. All votes aye.

Resignation: Huber moved to accept resignation from street superintendent Lucas Mehlhaf. Cokens seconded the motion. All votes aye.

Advertise: Fischer moved to advertise for a new street superintendent. Simonsen seconded the motion. All votes aye.

Raise: Mettler moved to give Anthony Cokens a \$2.00/per hour retention wage increase starting on August 25th pay check. Fischer seconded the motion. All votes aye.

NEW BUSINESS: 1st reading-Budget: Huber moved to give 1st reading of the budget ordinance #2023-1, an ordinance setting the appropriations for the 2024 budget. Mettler seconded the motion. Roll call: all votes aye.

Pool Closing: Huber moved to acknowledge that the closing of the pool for the season was on August 13th. Diede seconded the motion. All votes aye.

September meeting: Fischer moved to hold the next regular meeting September 11th at 7:00 p.m. Cokens seconded the motion. All votes aye.

Mettler moved to adjourn at 8:04 p.m. Simonsen seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Jodi Fischer, Finance Officer

Darrell J Mehlhaf, Mayor

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