

MINUTES OF MENNO CITY COUNCIL PROCEEDINGS
September 6, 2017

Mayor Darrell Mehlhaf called the city council to order at 6:00 p.m. on September 6, 2017 in the finance office at city hall. Council answering roll call: George Cokens, Ron Diede, Jerry Fischer, Robert Heckenlaible and Scott Simonsen. Finance Officer Lisa Edelman, Police Chief Michael Hofeldt, Superintendent Roger Heckenlaible and Editor Erik Kaufman were also present.

Agenda: Cokens moved to approve the agenda. Diede seconded the motion. All votes aye.

REGULAR MEETING ITEMS: Minutes: Fischer moved to approve the minutes of the August 7, 2017 regular meeting. Simonsen seconded the motion. All votes aye.

Finance Report: Diede moved to approve the August finance report. Heckenlaible seconded the motion. All votes aye.

	General	Restricted GO Bond	Water	Restricted Water Meter Surchg	Sewer	Restricted GO Bond Ph 1 Sewer Surchg	Restricted Rural Dev Ph 2 Sewer Surchg	Restricted Perpetual Care	Totals
Checking Balance 7/31/17	443,900.46	70,257.59	26,629.87	5,229.02	93,101.44	39,311.55	46,531.55	2,852.86	727,814.34
Warrants:	(55,995.39)		(10,518.98)		(3,060.30)		(3,077.00)		(72,651.67)
JE Adjustment – August 2017	83.84		(359.71)	58.51	96.29	83.24	37.83		0.00
Receipts:	49,365.51		15,161.70	1,208.49	9,233.38	2,520.76	2,194.17	200.00	79,884.01
Interest:	37.59	6.00	3.19		15.96				62.74
Checking Balance 8/31/17	437,392.01	70,263.59	30,916.07	6,496.02	99,386.77	41,915.55	45,686.55	3,052.86	735,109.42
Profit or (Loss) for the month	(6,508.45)	6.00	4,286.20	1,267.00	6,285.33	2,604.00	(845.00)	200.00	7,295.08

Warrants: Cokens moved to approve the following warrants. Diede seconded the motion. Roll call: all votes aye.

WARRANTS APPROVED: Council 957.37; Mayor 207.79; Finance 1666.33; Building 70.31; Police 3468.79; Street 2140.64; Garbage 511.58; Cemetery 147.71; West Nile 139.19; Ambulance 371.69; Pool 4340.54; Parks 102.24; Library 304.14; Development 215.35; Water 1166.17; Sewer 1170.58; Aflac, insurance 274.22; Wellmark BCBS, group insurance 5042.56; Fidelity Life, vision insurance 46.44; SDRS, retirement 1668.65; SDRP, supplemental retirement 140.00; EFTPS, payroll taxes 4540.66. **Utilities:** NorthWestern Energy, electricity & gas 2801.03; Golden West, phone 414.94; Verizon Wireless 35.23. SD State Treasurer, sales tax July 408.60; USDA, Phase 2 sewer loan pmt 3077.00; Badger Meter, galaxy reader support 1352.40; Barnes & Noble, library books 220.99; Bertsch Law Office, legal services 130.18; B-Y Water, water 5333.10; City of Menno 3rd qtr utilities 2578.46; Dakota Pump, repair 632.65; Demco, library supplies 71.98; Dept. of Revenue, samples 90.00; Tim Freier, mow cemetery 1250.00; Hawkins, pool supplies 24.48; Thomas Holst, stump removal 90.00; Hutchinson County, asphalt 33625.41; Klautd Service, fuel-supplies 765.92; Massey Construction, concrete work 5316.98; Matheson Tri-Gas, amb supplies 20.15; Menno Lumber, supplies 327.22; Mettler Fertilizer, drainage ditch project 15962.00; Myer’s Sanitation, 289 residential 3612.50; One Office Solution, supplies 261.18; Principal Life, group ins. 866.59; Radar Shop, radar recert 43.00; SCPI, publishing 129.73; SD One Call, locates 54.81; Tean Lab, supplies 750.00; Walter Welding, repair 1225.56; Michael Harris, deposit refund 100.00; Robert Harris, deposit refund 150.00; Ryan Liebl, deposit refund 150.00; Ida Mae Plate, deposit refund 150.00; Dale Zeeb, deposit refund 150.00; Darrell Hora, deposit refund 150.00; Eric Larson, deposit refund 150.00; Jennifer Masterson, 2nd yr lifeguard cert 107.50; Jacob Hertz, 2nd yr lifeguard renewal 37.50; Dylan Lammers, 2nd yr lifeguard cert 107.50; Hailey Fergen, 1st yr lifeguard cert 74.20; Easley Saylor, 1st yr lifeguard cert 74.20; Paige Heckenlaible, 1st yr lifeguard cert 95.93; Tara Spencer, 1st yr lifeguard cert 74.20

Police Report: Fischer moved to approve the police report. Heckenlaible seconded the motion. All votes aye. 911 hang up call, warning for parking golf cart on sidewalk, warning for operating golf cart after dark without lights, warning for unsafe backing, report of juvenile leaving home/returned after a couple hours, 2 funeral escorts, complaint of dog running at large.

SCHEDULED BUSINESS: Drainage: The ditch work is complete. There may be some shaping after the crops are out. The soil conservation has seeded the ditch and gifted their time to the City. The bridge has been installed and the sidewalk poured. The guard rail is being built. The new fence still needs to be installed.

A letter was received from DGR Engineering regarding a drainage study for the City of Menno. This would be an overview of the drainage needed. There is grant money available that would cover 80% of the cost and James River Water District would cover 10% of the cost, so the cost to the City would be 10% or \$1,250.00. The City would not move forward with the project until the grant money is secured. Mayor Mehlhaf recommended holding off on making any decisions regarding this project until the November

meeting. Cokens moved to table the discussion on the drainage study until the November meeting. Fischer seconded the motion. All votes aye.

NEW BUSINESS: Hearing: Heckenlaible moved to approve the temporary malt beverage permit for Oktoberfest on October 14, 2017. Diede seconded the motion. All votes aye.

2nd Reading-Budget Ordinance: Fischer moved to approve the second reading and adopt Ordinance #2017-1, an ordinance setting the appropriations for the 2018 budget. Simonsen seconded the motion. Roll call: all votes aye.

1st Reading-Supplemental Appropriations: Diede moved to give 1st reading of supplemental appropriations ordinance #2017-2, an ordinance to supplement the museum department within the general fund. Cokens seconded the motion. All votes aye.

Water line boring: Diede moved to hire CMC Excavation, Inc. to bore a water line under the culvert & ditch to Salem Reformed Church. Heckenlaible seconded the motion. All votes aye.

SD DOT sign project: The State of South Dakota has received federal aid to replace road signs on all paved roads. In order to participate in the project an agreement will need to be signed between the State of South Dakota and City of Menno. Simonsen moved to approve the mayor to sign the agreement to allow the State of South Dakota to replace all road signs in the City of Menno. Cokens seconded the motion. All votes aye.

Heckenlaible informed the Council that a request was made to put up a stop sign on Park Street to help slow traffic. It was recommended to start with a children at play sign and have the police chief patrol that area more often.

Drones: Mayor Mehlhaf updated the Council on the information that was received regarding regulating drones in the City of Menno. The ordinances that other towns have in place are very restrictive. The City has nuisance ordinances in place that would come into effect if a drone is flown into another resident's yard without permission.

Insurance Renewals: Simonsen moved to renew the group insurance with Wellmark, Avesis and Principal. Diede seconded the motion. All votes aye.

Audit Report: Fischer moved to accept the 2016 audit report. Cokens seconded the motion. All votes aye.

Next Meeting: The next regular meeting will be Monday, October 2 at 7:00 p.m.

Heckenlaible moved to adjourn at 6:52 p.m. Simonsen seconded the motion. All votes aye.

ATTEST:

CITY OF MENNO, SOUTH DAKOTA

Lisa Edelman, Finance Officer

Darrell J Mehlhaf, Mayor

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